

Minutes of the Monthly Meeting of the Council on Monday 3rd June 2013 in the Council Chamber at 7.00pm

Present: Mayor MGD James, Deputy Mayor D Halse, DJO Chant, ES Evans, DJH George, MC Gray, FD John, JG Lloyd, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Also present was County Council DB Lloyd

57 Apologies for Absence: BT Price, K Rose

58 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

59 Confirmation of Minutes for:-

59.1 The Council Monthly Meeting on Monday 8th April 2013 were RESOLVED to be approved.

59.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 8th April 2013 were RESOLVED to be approved.

59.3 The Second meeting of the Council on Monday 22nd April 2013 were RESOLVED to be approved.

59.4 'In Committee' Minutes of the Second Meeting of the Council on Monday 22nd April 2013 were RESOLVED to be approved.

Matters Arising

60 TOILETS The meeting was attended by Mr Ian Westley, Director of Transportation, Housing & Environment and Mr Richard Brown, Head of Environment & Civil Contingencies of Pembrokeshire County Council to discuss:

60.1.1 Toilet facilities at St Justinians with respect to the City Council's request for a contribution towards the cost of the toilets. Mr Westley informed the Council that he was of the opinion that the majority of people using the toilets were passengers on the boats that operate at St Justinians. He claimed that there was a fine line between promoting tourism and subsidising private businesses and as such the County Council would not be prepared to contribute towards the costs of the toilets. Mr Brown informed the Council that there was a possibility that the City Council could be eligible for a £500 grant to assist with the running costs. It was RESOLVED that Mr Brown would provide the Clerk with information,

60.1.2 Proposed closure of toilets at Quickwell Hill car park. Jonathan Mills e-mail of 21st May 2013 inviting representatives of the City Council to discussion forum on Monday 10th June 2013 at 6.30pm in County Hall it was RESOLVED that the Mayor and the Clerk would attend the meeting. In response to both the City Council's objections and the letter of 16th May 2013 from St Davids Peninsular Tourist Association to Pembrokeshire County Council objecting to the proposed closure of toilets throughout the county. Mr Westley informed the Council that the County Council had to make savings of £1.6 million by 31st March 2014. As the Authority was not legally obliged to provide public toilets as a statutory duty it was proposed to close 28 sites (including Quickwell Hill) as part of the scheme to reduce costs. Mr Brown suggested that the City Council could take over the running of the toilets. Alternatively a volunteer group could be responsible for the cleaning and maintenance. Cllr John suggested raising the car parking charge and using the revenue to cover the cost of the toilets. Mr Westley informed the Council that his previous attempt to increase car parking charges in the County had been met with a strong public outcry and he was unwilling to consider Cllr John's suggestion. Cllr Gray asked Mr Brown for the actual running cost of the toilets. Mr Brown didn't have the information to hand. It was RESOLVED that the Clerk would obtain the information and that the Council would discuss the matter at a future meeting. The Mayor thanked Mr Westley and Mr Brown for attending the meeting and they then left the Council Chamber.

61 CHRISTMAS STREET LIGHTS The Clerk informed the Council that all necessary paperwork including public liability insurance has been received from the contractor. The documents were approved and permission was granted to instruct Bissmire Fudge to draft a formal tender agreement.

- 62** CLERK'S MATERNITY ENTITLEMENT. This item being a matter of contract was RESOLVED to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was agreed that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.
- 63** TRAFFIC MATTERS Following John Price, Traffic Manager at Pembrokeshire County Council letter of 2nd May 2013 proposing the introduction of No Waiting At Any Time restrictions at Maes Dyfed it was RESOLVED to await the comments of the residents before proposing a formal resolution.
- 64** SAFE ROUTES IN THE COMMUNIITY BID See copy of e-mail of 22nd April 2013 from Sue Lewis to County Councillor Lloyd informing that St Davids' bid was unsuccessful it was RESOLVED to re-submit the bid upon the advise of Ms Lewis.
- 65** STAGE LIGHT & SOUND SYSTEM AT CITY HALL See Rob Marsh e-mail of 30th April 2013 suggesting improvements. It was RESOLVED to asked BP Electrics to separate the system and prevent it from over loading and tripping out.
- 66** DOG FOULING See Stephen Morbey e-mail of 14th May 2013 regarding meeting on Tuesday 4th June 2013 at 10am in the Council Chamber. It was RESOLVED to approve the meeting and that the Mayor would report back to the Council afterwards.

