

**Minutes of the Monthly Meeting of the Council on Monday 3rd March 2014 in the Council Chamber at 7.00pm**

**Present:** Mayor MGD James, Deputy Mayor D Halse, DJO Chant, ES Evans, DJH George MC Gray, FD John, JG Lloyd, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

Also present was County Councillor DB Lloyd.

**308 Apologies for Absence:** MC Gray, DCO Chant, BT Price

The Mayor welcomed Cllr Taylor back from his recent visit to Lesotho as Council representative. The Mayor then expressed the Council's sympathy at the recent loss of Cllr Price's husband, Mr John Price and informed the members that a card had been sent to the family on behalf of the Council and flowers arranged for the funeral.

**309 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

- 309.1 Cllr John declared a prejudicial interest in relation to Item 317 and left the Chamber while the item was discussed.
- 309.2 Cllr Taylor declared a personal interest in relation to Item 317.

**310 Confirmation of Minutes for:-**

- 310.1 The Council Monthly Meeting on Monday 3rd February 2014 were resolved to be approved.
- 310.2 The Second Meeting of the Month on Monday 17th February 2014 were resolved to be approved.
- 310.3 'In Committee' Minutes of the Council Monthly Meeting on Monday 17th February 2014 were resolved to be approved.
- 310.4 The Special Meeting of the Council on Friday 21st February 2014 were resolved to be approved.

**Matters Arising**

**311 YSGOL DEWI SANT** The Council held a full discussion of the preliminary consultation document and the implications of the options contained within it and drafted a provisional response to be confirmed following their meeting with Mr Jake Morgan, Director of Children & Schools and Ms Kate Evan-Hughes, Head of Education for Pembrokeshire County Council on 26th March. It was RESOLVED to seek further clarification from Mr Morgan and Ms Evan-Hughes of the impact that Option 9 would have on the primary schools in the area.

*N.B. Option 9 as contained in preliminary consultation document would establish a new Voluntary Aided school for 3 - 19 year old pupils as a result of a merger between Ysgol Dewi Sant and Ysgol Bro Dewi VA school with the retention of both sites and the option to extend to other schools in area.*

**Accounts**

**312** The Responsible Finance Officer reported that the Internal Audit for January 2014 had been completed successfully.

**313** Accounts for February 2014.

INCOME AND EXPENDITURE FEBRUARY 2014				
<b>Balance as at 25/02/2014</b>		£		
	Current A/c	210963.47		
<b>INCOME</b>	Car Park	800.00		
	City Hall	533.04		
	Cafe			
	Ice Cream concession	4000.00		
	Miscellaneous			
	Market stalls			
	<b>Total</b>	<b>5333.04</b>		
	LGA 1972 Sec137 for 2013/14 is £10532		LGA 1972 Sec 214 Cemetery	
	Last month's donations	1050	Total donated for 2013/14	950
	Total donated 2013/14	3715		
	Balance available	6817		
<b>PAYMENTS</b>		£		
	Admin	1535.45	Salaries:Clerk & RFO	
			Clerk's expenses	
		88.39	Phone and Internet	
		187.36	Stationery etc	
	Whitesands		Attendant's commission (5)	
		717.89	Ticket printing	
	Hall & House	153.74	Caretaker's salary	
			Electricity	
			Supplies	
		18.71	D/D Boiler service	
			Gas	
	Playground		Replacement parts	
	Mayor's Expenses			
	St Justinians		Toilet hire / cleaning	
	Miscellaneous			
			Bank charges	
			Information Commissioner	
		933.00	PCC (Council tax-3props)	
		108.12	Dwr Cymru -(2props)	
	<b>Total</b>	<b>3742.66</b>		
Minutes 2013 / 2014		87		

The accounts were RESOLVED to be approved and permission was granted to pay.

