

BOOKING FORM FOR HIRE OF ST DAVIDS CITY HALL AND ITS FACILITIES.

I hereby apply to the St.Davids City Council for permission to hire the premises for the following purpose (fundraising/commercial).....

On the following dates(s).....

Give details of any special effects to be used

| Hire required:- | Period hrs | Hire rate £ | Cost £ |
|------------------------|------------|-------------|--------|
| City Hall | | | |
| Memorial Hall | | | |
| Kitchen | | | |

| | | No. issued | No. Returned |
|---------------------|---------------------------|------------|--------------|
| Crockery | Cups | | |
| | Saucers | | |
| | Small plates | | |
| | Large plates | | |
| | Bowls | | |
| | Glasses | | |
| | Cutlery Sets | | |
| | Teaspoons | | |
| Tables | Small 685 by 915mm | | |
| | Large 685 by 1830mm | | |
| Chairs | | | |
| Digital Piano | | | |

(Refundable £50 bond is required for hire)

_____ Total hire charge (excluding vat that is added)

Conditions:

The user/hirer accepts the terms and conditions for booking the hall and facilities and shall pay to St. Davids City Council the cost of repairing any damage caused by the hirer or his employees or volunteers.

The user/hirer shall comply with any acts of parliament, statutory instruments, bye-laws or regulations effecting the premises or the equipment therein or the business carried on by the hirer.

The user/hirer shall indemnify the St. Davids City Council against any claims, actions, demands or losses occasioned during use of the facilities, or the acts or defaults of the hirer or employees.

I/We (Full names).....

Of (organisation or Business).....

Accept the above terms and conditions

Signed.....Date.....

Return to The Clerk to the Council, Rev David Munday either in the City Hall post box or to Hunters Lodge, Trewellwell, Solva, Haverfordwest, SA62 6XE telephone & fax 01437 721137 e-mail clerk@stdavids.co.uk

This form is available in Welsh on request