Accounts

- 67** The Responsible Finance Officer reported that the Internal Audit for March 2013 had been successfully completed.
- 68** Accounts for April & May 2013.

INCOME AND EXPENDITURE APRIL 2013

Balance as at 30/04/2013

£

Current A/c 179519.66

INCOME

Car Park	15145.00
City Hall	2141.01
Cafe	2277.40
St Justinians	
Miscellaneous	300.00
Market stalls	300.00
Total	20163.41

Rent Croeswdig field

LGA 1972 Sec137 for 2013/14 is £10532	
Last month's donations	200
Total donated 2013/14	200
Balance available	10332

LGA 1972 Sec 214 Cemetery	
Total donated for 2 2013/14	

PAYMENTS

£

Admin	1522.70
	208.49
	50.00
	76.93
	60.00
	35.00
Whitesands	2271.75
	100.00
Hall & House	349.19
	1668.73
	375.44
	148.93
	40.00
	18.51
Mayor's Expenses	
St Justinians	
Miscellaneous	30.00
	37.54
	1238.49
	927.39
	115.66
Total	9274.75

Salaries:Clerk & RFO
 Phone
 Stamps
 Quarterly internet fee
 Internal Auditor (6months)
 Computer repairs
 Attendant's commission (5)
 Cafe repairs
 Caretaker's salary
 Gas/Electricity
 Heating repairs
 Chubb fire
 Window repairs
 D/D Boiler service
 PCC - Black/orange bags
 Bank charges
 HMRC - NIC&IT
 PCC (Council tax-3props)
 Dwr Cymru -(2props)

The accounts were approved and permission was granted to pay.

- 69** Civic reception. Quote received from Cegin Parran. It was RESOLVED to increase the budget for the Mayor's reception to £1000 annually.

Correspondence

- 70** Kerrie Phillips e-mail of 23rd April 2013 thanks from Police Commissioner Salmon. The information was received.
- 71** Alan Hare e-mail of 25th April 2013 consultation re: Off Street Parking Order. The information was received.
- 72** Llywela Harris e-mail of 30th April 2013 letter of thanks. The information was received.
- 73** Marlis Malein e-mail of 1st May 2013 letter of thanks. The information was received.
- 74** Steve Lawton e-mail of 14th May 2013 containing copy of letter sent to Mrs Tuberville, Environmental Pollution Control Officer at Pembrokeshire County Council on 13th May 2013 relating to the premises licence at Sound Café, High Street. The information was received. It was RESOLVED to leave the matter in abeyance until a formal request was received from the Licensing Authority.
- 75** Sarah Beynon e-mail of 21st May 2013 letter of thanks. The information was received.
- 76** Jude Parr e-mail of 22nd May 2013 dates and venue details of forthcoming PACT meetings. The information was received and it was RESOLVED that Cllrs George and Gray would attend the meeting.
- 77** Margaret Vickery e-mail of 24th May 2013 Bws Y Bobl and PVT agenda for AGM on Wednesday 5th June 2013. It was RESOLVED that Cllr Gray would attend the meeting and inform PVT that the Council would initiate a Committee being established to manage the Bws Y Bobl in the future.
- 78** Christina Williams e-mail of 27th May 2013 request to photograph members of the City Council. It was RESOLVED to approve the request and invite Miss Williams to photograph the Councillors prior to the next meeting.
- 79** Melanie Maloney e-mail of 18th April 2013 Community orchard project. The information was received.
- 80** Ian Westley letter of 29th May 2013 public notice of temporary restriction of vehicular transport. The information was received.

