

Minutes of the Monthly Meeting of Council on Monday 2nd June 2008 in the Council Chamber 7.00pm.

Present: DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, AS Cox, AM Foster, DJH George, MC Gray, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

128 Apologies for Absence: J. Lloyd (family commitment), B. Price (indisposed).

129 Declarations of Interest:

Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on this agenda. C Taylor declared a general interest as a retailer that was specific in relation to minute 178; D Chant declared interests in relation to minutes 139 as Chair of Porthstinian Boatowners Association and 155 as a member of the Penknife Club.

130 Confirmation of Minutes for the Monthly Meeting on Monday 12th May 2008 were RESOLVED to be accepted and approved.

Matters arising from the Minutes:**131 Whitesands Café Roof**

It was RESOLVED to:-

- 131.1 Accept the repair specification for high wind of Rheinzink UK and the quotations of specialist sub-contractor JE Gibbings and contractor Carreg Construction Ltd of £4250.05 with fitting to be completed either before the end of June or in September.
- 131.2 Proceed with insurance claim with Allianz Cornhill plc of £4250.05.
- 131.3 To investigate wind measurement and recording equipment that could be fixed to the café building to provide a record of wind conditions in the future.

132 New Street - CK's parking and road safety.

Points noted included-

- 132.1 A suggestion that drivers to reverse into parking bays to make it safer when driving away, but it was acknowledged there were practical difficulties at busy times.
- 132.2 The Deputy Mayor presented a letter she had received from Ms Llywela Harris that suggested removing the on road parking bays opposite the store parking spaces.
- 132.3 The Clerk had checked the original planning approval for the store and there was no condition regarding the reversing of vehicles into the highway or of the spaces being defined specifically for staff parking.
- 132.4 As the City Council had sought assistance from the Police, Pembrokeshire County Council and had written to CK's store it was suggested that the matter be emphasised at the forthcoming Traffic Management Review consultation being conducted by Pembrokeshire County Council later in the month and this was agreed.

133 St Davids Allotment Group – The group were still seeking available land and the Mayor outlined a new possibility that was agreed to be passed to the group.

134 Eco City Matters:-

- 134.1 Welsh School of Architecture, Cardiff University – members who attended the Students Presentation on 20.5.08 reported on the assessments made, with some projects being substantial for the community to consider.
- 134.2 Given the efforts of some residents to improve their premises such as with solar collectors there was a concern that such developments were being refused by Pembrokeshire Coast National Park Authority Development Control especially in the Conservation Area. It was RESOLVED to write to Pembrokeshire Coast National Park Authority and to endeavour to provide a constructive stance by seeking the view of Dr J Gwilliam of the Welsh School of Architecture.
- 134.3 Big Green Challenge - it was RESOLVED to re-emphasise the Council's support for the second phase of the current bid being undertaken by the West Wales Eco Centre.

135 Porthclais Well Repairs – this matter was agreed to be left with Pembrokeshire Coast National Park Authority.

I36 The following 3 items, being matters of contract were agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

- I36.1 Council Assets.
- I36.2 Caretaker.
- I36.3 Really Wild Food Festival

I37 Local Housing Allocation – Welsh Assembly Government email of 15 May 2008 regarding representations was RESOLVED to be received.

I38 Code of Conduct:-

- I38.1 Welsh Assembly Government letter of 21 April 2008 – The Local Authorities (Model Code of Conduct) (Wales) Order 2008.
- I38.2 Pembrokeshire County Council letter 28 May 2008 regarding Pembrokeshire County Council's Code of Conduct.
- I38.3 It was RESOLVED to await completion of the training being offered by Pembrokeshire County Council prior to considering adoption of the new code before 20.9.08
- I38.4 Pembrokeshire County Council letter of 29 May 2008 regarding Code of Conduct Dispensations – was RESOLVED to be received.

I39 Porthstian Boatowner's Association (Porthstian Boat Owner's Association) – copy of letter of 28 April 2008 to RNLI regarding proposed new RNLI Lifeboat Station at St Justinians deferred from previous meeting.

- I39.1 The Mayor reported as Chair of PBOA, that in a letter of reply from the RNLI, comment was made over the future for the boat houses and this was followed by discussion on prospects particularly for the older ILB boathouse.
- I39.2 J Braby as Treasurer of PBOA and although not a member, declared a personal interest feeling that this was a straightforward business decision between the RSPB and others especially with the access situation being of concern. It was not really something with which to involve the City Council.
- I39.3 M Gray suggested that the old boat house could be a deepwater harbour facility for the community.

I40 St Davids Market: –

- I40.1 Clerk reported on a successful market on 29 May and it was RESOLVED to look at possible means of easing the handling and erection of stalls.
- I40.2 Clerk noted he was aware of complaints from 2 traders about the market being unfair competition but none had been submitted formally.
- I40.3 The possibility of having more markets in September meant that planning permission may be necessary if it exceeds I4pa, this was agreed to be investigated and an application made if required.
- I40.4 Clerk advised that a set of Market Rules, Booking Form and Information Sheet for Stall holders, Market Layout Plan and Risk Assessment were available and these were RESOLVED to be accepted.