### 315 Reports from Members representing the Council:-

- 315.1 PALC - Cllr Taylor reported that a meeting was to place in April and that he would attend.
- 315.2 St Davids Carnival Association - Cllr Rose provide the following report: *We had the first meeting, very informal to touch base. One of the main points that was discussed was that we change the date to the Saturday , which would be the 23rd. In order to attract more people we have put out some leaflets/ support documents around St Davids and advertised on the internet for people to sign if they would support. I'm glad to say that the feedback has been positive so the change of date will most likely go ahead. We are also looking to have some live music on the field and lost more for the children/ families to do. The next meeting is in May with the date to be confirmed .*
- 315.3 St Davids Christmas Tree Association - nothing to report.
- 315.4 St Davids Day Celebration Group - Cllr James reported that the day had been extremely busy with many events being held prior to and on St Davids Day. The Cymanfa Ganu had been widely enjoyed and the performance of the school children from Ysgol Bro Dewi was excellent. A follow up meeting was to be convened in April.
- 315.5 St Davids Day Centre for the Elderly - Cllr James reported that a meeting was to be held on 12th March.
- 315.6 St Davids Eco City Group - Cllr Rose provided the Council with the following report: *We finally had a meeting last week. There were 2 new members who had recently moved to the area. It was focused on the car club, as the lease is up soon. We have also lowered the usage age limit from 25 to 21, with the view to attract younger drivers who don't have a car. There was talk about renewing the lease and opening the rental up to tourists. On the whole it is being used well but in order to cover costs for next year there will have to be regular use of the car. We are meeting again on the 20.3.14 with all the financial information to make a proper plan, and also discuss other items for Eco city. It was also discussed that we need to promote the car more, and we are seeking permission - from the council to possibly park in on the square again (like last year) when available to get more interest?*
- 315.7 St Davids Peninsula Tourist Association - nothing to report.
- 315.8 Porthclais Harbour Authority - Cllr John reported that the harbour had suffered damage caused by the recent storms and that the Authority were attempting to source funding for the repairs.
- 315.9 St Davids - Matsieng Lesotho Link - Cllr Taylor reported that the recent visit had been very successful and that the Head boy and Head girl of Ysgol Dewi Sant had acted as excellent ambassadors for St Davids. Cllr Taylor further reported that the group had been met with generous hospitality and informed that Council that facilities available in the schools in Lesotho were very different to those in Wales and presented the Mayor with a letter from the pupils of St Mathews.
- 315.10 Youth Drop In.
- 315.11 Ysgol Bro Dewi Governor - Cllr Halse informed the Council that he would provide a full report following the next meeting of the Governing body.
- 315.12 Planned Community Forum - Cllr James reported that one of the main items discussed at a recent meeting was the possibility of establishing a sub- committee to source funding for the development of the City Hall.
- 315.13 Porthstinan Boat Owners Association - Cllr James informed the Council that a meeting of the working group was to take place ion 17th March.

### County Councillor's report

- 308.1 Cllr Lloyd informed the Council that Options 1,5,6,8 and 10 contained in the preliminary consultation document had been deled by the Governors of Ysgol Dewi Sant that evening. Cllr Lloyd informed the Council that the Governors were considering Option 9 as well as widening the catchment area and a soft federation with Fishguard which would see the children sharing teachers as oppose to travelling themselves. Cllr Lloyd praised Mr Morgan and stated that he (Mr Morgan) had to deal with the issue of surplus places as well as raise the standard of education and that should he be presented with a suitable solution he would "jump at it".

**Planning**

- 316** NP/13/0370 New residential unit adjacent to 39 Goat Street, SA62 6RF. This item was RESOLVED to be deferred pending further information from the Highway Authority.
- 317** NP/14/007 Change of use of hotel to form private dwelling with 5 self contained catering units and shop at old Cross Hotel, SA62 6SP. The City Council considered that due to the previous loss of hotels within St Davids, the potential for continued use of this hotel was indeed viable and that the overall demand for hotel accommodation in the city centre during peak periods would fail to be met with the additional loss of the Old Cross. The Council also considered that the hotel formed part of the appeal and character of the city centre and that the proposed change of use would have an adverse effect on the prominence of the building and would consequently impact negatively on the intrinsic character, vibrancy and atmosphere of the surrounding area. The Council further considered that the proposed reduction in employment, as a result of the change of use from hotel to self catering, would have a detrimental impact on the socio-economic well being of the area. It was unanimously RESOLVED to refuse to support the application.
- 318** NP/14/0080 Single storey extension with roof terrace and creation of new window at 46 High Street, SA62 6SD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 319** NP/14/0089 Single storey extension at 10 Bryn Road, SA62 6RB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Clerk's business**

- 320** Whitesands car park. The Clerk reported that Came & Co had approved Carreg Construction do undertake the repair of the beach cafe roof and it was RESOLVED to instruct Carreg Construction to proceed with the work.