81 Reports from Members representing the Council:-

81.1 One Voice Wales. Cllr Taylor reported that he attended a meeting in April were the main topics discussed were:

- 81.1.1 The determination of Pembrokeshire County Council to go ahead with its proposed new amenity site close to Brooklands Nursing Home in Saundersfoot despite much local opposition, and also opposition expressed by One Voice Wales. The committee is to continue its representations against the plans.
- 81.1.2 Cutbacks by Hywel Dda Health Board in south Pembrokeshire particularly the South Pems Minor Injuries Unit in Tenby, which has only recently been upgraded at great cost. Basically they want to shift everything to Withybush and close it down. The One Voice committee decided to keep up its support for the local protests, and to continue to oppose any other proposed cut backs by the board
- 81.1.3 Training and membership. Apparently more and more councils are joining. They hope to extend membership to most community and town councils in Pems, and are anxious that we are aware of taining opportunities provided by One Voice Wales.
- 81.1.4 Probably the most important issue of the evening the issue of HPMCZs, or in plain English, *Highly Protected Marine Conservation Zones*. These could as we know have implications for this peninsula if some of some of the most extreme proposals ever come to fruition, as this peninsula and particularly Ramsey have been included in a provisional Welsh Assembly/Government list.
- 81.1.5 In practice, at the moment one of the most threatened areas is the Dale peninsula, which could be brought to an economic stop by the plans, although it is by no means certain that anything will in fact happen. One of the members of the committee, David McDermott from

Saundersfoot has been coordinating research into what is happening and proposed, and helping to develop a campaign for opposition to the schemes at their most extreme, based on the concept of 'striking a balance'. Cllr Taylor informed that he couldn't give a clear indication of the benefits of being a member of One Voice Wales and it was RESOLVED to make enquires regarding membership benefits of PALC.

- 81.2 St Davids Carnival Association. Cllr Rose provided the Council with the following report.: The carnival planning is running nicely. All necessary insurances and formalities have been sorted. This year we are going ahead with the sports events again, and ending with Tug of war. A wet weather contingency plan is being discussed and there will be something on for the children this year, Paula from Oriel y Parc has offered to help with this. The parade will be starting from Oriel Y Parc due to complications of road closures, floats to go from the car park and the walkers to start from the 'ring' in Oriel y Parc. We have also discussed the idea of having some live music on the field during the day too, all very exciting. We have decided that we won't be having a queen disco as the children picked last year missed out on their opportunity, so those children will be doing it this year. All in all its coming together, weather permitting – it should be a brilliant day! Next meeting is July 3rd in the chambers, all welcome.
- 81.3 St.Davids Christmas Tree Association. Nothing to report.
- 81.4 St.Davids Day Celebration Group. Nothing to report.
- 81.5 St Davids Day Centre for the Elderly. Cllr James reported that the group's AGM was to take place on 11th June 2013. Among items to be discussed were ensuring that the group was sustainable and that the grant funding continues for the next 3 years.
- 81.6 St Davids Eco City Group. Cllr Rose provided the Council with the following report: Eco city have had a few meetings lately as they have obtained a new electric car for community use. This new exciting project will enable local people to use the car for social use by joining the car club at £25 per annum, £5 per month which you can use the car for 5 hours, and its £1 per hour for any extra time wanted. Its fully insured for 25 s and over and has breakdown cover too! The car itself is a very nice piece of kit, it is parked at TYF and if anyone fancies a test drive let me know?! – or if you want any more information? Also please spread the word. Cocoa is doing well, membership has totalled to about 50 which is good. The orchard project is in discussion, but as its such a major project it probably won't take off any time soon. The big issue at the moment is finding land which is big enough and free!? Wyn Buwick has highlighted a 'safe routes' path for the coming season. They are hoping to liaise with Planed to get some printed off for locals and tourists, as the road to Whitesands can get dangerous during the summer months. Also a go green incentive! Next meeting is 18th June in the Sound Cafe.
- 81.7 St.Davids Peninsula Tourist Association. Cllr Chant reported that a new logo had been designed and that the group were opposed to the proposed toilet closures.
- 81.8 Porthclais Harbour Authority
- 81.9 St.Davids - Matsieng Lesotho Link. Cllr Taylor presented the Council with a comprehensive report, a copy of which is attached to the Minutes. It was RESOLVED to support Cllr Taylor in his endeavours.
- 81.10 Youth Drop In. No report.
- 81.11 Ysgol Bro Dewi Governor. No report.
- 81.12 Planed. Cllr Halse reported that following the recent meeting Pat Goddard and Doug Malein hoped to attend the next Council meeting to discuss the Community Hub website.