I41 County Councillor's Report. Complaints regarding stones in hedge banks that were being hit by motorists were being investigated.

Correspondence

I42 Welsh Assembly Government letter of 20 May 2008: Local Environment Quality Team re Litter, Dog Control, Graffiti, Fly posting and Noise Offences – Fixed Penalty Notice returns was RESOLVED to be received.

I43 British Humanist Association email regarding use of government statistical information was RESOLVED to be received.

I44 Pembrokeshire County Council letter of 12 May 2008 Tourist Directional Signs: Lleithyr Farm – it was RESOLVED to offer support.

I45 Pembrokeshire County Council letter of 12 May 2008 Tourist Directional Signs: Oriel y Parc – it was RESOLVED to offer support.

- I46** Mr FH Northall - Mr Northall had provided a valuation certificate of 15.5.08 for the new mayor's chain stating a value of £4,500.00. The Clerk confirmed that an amendment had been arranged for additional insurance cover for the chain including use in the Mayor's home and on official duties and this was RESOLVED to be accepted at a cost of £54.
- I47** Pembrokeshire Coast National Park Authority letter of 16 May 2008 – Invitation for 2 delegates for the Community Council Seminar on Saturday 12 July 2008 – it was RESOLVED that R Thornton together with J George would represent the Council and to note that July was not a convenient time for such a meeting.
- I48** Mrs Glenys James – Card of thanks was RESOLVED to be received.
- I49** Pembrokeshire County Council letter of 16 May 2008 – Confirmation of postcode for Anchor Drive was RESOLVED to be received.
- I50** Pembrokeshire Community Health Council letter received 17 May 2008 – Welsh Assembly Government proposals to change the structure of the NHS in Wales was RESOLVED to be received with it being noted that this could once again be the beginning of losing a Pembrokeshire based service.
- I51** Mrs A Beaumont letter of 22 May 2008 with thanks for the hearing loop system in the Hall was RESOLVED to be received.
- I52** Deborah O'Brien copy of email of 14 May 2008 to Planed and Pembrokeshire County Council regarding the replication of recycling information. This was RESOLVED to be received and a response from PLANED was read with support for Ms O'Brien's view being given.
- I53** Waun Fawr – As the St Davids City Football Club had confirmed that it will not be continuing in the autumn, it was RESOLVED to offer the facility to St Davids Rugby Football Club with an email from St Davids RFC of 2 June 2008 being received.
- Thanks were offered to Jim Braby who had been the driving force behind the club for many years and he added that football will now be played at the Solva club.
- I54** Pembrokeshire Coast National Park Authority letter 27 May 2008 regarding Conservation Area Grants was RESOLVED to be received.
- I55** Fund Raising Collection on Cross Square and High Street Saturday 24 May 2008 – email of 26 May from Pip Westwood. Following an incident of inappropriate collecting and traffic concerns. As a meeting of the Penknife Club was coming the following day it was RESOLVED to await their response.
- I56** St Davids Carnival – It was reported that the Penknife Club had agreed not take over the complete running of the Carnival now that the St.Davids Lions were withdrawing. While some assistance may be available from the Penknife Club it was agreed to arrange a public meeting to obtain community support and to assist take the matter forward.
- I57** Dolen Cymru – Anniversary Event and Exhibition in Cardiff with Prince Harry- It was RESOLVED to provide a St.Davids slate item as a contribution towards a silent auction with further details awaited from Mrs E Morgan.
- I58** Pembrokeshire Coast National Park Authority letter of 27 May 2008 advising that Catherine Milner, Development Management Officer will be away from the Planning Office for some months and will not be replaced.
- I59** Invitation from Dyfed Powys Police - Project Argus - National Counter Terrorism Security Office presentation at Withybush Pavilion 10 June 2008 at 9.30. The project is an initiative to explore ways to aid you in preventing, handling and recovering from a terrorist attack with J Braby and J George being agreed to represent the Council.
- I60** Mr Malcolm Phillips letter of 2 June 2008 regarding Police funding – it was agreed to reiterate the previous decision and not to provide shared funding for a Police Community Support Officer dedicated to St Davids given the increasing funds already provided through the Council tax contributions of the community for a decreasing police presence.
- I61** The following items of correspondence were RESOLVED to be received:-
- 161.1 Department for Business Enterprise and Regulatory Reform.
 - 161.2 Tidy Wales Week 2008 information for 23-29 June

- 161.3 North Pembrokeshire Transport Forum - News Briefing.
- 161.4 PIPPA Post Spring 2008 Newsletter.
- 161.5 Noah's Ark Appeal Spring Newsletter.

162 Reports from Members representing Local Groups:-

- 162.1 St.Davids Peninsula Association for the Care of the Elderly and Disabled – Annual Meeting 20.5.08. J George advised that a new committee was in place.
- 162.2 St Davids and District Community Bus Group – Minutes of Meeting on 29 April 2008 with next meeting on 17 June 2008 were noted.
- 162.3 St Davids Christmas Tree Association – no report.
- 162.4 St Davids Peninsula Tourist Association – D Chant advised that they were very pleased with the investment in the stalls.
- 162.5 Pembrokeshire Association of Local Councils - it was RESOLVED to appoint Councillor C Taylor as its representative.