There being no further business the meeting closed at 8.40pm

Signed .....  
Chair

Date .....

**Minutes of the Special Meeting of the City Council on Wednesday 5th March 2014 at the Council Chamber at 6.00pm.**

**Present:** Mayor MGD James, ES Evans, DJH George, MC Gray, FD John, CT Taylor with CH Gray (Clerk).

**Apologies for Absence:** Deputy Mayor D Halse DJO Chant, JG Lloyd, BT Price, K Rose, S Williams, PL Evans (Responsible Finance Officer).

**Declarations of Interest:** Members are requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**Planning**

**321 NP/13/0370** New residential unit adjacent to 39 Goat Street, SA62 6RF. The City Council considered that the scale and design of the proposal was deemed likely to have a detrimental visual and environmental impact on the surrounding area. The Council further considered despite the recent amendment, the proposed visibility splays remained inadequate and that the location of the proposed entrance and would fail to ensure the safety of vehicles entering and exiting the site as well as the safety of other vehicles travelling along Goat Street. It was RESOLVED to refuse to support the application.

There being no further business the meeting closed at 6.20pm

Signed .....  
Chair

Date .....

**Minutes of the Second Meeting of the Month on Tuesday 25<sup>th</sup> March 2014 in the Council Chamber at 6.00pm.**

The meeting was due to be preceded by a visit from Mr Jake Morgan, Director of Children & Schools and Ms Kate Evan-Hughes, Head of Education for Pembrokeshire County Council to discuss the review of education in the St Davids area. Shortly before the meeting Mr Morgan was forced to offer apologies for both of them due to circumstances beyond his control. It was RESOLVED to invite Mr Morgan to a subsequent meeting at a later date.

**Present:** Mayor MGD James, Deputy Mayor D Halse, DJO Chant, ES Evans, DJH George MC Gray, FD John, JG Lloyd, BT Price, K Rose, CT Taylor, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**322 Apologies for Absence:** Cllr Price, Cllr Williams

**323 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

323.1 Cllr John declared a prejudicial interest in relation to Item 351 and left the Chamber while the item was discussed.

**Finance**

**324** The financial risk assessment for period 1st April 2013 to 31st March 2014 was RESOLVED to be approved.

**325** The review of Council Asset Register 2013/14 was RESOLVED to be approved.

**Matters Arising**

**326 YSGOL DEWI SANT** Corporate response from St Davids City Council.

326.1 Canon Bryan Witt e-mail of 21st March 2014 was received.

326.2 See letter of 20th March 2014 (Name and address supplied) was received.

326.3 The Council carefully considered the merits and disadvantages of each option contained in consultation document and responded to them accordingly. The Council noted Canon Witt's comments that establishing Ysgol Dewi Sant as a Voluntary Aided secondary school would offer a sustained presence of secondary education in St Davids and give a viable choice to parents looking for a Church Christian ethos for their children and that this option had the support of the Director of Education for the Diocese Menevia and included this information on the response form together with their own option which would retain the status quo of all primary schools in the St Davids area and to establish Ysgol Dewi Sant as an 11-19 VA secondary school with extended catchment boundaries. In addition to the extended geographical boundaries, the Council proposed that the option to attend Ysgol Dewi Sant was extended to all faith schools in north Pembrokeshire. The Council further RESOLVED to support a greater use of the Welsh language at Ysgol Dewi Sant. if established as VA secondary school.

**327 WITHYBUSH HOSPITAL** Proposed reduction on 24hour A&E service provision.

327.1 TYF e-mail of 20th March 2014 outlining concerns was received.

327.2 Celtic Camping, Pwll Caerog e-mail of 20th March 2014 outlining concerns was received.

327.3 Treginnis FFCC e-mail of 23rd March 2014 advising that a formal response was from the Operations Manger of Farms For City Children.

