

Minutes of the Monthly Meeting of Council on Monday 8 January 2007 in the Council Chamber at 7.00pm.

Present: MGD James Deputy-Mayor in the Chair, JW Braby, DJO Chant, AR Cox, AM Foster, DJH George, MC Gray, JG Lloyd, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

475 Apologies for Absence: BT Price (Indisposed), JF Godkin (Social commitment), SJ Halse (Indisposed).

476 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the meeting and D Chant declared a personal interest on items 505 and 506.

477 Confirmation of Minutes for:

477.1 Council Monthly Meeting on Tuesday 5 December 2006 were RESOLVED to be approved.

Matters arising from the Minutes:**478 WHITESANDS:** –

- 478.1 Whitesands tender for advertising on parking tickets – it was noted that there were no tenders submitted.
- 478.2 Resident's Parking Passes – the use of vinyl type passes was RESOLVED to be approved.

479 ST JUSTINIANS

479.1 Review meeting – it was RESOLVED to set a date for this meeting after 17 February 2007.

480 PROJECTS and WORKS

480.1 Memorial Hall Access improvements: –

- 480.1.1 Hand railing – Clerk reported on the re-assessment of the cost of this work as it was in excess of the pc sum. Following approaches to all who tendered it was RESOLVED to accept the quotation of Tom Evans Fabrications at £2212 ex vat.
- 480.1.2 Notice board alterations – it was agreed that design and cost options were to be assessed for a post mounted notice board in the southern corner outside the Memorial Hall. Mounting the existing notice board on the existing railings was not felt to be reasonable.

480.2 Play Area Phase 2

- 480.2.1 New access ramp and Bus Shelter – it was agreed to assess and cost the options for improving access at either the existing entrance, a new entrance from Glasfryn Lane or a redesign of the whole road frontage including a new bus shelter. The view of Pembrokeshire Coast National Park Authority was awaited on the bus shelter.
- 480.2.2 New play equipment – Given that funding to the value £17,062 was now in place and while an outstanding grant application decision was still awaited, it was RESOLVED to proceed with part of the project to provide a climbing Multiplay item for the toddler area and a climbing boulder in the location of the horizontal bars in order to take the scheme forward. As the quotations had been assessed and a supplier approved previously; work to the value of £22,081, instead of the full scheme, was now agreed to be undertaken with the additional funding commitment of £5019 being accepted by the Council.

480.3 Cross Square – Situation regarding replacement tree and sketch scheme, awaits further information on the options available.

481 CITY HALL– Phase 2 Development:-

- 481.1 Informal meeting was to be arranged with the caretaker to discuss development proposals.
- 481.2 Clerk noted that recent weather had shown the considerable heat loss due to draughts under the side fire doors to the auditorium. It was RESOLVED to investigate the cost of hall fire doors, given their poor condition.

OTHER MATTERS ARISING

482 Traffic Management Review – a summary of all consultation responses was noted and it was RESOLVED to be considered at a meeting on 19 February 2007.

483 Christmas Events Review: –

- 483.1 Tree Lighting – use of Hall for Father Christmas and entertainment: a review of procedures for the wet weather situation was to be suggested to the Christmas Tree Association.
- 483.2 Dinner and Buffet had been very successful with letters of thanks from Mrs C Newbery and Royal British Legion letter of 7 January 2006 being noted.

- 483.3 Street Lighting Review. It had been a very difficult year with bad weather and numerous repairs and replacements being undertaken Given the substantial work now required it was agreed that some professional assistance would required with:-
- 483.3.1 Junction box renewals required in numerous locations.
 - 483.3.2 Replacement for catenary wire on most areas especially Goat Street.
 - 483.3.3 Replacement programme for all lamp harnesses except Cross Square are required and it was RESOLVED to obtain prices for replacements cut to size for each street section.
 - 483.3.4 Financial help - it was RESOLVED to:-
 - 483.3.4.1 To submit the costs to the Christmas Tree Association and seek a contribution.
 - 483.3.4.2 To submit a letter seeking financial help to all St.Davids Traders.
 - 483.3.4.3 Letter of thanks to Mr Keith Jones, for his generous support of the volunteers.

