

**Minutes of the Monthly Meeting of the Council on Monday 7<sup>th</sup> December 2009 in the Council Chamber at 7.00pm**

**Present:** SJ Halse Mayor, JG Lloyd Deputy-Mayor, JW Braby, DJO Chant, PA Goddard, MC Gray, MGD James, CT Taylor, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**460 Apologies for Absence:** DJH George (Representing this Council at Pembrokeshire County Council Forum), BT Price (Family commitment), RJ Thornton (Work commitment).

**461 Declarations of Interest:** Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the agenda.

S Halse declared a personal interest in relation to minute 475 as a resident of New Street.

C Taylor declared a personal interest in relation to minute 500 having a family connection regarding the planning application.

**462 Confirmation of Minutes for:-**

462.1 The Council Monthly Meeting on Monday 2<sup>nd</sup> November 2009 were RESOLVED to be accepted and approved.

462.2 The Second Meeting of the Month on Monday 16<sup>th</sup> November 2009 were RESOLVED to be accepted and approved.

462.3 The 'In Committee' Business of the Second Meeting of the Month on Monday 16<sup>th</sup> November 2009 were RESOLVED to be accepted and approved.

**Matters arising from the Minutes:**

**463 PLAY AREA**

463.1 New Play Equipment:

463.1.1 Mr B Mathias letter of 20 November 2009 and donation of £100 towards the play area was received with much appreciation and a letter of thanks was to be sent.

463.2 Maintenance Matters:

463.2.1 Wicksteed Leisure Inspection Report - Clerk reported that this confirmed that the rocking horse was satisfactory and the rest of the site was in reasonable condition.

463.2.2 Seesaw - Playground Supplies Ltd letter of 25 November 2009 was not deemed to be satisfactory and approaches were to be made to the manufacturer and other parties.

463.2.3 Mini carousel - having been removed it was noted that the concrete base was sound and that investigation into the bearing was in progress.

**464 WHITESANDS CAR PARK ACCESS IMPROVEMENTS**

Clerk reported that Pembrokeshire County Council was making progress with the approvals for the work and costs were expected shortly.

**465 LNG TANKERS in ST BRIDE'S BAY**

Milford Haven Port Authority email of 6.11.09 advised that it is waiting for a response from the Maritime and Coastguard Agency at Southampton regarding the next meeting.

**466 ALLOTMENTS**

This item being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**467 CHRISTMAS**

467.1 Arrangements for the Civic Reception and the Senior Citizen's Lunch were finalised.

467.2 Community Award 2009 was deferred until the end of the meeting as the matter was to be kept confidential until the announcement on 11 December 2009.

467.3 Christmas Lighting Competition - Judging will be on the evening of Wednesday 16th December 2009 by Cllr Gwilym Price, Mayor of Fishguard and Goodwick and Mrs Yvonne Price, Mayoress.

467.4 Christmas Street Lighting 2009 and 2010.

As the current contract expires after the display is taken down in January and as there is an opportunity for potential tenderers to view the installation it was RESOLVED to advise potential contractors that they will be invited to tender in the Spring and if they wish the Clerk would show them the present lighting arrangements. The Council would then proceed with a public tender in early 2010 for the erection of the display with a contract period of 3 years.

#### 468 HORSES AT WHITESANDS.

Clerk reported that the Pembrokeshire Coast National Park Authority did not view horses as being a problem as a beach activity at Whitesands as numbers are low and reported incidents are handled by personal contact with the Ranger. The pollution risk from horse muck was seen by Pembrokeshire County Council as being low and any incidents that may affect blue flag status, as it is so important to Pembrokeshire as a whole as well as St Davids, would be monitored.

It was RESOLVED to continue with the present situation and not provide a Voluntary Code of Conduct for horses at Whitesands.

#### 469 ST DAVIDS COMMUNITY POOL GROUP

C Taylor declared a personal interest as a member of the Pool Group

The following items were RESOLVED to be received:-

469.1 Minutes of Group meeting of 11 November 2009 (circulated electronically in advance).

469.2 Community Pool Group letter of 20 November 2009.

Discussion on the scheme and its possible location at the Waun Fawr and St Davids RFC resulted in a decision to reiterate that the City Council seeks to support the Group in its efforts and it would look favourably at using the Waun Fawr land once clear proposals were available and a request for more information and a plan was RESOLVED to be made.

#### 470 CROESWDIG FIELD TENANCY TENDER.

3 sealed Tenders had been received.