County Councillor's Report

- 81.13 Cllr Lloyd reported that the Estyn inspection took place recently at Ysgol Dewi Sant and that he was confident that it would be honest, accurate and of a huge benefit to the school.
- 81.14 A review of 6th Form education was taking place. The 6th Form in Ysgol Dewi Sant has been under threat in the past and Cllr Lloyd vowed to help keep it stating that it's closure would be vandalism driven by prejudice.
- 81.15 Ysgol Dewi Sant has been without a full time Head Teacher for 12 months. Mr Haynes has now obtained the necessary qualification and the post will be advertised by the school's Governors.
- 81.16 Cllr Lloyd reported that the appeal hearing for planning permission at Pen Pant farm went well and that he was hopeful that the original decision would be overturned.

Planning

- 82 NP/13/0167 Installation of thermal panels on roof of historic building within curtilage of listed house and replacement of asbestos sheet roof with slate at Tir Maen Ddewi, Rhodiad Y Brenin. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 83 NP/13/0198 Single story extension to provide extra bedroom and kitchen at 100 Nun Street, SA62 6NX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 84 NP/13/0201 Installation of illuminated ATM panel at Lloyds bank, SA62 6SE. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 85 HI/13/MH Hedgerow removal at Penberry Farm, SA62 6DB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Clerk’s Business

- 86 Telephone enquiry from Haverfordwest Male Voice Choir request to perform on the Cross Square. It was RESOLVED to approve the request.
- 87 CRB checks for City Councillors. It was RESOLVED to enquire if councillors would be eligible for free checks as volunteers.
- 88 Date for Emergency Committee meeting. It was RESOLVED to have a list of possible dates for the next meeting.
- 89 Replacement of small tables for City Hall. It was RESOLVED to order 6 new table from Go Pack.
- 90 New software for office computer. It was RESOLVED to upgrade the current system and to enquire whether the County Council could assist with cleaning the PC and implementing w-fi from the library computer.
- 91 SLCC Membership renewal. It was RESOLVED to re-new the subscription.
- 92 Whitesands café. Quote received from G Thomas & Sons for repairs to heating system. It was RESOLVED to approve the quote and instruct G Thomas to carry out the works.

There being no further business the meeting closed at 9.15pm.

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Chair

Date.....

Minutes of the Second Meeting of the Month on Monday 17th June 2013 at the Council Chamber at 7.00pm.

The meeting was preceded by a visit from Doug Malein, Bira Sehmi, Pat Goddard and Paul Edey to discuss the Community Hub website as part of Planed's Community Forum action plan. The Hub would encompass 23 websites in St Davids that are non-commercial and would be a focal point for local residents and visitors to the area to source information and to discover what events were due to take place in the locality. The Hub was to be used by organisations that were in St Davids and the out lying parish while links to websites of other organisations could be posted on the home page. Mr Eadey confirmed that he would be prepared to create web pages for organisations that didn't have their own web site. Mrs Goddard confirmed that the next Planed meeting was to take place on 4th September 2013 at 630pm in the Memorial Hall. Mr Malein informed the Council that he was due to give a presentation on a mobile App for St Davids at 10.30am on 18th June 2013 at Oriol Y Parc. Cllr Rose stated that she hoped to attend the presentation. The Mayor then thanked the group for attending and the council meeting continued at 7.20pm.

Present: Mayor MGD James, Deputy Mayor D Halse, DJO Chant, DJH George, MC Gray, FD John, JG Lloyd, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

93 Apologies for Absence: ES Evans, BT Price

94 Declarations of Interest: Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

94.1.1 Cllr Chant declared a prejudicial interest in relation to Item 95.2.

Finance

95 Annual audit:

95.1 The annual return following post audit was RESOLVED to be approved by the City Council.

Matters Arising

96 TRAFFIC MATTERS Following John Price, Traffic Manager letter of 10th June 2013

96.1 High Street – No Waiting At Any Time across the frontage of No. 20 – 22 High Street. It was RESOLVED not to support the proposal.