EXPENDITURE 2006 £

	NET	VAT	TOTAL
Lumalite Ltd	1431.70	250.55	1682.25
Do	367.44	64.30	431.74
Do	124.60	21.81	146.41
Cotton Ltd	1539.48	269.41	1808.89
The Bench	36.70		36.70
Mainport Training Ltd	300.00	52.50	352.50
Butherway Electrical Ltd	481.68	84.29	565.97
Do	250.98	43.92	294.90
Simon Safety Ltd	42.94	7.52	50.46
Lower Moor Nursery	185.00		185.00
Total to date (03/01/07)	4760.52	794.30	5554.82
Invoices due for electricity and machinery costs for removing the display.	est 1500 – 2000		7000-7500

- 483.4 Choice of Christmas Tree – it was agreed to have a full tree of around 20 feet height only next year.

- 484** Toozalii Community Arts – request for event support was RESOLVED to noted.
- 485** Gennex – Ysgol Dewi Sant - Young People’s Ceramic Murals – display options were agreed to be assessed when the mural sizes were confirmed.
- 486** Eco-City – suggestion of wind and solar powered speeding road sign at Ysgol Dewi Sant was to be taken further with alternative locations a possibility as Pembrokeshire County Council now had a mobile unit installed near the school.
- 487** M Phillips’ letters of 10 December 2006 (with photographs on display) and 14 December – consideration of the matter was agreed to be deferred until the 5 February 2007 following Mr Phillip’s request.
- 488** Police update – it was RESOLVED to invite a senior officer to attend a council meeting to discuss current matters.
- 489** St Davids Day – Report of progress for this year’s celebrations were presented with the following points noted:-
- 489.1 Gymanfa Ganu tea was agreed to be hosted and funded by the City Council in the City Hall.
 - 489.2 Costs of transport of market stalls by Pembrokeshire County Council to and from Haverfordwest were agreed to be accepted.
 - 489.3 Hosting of the Bishop after the Blessing was to be undertaken.
 - 489.4 Council Dinner - Guests and speaker – it was agreed to send invitations to the High Commissioner of Lesotho, Chair of Naas Town Council and Commanding Officer of 14th Signals Regiment prior to deciding on the dinner venue.
- 490** Welsh Assembly Government: No Smoking Legislation – it was RESOLVED to approve the draft No Smoking Policy for all Council premises and to fit new no smoking signs in the City Hall.

491 County Councillor’s Report:

J George reported on:-

- 491.1 Heol Dewi resurfacing – unsure as to whether this work will be in this or next year’s Council Council budget as while it is rough, it was not viewed as a health hazard. It was RESOLVED to send a letter to Pembrokeshire County Council Highways reiterating this request.
- 491.2 Land at St Justinians – Pembrokeshire County Council had noted that given other interest had been expressed in the land, when a response had been received from the Land Registry it was possible that any sale of the land would go to tender – it was RESOLVED to write to Pembrokeshire County Council reiterating that the site, previously publicly owned and designated for use as public conveniences, should be retained for public use with the City Council re-emphasising its interest.
- 491.3 Pembrokeshire County Council’s letter 18 December 2006 – Community Council Periodic Electoral Review – County member reported that St.Davids was unlikely to be affected by the review and it was RESOLVED to write to Pembrokeshire County Council noting that present arrangements were both satisfactory and to be continued.