This item being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

#### 471 SIGNAGE FROM ORIEL Y PARC CAR PARK to THE 'CENTRE' OF ST DAVIDS.

While Pembrokeshire County Council were considering the matter, the Clerk reported that the County Council's view was that fingerposts of the 'St Davids' design should be provided by the City Council and it was RESOLVED to investigate costs for the finger posts.

#### 472 'EYE FULL' TOWER PLANTER AT NEW STREET AND HIGH STREET JUNCTION

The recent removal of the top 2 layers of the planter for the winter and planting of the base had improved its appearance. While finding an alternative location was an option no clear alternative was available.

#### 473 RNLI MEMORIAL TO THE GEM ON CROSS SQUARE

Cllr M Gray reported that discussions with the RNLI had resulted in agreement to place 2 memorial plaques, one on each side of the western steps to the Cross Square to provide a memorial in 2010 on the 100<sup>th</sup> anniversary of this tragedy.

#### 474 ST JUSTINIANS' TOILETS Pembrokeshire Coast National Park Authority email of 25 November 2009.

It was RESOLVED to apply for temporary planning permission for 5 years and to ask Pembrokeshire Coast National Park Authority for financial support.

**475 TRAFFIC SPEED IN NEW STREET and NUN STREET.**

Cllr P Goddard emphasised her concerns at the excessive speed of traffic especially in New and Nun Street. There was a considerable risk to children using the routes and a need to have speeds reduced before there is a serious or fatal accident.

In discussion members noted that efforts in the past had not been successful in providing appropriate improvements it being difficult to calm traffic particularly as more policing was essential. There was the prospect of reducing the speed limit to 20mph but adequate enforcement was essential, it was also noted that most of the culprits involved were local.

After emphasising that the situation is not acceptable it was RESOLVED to write to Pembrokeshire County Council noting the lack of improvement despite previous requests dating back to when Ysgol Bro Dewi was built. The fears and anxieties, particularly in regard to the risk of a anyone especially a child being killed or injured were to be noted and an invitation extended to Mr Darren Thomas, Head of Highways and Construction to come to a Council meeting in the New Year to discuss this matter and to provide an update on the progress since the Traffic Management Review of 2007.

**Accounts:**

**476** Internal Audit for October had been successfully completed and was RESOLVED to be accepted and approved.

**477** Accounts for November 2009.

## INCOME AND EXPENDITURE OCTOBER 2009

Balances as at 30/11/2009	£
Current A/c	26337
Premium A/c	74000
Total	100337

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	762	177			153	1681			2773
Expenditure	6911	1406	3352	7845	915			1497	21926
Balance	-6149	-1229	-3352	-7845	-762	1681	0	1497	-19153

## DONATIONS

LGA 1972 Sec 137 for 2009/10 is £9575 (£6.15 pp for 1557 residents)	
Last month's donations	300
Total donated 2009/10 YTD	2312
Balance available	6963

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated 2009/10 YTD	700

## PAYMENTS

	£
Peter Lavin	564.30
J Phillips	297.25
D C Menday	1496.21
P L Evans	239.77
Clerk's expenses	40.87
Glyn Edwards Ltd	32.27
Viking Direct Ltd	244.22
BDO LLP External Auditor	1006.25

Lappset Ltd	80.73
Cambrian News Ltd	138.00
G&R Nash	6022.75
BT	314.61
Bookers Ltd	322.58
Nisbets Ltd	124.13
Cllr John George	24.00
Cllr Malcolm Gray	45.00
Phoenix Press Ltd	629.00
Lite Ltd	9021.75
Wicksteed Leisure Ltd	51.75
Image Screen Arts Ltd	372.60
RBS Software	1783.02
	22851.06

477.1 Permission to pay the accounts was RESOLVED to be granted.

**478 Donations:**

478.1 Letter of thanks of 11.11.09 from Wales Air Ambulance for donation of £100 was RESOLVED to be received.

478.2 Letter of thanks of 16.11.09 from Royal British Legion, St Davids Branch for donation of £50 was RESOLVED to be received.

478.3 Donation Requests:

478.3.1 Eisteddfod Genedlaethol Cymru – letter received 3 November 2009 with accounts was RESOLVED to be received.

478.3.2 NSPCC letter received 9.11.09 - it was RESOLVED to donate £25.

478.3.3 Samaritans letter of 16 November 2009 with Annual Report it was RESOLVED to donate £50.

478.3.4 Cystic Fibrosis Trust letter of 24 November 2009 it was RESOLVED to donate £25.

478.3.5 Llangollen International Musical Eisteddfod letter received 30 November 2009 was RESOLVED to be received.

**Correspondence**

**479** Dyfed Powys Police Authority Policing Plan 2010 / 2013 was RESOLVED to be received, the letter having been received too late for comment to be made on policing priorities.