163 Donations under Section 137 of the Local Government Act 1972.

- 163.1 Letter of thanks from All Pembrokeshire Cruse for donation of £50 was RESOLVED to be received.
- 163.2 Donation request from Pembrokeshire Crossroads of 16 May 2008 – it was RESOLVED to donate £50.

Clerk's Business:**164 Memorial Playing Fields.**

Clerk reported on the following items:-

- 164.1 The Stilum Sinio Seesaw – Playground Supplies Ltd email of 2 June 2008 in response to a Pembrokeshire County Council external inspector's request for information regarding entrapment was RESOLVED to be received noting that there are no compliance issues regarding the item.
- 164.2 Play Area Surface – strimming was now occurring rather than mowing on account of the surface changes due to mole activity as mowing is limited.
- 164.3 Swing repairs – there had been a spate of damage, with replacements in progress.

165 Post Office - The possible removal of the Post Office Card Account was currently a matter of national discussion and it was RESOLVED to write to the MP and AM offering support for the Post Office continuing the service.

Planning:

Previous applications:

166 NP/08/055 Pembrokeshire Coast National Park Authority letter of 19 May 2008 – Notice of an appeal on the proposed development for outline consent for residential development (6 plots), to include the removal of former ocean aquarium building and one outbuilding and the use of garden for access to New Street was RESOLVED to be received.

167 NP/08/126 Change of use and alterations to storage building to new treatment unit at St Justinians – Pembrokeshire Coast National Park Authority letter of 27 May and information from applicant appertaining to change of use. It was RESOLVED to offer COUNCIL SUPPORT noting that this would create more traffic in a sensitive area

New Applications:

168 NP/08/225 Erection of interpretative panels and information signs at Oriel y Parc – it was RESOLVED to offer COUNCIL SUPPORT.

169 NP/08/231 Alteration Bell Cottage at Fachelich – it was RESOLVED to offer COUNCIL SUPPORT.

170 NP/08/232 and 233 Listed Building Application Conversion of chapel from workshop to holiday let – Rhodiad Chapel, Rhodiad y Brenin – it was RESOLVED to offer COUNCIL SUPPORT noting a need for consideration of parking.

171 Accounts:

- 171.1 Internal Audit for April 2008 had been successfully completed and was RESOLVED to be accepted.
- 171.2 Accounts for May

Balances: (22/05/08) Current Account £18978. Premier Account £33369

J Phillips 224.01

Butherway Electrical Ltd	1438.22
Peter Lavin	407.85
Glyn Edwards Ltd	50.08
D C Menday	28.46
Peter Lavin	407.55
F H Northall	400.00
Mathias Mica	23.50
Post Office Ltd	27.00
Peter Lavin	301.25
BT	490.79
Phoenix Press	490.00
Clerk's expenses May	31.25
P Lavin	457.65
D C Menday	1278.85
P Evans	214.75
Allianz Cornhill	5012.00
J Phillips	242.51
Chubb Fire	365.14
Sqeeqy Kleen	18.77
SLCC	145.00
Viking Direct	126.58

PERIOD	INCOME	EXPENDITURE	BALANCE
1.4.08 – 22.05.08	£	£	£
TOTAL	22531	40082	-17551
Car Park	16114	23943	-7829
City Hall	2046	4364	-2318
Admin		2428	-2428

LGA Sec 137 Donations from 01/04/2008

Tall Ships	300.00
All Pembs Cruise	50.00

171.3 Permission to pay the accounts was RESOLVED to be granted.

Mayor's Business

172 Civic Service was confirmed for 15 June 2008 at 11.15 in the Cathedral and afterwards at the Warpool Court Hotel with the Mayor confirming that he would contribute personally to costs in excess of £8.50 per head and the welcome drink.

173 Pembrokeshire Coast National Park Authority – The likely lack of planning approval to allow a digital signal boost on the Cathedral as the new equipment was substantially larger than the outgoing analogue signal boost that is within the flagpole was discussed. It was RESOLVED to write to the Pembrokeshire Coast National Park Authority and to the Dean of St Davids to obtain full information.

174 Interreg – Cllr Williams outlined possibilities for cooperation and further information was agreed to be obtained.

There being no further business the meeting closed at 8.50pm

Signed
Chair

Date.....

**'In Committee' Minutes of the Monthly Meeting of Council on Monday 2nd June 2008 in the Council Chamber
7.00pm.**

Present: DJO Chant Mayor, SJ Halse Deputy-Mayor, JW Braby, AS Cox, AM Foster, DJH George, MC Gray, CT Taylor, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

175 Apologies for Absence: J. Lloyd (family commitment), B. Price (indisposed)

Business:

176 Council Assets – Clerk reported that a meeting with a consultant from Community Matters prior to obtaining legal advice was still awaited.

177 Caretaker.

178 Really Wild Food Festival

179 Future Staffing.

There being no further business the meeting closed at 8.50pm

Signed
Chair

Date.....