Correspondence

- 492 Pembrokeshire County Council letter of 6 December 2006 – Council Tax Base Financial Year 2007-8 – it was RESOLVED not to charge a precept.
- 493 Dyfed Powys Police Authority – Community Consultation Forums - details were RESOLVED to be received.
- 494 PALC News December 2006 was RESOLVED to be received.
- 495 Campaign for the Sustainable Communities Bill – December Update was RESOLVED to be received.
- 496 Pembrokeshire Local Health Board letter received 21 December 2006 re publication of Disability Equality Scheme was RESOLVED to be received.
- 497 One Voice Wales letter of 2 January 2007 inviting a representative from Council as an observer to the Pembrokeshire Area Committee meeting on 11 January 2007 in Penally Village Hall was RESOLVED to be received.
- 498 St Davids Community Forum notice of next meeting on Tuesday 30 January 2007 at 7.30pm in the Memorial Hall, was RESOLVED to be received.

499 DONATIONS *under Sec 137 Local Government Act 1972:*

- 499.1 The following letters and emails of thanks were RESOLVED to be received: -
- 499.1.1 Samaritans letter received 11.12.06 for £100
- 499.1.2 Haverfordwest Citizen’s Bureau letter of 12 December 2006 for £100.
- 499.1.3 Cymdeithas Alzheimer’s Society letter of 18 December 2006 for £50.
- 499.2 Donation requests: -
- 499.2.1 Childline Cymru it was RESOLVED to donate £100.
- 499.2.2 Llangollen International Eisteddfod was RESOLVED to be received.

500 The following items of correspondence were RESOLVED to be received:-

- 500.1 St Davids Cathedral Festival 2007 – Advance copy of the Programme
- 500.2 Clerks & Councils Direct.
- 500.3 Cards of thanks from Mr H and Mrs A Beaumont and Mrs C Newbery.
- 500.4 North Pembrokeshire Transport Forum News Briefing of 6 December 2006.
- 500.5 Relevant unsolicited information: Glasdon Local Councils Newsheet

Clerk’s Business

501 City Hall

- 501.1 Annual Review of Hire Rates - it was RESOLVED that hire rates would be continued as :-

COMMUNITY/ CHARITABLE FUNCTION RATE all prices include vat	
City Hall	£6.05 per hour - with kitchen £7.28 per hour
Memorial Hall	£3.64 per hour - with kitchen £4.87 per hour

BUSINESS RATE

City Hall	£9.69 per hour - with kitchen £10.92 per hour
Memorial Hall	£6.05 per hour - with kitchen £7.28 per hour

- 501.2 Bowls Club verbal request for a storage locker in the Hall was accepted with the locker to be placed at the rear of the stage and not in the auditorium.
- 501.3 Curtains:-
- 501.3.1 Storage curtain for below the balcony was to be fitted on an extended rail.
- 501.3.2 Repairs to backdrop curtains were to be undertaken.
- 501.3.3 Additional Fly curtains to be assessed.

Planning:

Current applications:-

- 502** NP/06/334 Greenhouse at Highview, St Davids was refused (14 December 2006), contrary to City Council support, as it was considered it would have an adverse effect on the landscape and could lead to further similar applications.
- 503** NP/06/442 Tretio Caravan Site, St Davids was refused, contrary to City Council support, (14 December 2006) as it was considered unacceptable in policy terms and it would have an adverse effect on the landscape and could lead to further similar applications.
- 504** A06/001 Conservatory at 15 New Street (15 December 2006) – the appeal was allowed the application having been supported by the City Council.

New applications:

- 505** NP/06/611 Residential Development - 2 bungalows and 7 dormer bungalows at the Waterings, Anchor Drive. D Chant declared a personal interest and left the room - It was RESOLVED to offer COUNCIL SUPPORT given that the development was within the settlement boundary.
- 506** NP/06/635 3 Dwellings and garages at Maes Elfed – it was RESOLVED to offer COUNCIL SUPPORT.
- DJO Chant was invited to rejoin the meeting.
- 507** NP/06/613 and 614 (Listed Building) Amendment to previous approval NP/04/034 at Ysgubor Tatws - it was RESOLVED to offer COUNCIL SUPPORT.
- 508** NP/06/008/s New signage at Lloyds TSB Bank, 11 Cross Square - it was RESOLVED to offer COUNCIL SUPPORT.
- 509** NP/06/625 Fire escape at Pilgrims, 24 High Street - it was RESOLVED to offer COUNCIL SUPPORT.
- 510** NP/06/628 New signage at Lloyds TSB Bank, 11 Cross Square (Listed Building application) - it was RESOLVED to offer COUNCIL SUPPORT.
- 511** NP/06/631 Installation of new ATM at Barclays Bank, 3 High Street - it was RESOLVED to offer COUNCIL SUPPORT and to note that given the narrow width of the pavement at this point it was felt that an ATM placed on the High Street side would be preferable
- 512** NP/06/010/s New signage at Barclays Bank, 3 High Street - it was RESOLVED to offer COUNCIL SUPPORT albeit that the sign was larger than others for similar purpose.

513 Accounts:

- 513.1 Internal Audit for November 2006 had been completed and was RESOLVED to be received.
- 513.2 Accounts for December 2006.
Balances as at 29th December Premier Account £61,229.34 Current Account £24,693.23

ACCOUNTS PRESENTED FOR PAYMENT (ALREADY PAID)

J Phillips	222.26
Bookers Ltd	264.95
Jewson Ltd	24.15
Cllr S Williams (prizes)	28.00
Simon Safety Ltd	50.46
Lumalite Ltd	146.41
D C Menday (expenses)	94.11
Peter Mogg	365.00
JBH Supplies Ltd	11.75
Butherway Electrical Ltd	395.98
Cllr John Lloyd (exps)	26.00
St Davids Food & Wine	35.54
D C Menday	1173.81
P L Evans	200.75
J Phillips	172.65
Jo Sime (Xmas cards)	50.00
Pembrokeshire Housing	454.64
P C C (Trade Waste)	64.30

Stephanie's Tea Room	875.49
Butherway Electrical Ltd	294.90
Cambrian News Ltd	117.50
Mathias Hardware	85.51
Cotton Ltd	1808.89
Peter Lavin	264.00
Lower Moor Nursery	367.50
Pcc maintenance	559.19
Tall Ships Adventures:-	
H Lewis	152.30
R Freeman	152.30
Viking	185.43
Mel Davies	200.00
Gwyn Davies & Sons Ltd	179.95
JBH Supplies	543.79
HMRC	655.14

INCOME (01/04/06 to 29/12 /06)
£166641.76
(Car Park £129,412 Hall £10,918.)

EXPENDITURE (01/04/06 to 29/12/06)
£109181.41
(Admin £30,842 Car Park £27,329 Hall £16,260)

DONATIONS FROM 01/04/06)

SWAT	50.00
Menter Iaith Sir Benfro	25.00
Penknife Club	100.00
Porthmawr Surf Lifesaving Club	250.00
Mind	50.00
Childline Cymru	100.00
Shelter Cymru	50.00
Artswave	50.00
St Davids Cemetery	400.00
Tretio Chapel	100.00
Caerfarchell Chapel	100.00
Berea Chapel	100.00
Urdd Gobaith Cymru	25.00
St Davids Cathedral Festival	750.00
Saints Junior Rugby	500.00
Bobath Cymru	50.00
MacMillan Cancer Support	103.00
Pembs Cruse	50.00
Royal British Legion	50.00
Samaritans	100.00
H'west CAB	100.00
Alzheimers Society (Pembs)	50.00

513.3 Financial provisions: Whitesands Shop tenancy Bond £500: Croeswdig tenancy bond £500: Provision for grass cutting £2000: contribution from Siop y Bobol for Play Area equipment £5000: Play area match funding £6100 for PCC Capital Play Fund Total £14,100.

513.4 Permission to pay the accounts was RESOLVED to be granted.

513.5 Electronic payment and internet account management – no progress.

There being no further business the meeting closed at 20.25.

Signed
Chairperson

Date.....