**480** Welsh Assembly Government Correspondence:

480.1 Letter of 28 October 2009: Consultation on Local Government (Wales) measure 2009 Statutory Guidance - Closes 15 January 2010.

480.2 The measure has 2 parts:

480.2.1 Part 1 Local Government Improvement

480.2.2 Part 2 Collaborative Community Planning.

480.3 The information was RESOLVED to be received with members to respond individually.

480.4 Letter of 2 November 2009: Proposed Guidance for the Wales Programme for Improvement for the Fire and Rescue Authorities in Wales – was RESOLVED to be received.

**481** Mid and West Wales Fire and Rescue Authority letter 27 October 2009 Annual Action Plan 2010 - 2011 and Improvement Plan 2009 – 2010 was RESOLVED to be received.

- 482** Pembrokeshire County Council and Pembrokeshire Coast National Park Authority letter received 9 November 2009: Joint Supplementary Planning Guidance on Planning Obligations and the Pembrokeshire Affordable Housing Delivery Statement was RESOLVED to be received.
- 483** One Voice Wales Correspondence – the following items were RESOLVED to be received:
- 483.1 A new strategy for the Welsh language - Public meeting with Alun Ffred Jones AM nearest meeting is on 15.12.09 in Aberystwyth 6.30 for 7pm in the Welsh Assembly Government Office.
  - 483.2 Planning Aid Wales newsletter Nov 2009.
- 484** HM Revenue and Customs letter received 22 November 2009 - VAT to 17.5% on 1 January 2010 – it was RESOLVED to amend the City Hall hire fees from 1 January 2010.
- 485** Local Works email 26 November 2009 – Empowering Parish and Town Councils by getting the Sustainable Communities Act Amendment Bill adopted in Parliament. Request for letter to 7 MP's to support the adoption of the Sustainable Communities Act Amendment Bill' – it was RESOLVED to write to the MP's as requested.
- 486** Pembrokeshire Coast National Park Authority letter of 26 November 2009 – Landscape Character Assessment Study – Supplementary Planning Guidance was RESOLVED to be received. Guidance is on [www.pcnpa.org.uk/website/default.asp?SID=234&skinID=5](http://www.pcnpa.org.uk/website/default.asp?SID=234&skinID=5)
- 487** Mrs S Preece letter of 29 November 2009 regarding St Davids City News was RESOLVED that the Mayor should reply offering thanks.
- 488** Pembrokeshire County Council letter of 25 November 2009 - A Briefing on Planning in Wales was RESOLVED to be received.
- 489** Public Service Ombudsman for Wales' letter of 30 November 2009 - consultation on Code of Conduct was RESOLVED to be received.
- 490** Shelter Cymru letter of 30 November 2009 Information Packs – details were noted.
- 491** Standard letters, Promotional information and Newsletters etc – the following items were RESOLVED to be received:-
- 491.1 Society of Local Council Clerk's Training Bursaries for Clerks.
  - 491.2 Noah's Ark Appeal Newsletter.
  - 491.3 Pembrokeshire County Council publication 'Today' November 2009.
  - 491.4 Society of Local Council Clerks, Conference and Training Programme 2010
  - 491.5 'Engineering for Life' Photographic Competition.
  - 491.6 Department for Business, Innovation and Skills letter received 8.11.09 Employment Law.
  - 491.7 Play for Wales Autumn 2009.
  - 491.8 Welsh Assembly Government letter received 12.11.09 - Tailor Made Support for your Business.
  - 491.9 North Pembrokeshire Transport Forum - Fishguard Trains Petition Report.
  - 491.10 Pembrokeshire Coastal Forum November 2009 News on this link <http://www.pembrokeshirecoastalforum.org.uk/index.php/resources>
  - 491.11 Wales Co-operative Centre - Courses and Events. December 2009
  - 491.12 North Pembrokeshire Transport Forum:
    - 491.12.1 Fishguard Trains Petition Report.
    - 491.12.2 News Briefing Nov 2009.
    - 491.12.3 PAVS Volunteering Bulletin Winter 2009/2010
- 492 Reports from Members representing the Council on Local Groups and Events:-**
- 492.1 Bws y Bobol – no report.
  - 492.2 One Voice Wales – no new information.
  - 492.3 St.Davids Christmas Tree Association – No report but lighting event went well with Father Christmas in the Hall despite weather, an arrangement that may well be repeated in the future.
  - 492.4 St.Davids Day Celebration Group - Meeting 12 January 2010.
  - 492.5 St Davids Eco City Group - Minutes of 1.12.09 were noted.