96.2 Nun Street – west side. To replace the seasonal 8am – 6pm No Waiting At Any Time restrictions outside Nos. 41-51 and 85-95 Nun Street with year round No Waiting At Any Time restrictions. It was RESOLVED to support the proposal to introduce double yellow lines outside Nos. 41-51 Nun Street but to refuse to support the proposal relating to Nos. 85-95.

96.3 Nun Street – east side. To replace the seasonal 8am – 6pm No Waiting At Any Time restrictions from Peters Lane to Nos. 62-64 Nun Street with year round No Waiting At Any Time restrictions. It was RESOLVED not to support the proposal.

97 TOILET FACILITIES Following Richard Brown letter of 30th May 2013 and Jonathan Mills, Corporate Improvement Officer at Pembrokeshire County Council e-mail of 11th June 2013 and feed back questionnaire regarding the proposed closure of public conveniences in St Davids.

97.1.1 It was RESOLVED to complete the questionnaire advocating the City Councils proposal to exchange responsibility for the maintenance of the toilets for a share of the revenue derived from the car park.

97.1.2 It was further RESOLVED that the Mayor, Deputy Mayor and Clerk would meet with Messrs Brown and Mills to discuss the Council's proposals in due course.

98 BWS Y BOBL Following a report from Cllr Gray and Margaret Vickery's e-mail of 10th June 2013 it was RESOLVED to hold a meeting of on Monday 8th July 2013 at 7pm in the Memorial Hall to appoint a new committee responsible for the maintenance and administration of Bws Y Bobl.

99 COUNCIL MEMBERSHIPS

99.1 North Pembrokeshire Transport Forum £12. It was RESOLVED to renew the Council's subscription.

99.2 Pembrokeshire Association of Local Councils £158. . It was RESOLVED to renew the Council's subscription.

99.3 One Voice Wales £273. . It was RESOLVED not to renew the Council's subscription.

99.4 Peninsular Group of Community Councils. This Item was RESOLVED to be deferred to the following meeting on 1st July 2013.

100 DOG FOULING Cllr James that following a meeting in the Council Chamber on 4th June 2013 which was attended by representatives of the PCNPA, children from Ysgol Bro Dewi, the PCSO, the dog warden and Steve Morbey of Pembrokeshire County Council's Environmental Health Department it was RESOLVED that the County Council's dog wardens would patrol St Davids every day for the remainder of June. It was hoped that their presence would deter dog owners from allowing their pets to foul in public.

Correspondence:

101 Mayor of Cervere letter of 3rd May 2013 invitation to annual Leek Festival and potential twinning. It was RESOLVED to acknowledge the letter thanking the council of Cervere for their interest but it decline the offer of twinning for the time being.

102 Claire Rees e-mail of 3rd June 2012 containing Gillian Bell e-mail of 1st June 2013 complaint re charge at Whitesands car park. The information was received.

103 Katie Daly e-mail of 4th June 2013 street recycling bins. It was RESOLVED to request a recycling bin to be installed at eh Cross Square.

104 Anne Issac e-mail of 4th June 2013 dates for PAVS meetings. The information was received.

105 Robert Mann letter of 8th June 2013 request for sponsorship.

106 Pembrokeshire Community Buildings Forum e-mail of 11th June 2013. The information was received.

107 Bruce Sinclair e-mail of 11th June 2013 new publication Pembrokeshire Herald. The information was received.

108 Jude Parr e-mail of 12th June 2013 PACT meeting. The information was received.

109 Tim Watts e-mail of 13th June 2013 Lesotho Matsieng Group meeting. The information was received.

110 Ian Westley Letter of 14th June 2013 Temporary traffic restriction on Fishguard Road. The information was received.

Planning:

111 NP/13/0234 Erection of timber car port & solar panel canopy at 1 High Street, SA62 6SA. The City Council considered that the proposed structure was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

112 13/0122/PA Insertion of 4 roof windows at The Fold, Cwmwdig Farm, SA62 6DN. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Any other business:

57 Memorial Garden, Cross Square Cllr Gray reported that the shrubbery surrounding the west side of the garden needed re-planting. It was RESOLVED to ask the County Council's maintenance team to carry out the work.

There being no further business the meeting closed at 8.40pm.

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Chair

Date.....