- 492.6 St.Davids Peninsula Tourist Association – Some changes following AGM.
- 492.7 St.Davids Matsieng Lesotho Link – no meeting recently.
- 492.8 Youth Drop In – no report.
- 492.9 Ysgol Bro Dewi Governor - no report.

#### **493 County Councillor's Report.**

No report as Cllr George was at a Pembrokeshire County Council Forum meeting.

#### **Clerk's Business:**

**494** EON - it was RESOLVED that the company would attend the 18 January 2010 meeting to discuss its tidal energy scheme plans.

#### **495 Whitesands**

495.1 Parking Enforcement - Vehicle Control Solutions letter of 1 December 2009 – New contract and option for issuing parking tickets online. It was RESOLVED to continue with paper issue of tickets and discuss the use of the internet based photographic system with the car park attendant.

495.2 Wind turbine - Clerk reported on storm damage resulting in 2 blades coming off in the recent bad weather and in process of being replaced.

**496** Policing Meeting – Cllr P Goddard reported on the Dyfed Powys Police meeting in which the Police Pledge of 80% visibility, the working of custody suites and response times of less than 24 hours were outlined. Those attending were left with a feeling that the fine words offered were very different to the reality and they were not at all happy with the situation.

Following her discussions with Ch Supt Dean Richards on naming and shaming and the lack of visibility of police in St Davids more information is awaited.

The police budget for Pembrokeshire of £14 million did not have cuts planned and Pembrokeshire was in a good position compared with other forces.

#### **Planning:**

**497** NP/09/495 Conversion to sustainable holiday let at Old Laundry Building, Trewellwell. The use of the building as a holiday let was seen to be an improvement in the use of a derelict building and it was RESOLVED to offer COUNCIL SUPPORT.

**498** NP/09/496 Dwelling at Plot 4 Maes Elfed - it was RESOLVED to offer COUNCIL SUPPORT.

**499** NP/09/497 Extension to conservatory and wood store, solar collectors, replacement garden shed, 2 new windows and internal alterations at Ty Cerrig, Rhodiad – the proposals were acceptable and it was RESOLVED to offer COUNCIL SUPPORT.

**500** NP/09/502 2 Fascia Signs and 1 Projecting Sign at 3 The Pebbles - it was RESOLVED to offer COUNCIL SUPPORT subject to the signs being the same size as the existing signage.

**501** NP/09/499 and NP/09/500 Listed Building - Refurbishment, alterations to existing hotel to include new access at Twr y Felin, Caerfai Road – this was viewed as a substantial improvement to the building and it was RESOLVED to offer COUNCIL SUPPORT.

**502** NP/09/506 (Application is for a Certificate of Lawfulness) Use of fields 2 and 3 for 77 tent pitches and 15 motor home pitches at Caerfai Bay Caravan and Tent Park - it was RESOLVED to offer COUNCIL SUPPORT.

**503** NP/09/132A Pembrokeshire Coast National Park Authority letter of 30 November 2009 - Notification of an appeal following refusal of a Certificate of Lawful Use for Higney at Rhodiad was noted.

**504** NP/09/519 Replacement roof to Post Office area and render front elevation at St Davids Post Office - it was RESOLVED to offer COUNCIL SUPPORT.

**505** 09/0766/PA Create new parking area at Cwmwdig Farm, Berea - it was RESOLVED to offer COUNCIL SUPPORT.

**506** 09/0767/PA Erection of timber deck and ramp – In retrospect - Cwmwdig Farm, Berea - it was RESOLVED to offer COUNCIL SUPPORT.

**Mayor's Business**

**507** Cllr P Goddard presented gifts of Welsh tea from Sri Lankan following from her recent visit.

Cllr J George arrived.

There being no further business the meeting closed at 8.50pm

Signed .....

Date .....

**'In Committee' Minutes of the Monthly Meeting of the Council on Monday 7<sup>th</sup> December 2009 in the Council Chamber at 7.00pm**

**Present:** SJ Halse Mayor, JG Lloyd Deputy-Mayor, JW Braby, DJO Chant, PA Goddard, MC Gray, MGD James, CT Taylor, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

**508 Apologies for Absence:** DJH George (Representing this Council at Pembrokeshire County Council Forum), BT Price (Family commitment), RJ Thornton (Work commitment).

**509 ALLOTMENTS**

**510 CROESWDIG FIELD**

**511 COMMUNITY AWARD**

**512 Cllr M Gray – New Pool and Rugby Club.**

There being no further business the meeting closed at 8.50pm

Signed .....

Date .....