It was RESOLVED to await a response from Farms For City Children before responding to the Health Board accordingly.

**328 BENCH AT QUICKWELL HILL** Mike Harries e-mail of 20th March 2014 was received. The Clerk reported that a joint effort to tidy the area at Quickwell Hill had been arranged between the City Council, National Trust,

Pembrokeshire Coast National Park Authority and Care in the Community with Pembrokeshire County Council providing funding for the bench. It was RESOLVED to grant permission for cement and grass seed to be purchased.

**329 HOMECOMING PARADE** The Clerk informed the Council that Councillors were invited to the Grove Hotel for refreshments at 12.120pm on Wednesday 26th March 2014. The parade would commence at 1pm and the reception at Brawdy was at 3.30pm. The temporary road closure from Pembrokeshire County Council as Highway Authority was received.

### 330 TOILET FACILITIES

330.1 QUICKWELL HILL Jonathan Mills, Corporate Improvement Officer at Pembrokeshire County Council e-mail of 17th March 2014 confirming that negotiations for the "hand over" of the toilets from the County Council to the City Council was complete. The information was received.

**331 ST JUSTINIANS** Clarification of the terms for installation in 2014. See Minute reference 253 below, taken from the meeting of the City Council on Monday 2nd December 2013.

#### REVIEW OF TOILET PROVISION AT ST JUSTINIANS

<b><u>EXPENSES</u></b>	<b>2013</b>	<b>2012</b>
Hire of Portaloos	1560	1610
Cleaning of toilets	<u>2160</u>	<u>1530</u>
<b>Total</b>	<b>3720</b>	<b>3140</b>
<b><u>INCOME</u></b>		
Boat Owners Contribution	600	500
Total	<u>600</u>	<u>500</u>
<b>Net Cost to Council</b>	<b><u>3120</u></b>	<b><u>2640</u></b>

Following the increase in cost to the City Council it was RESOLVED to request a total contribution of 66% from the commercial boat companies that operate boat trips from St Justinians prior to the installation of the toilets in 2014 with the City Council paying the remaining 34%. It was further RESOLVED that should the Council receive no contribution towards the costs there would be no provision of toilets in 2014.

*(N.B. Based on the figures for 2013 this would equate to each of the 4 boat companies paying £613.80 (16.5% each) totalling £2455.20 (66%) and the City Council paying £1264.80 (34%) though the numbers would vary each year depending when Easter and the school holidays fall.)*

It was RESOLVED to amend the above minute reference as follows: it was RESOLVED to request a total contribution of 66% from the Porthstinian Boat Owners Association prior to the installation of the toilets in 2014 with the City Council paying the remaining 34%. It was further RESOLVED that should the Council receive no contribution towards the costs there would be no provision of toilets in 2014.

**332 CHRISTMAS STREET LIGHTING APPARATUS** The Clerk reported that following damage to property in New Street a quote for repairs to the damaged lorry had been received but no quote for the replacement chimney had been received to date.

- 333 YOUTH CLUB** Provision of additional session and equipment. The Clerk reported that no further correspondence had been received from County Council regarding the cost of an additional youth session in City Hall. The Clerk informed the Council that at present it would appear that the only option to host an additional youth session would be reliant on volunteers. Kevin Williams e-mail of 5th March 2014 regarding additional equipment was received. Cllrs John and Rose informed the Council of the possibility of obtaining a new pool table and it was RESOLVED make enquiries into the matter and to discuss any progress at the next meeting.
- 334 CITY HALL** Mr Wes Spees has received copies of the energy bills from the Responsible Finance Officer and of the bookings from the Caretaker in order to assess the possibility of receiving funding towards saving energy in the hall as well as ascertaining the best energy practise tailored to the hall's specific requirements.

#### **Correspondence:**

- 335** Owen Roberts e-mail of 18th March 2014 outlining proposed changes to bus services operating to and from St Davids. It was RESOLVED to write a letter of support for the proposals and the request notification of any amendments to the schedule.
- 336** Gerald Miles e-mail of 17th February 2014 regarding Naas RFC letter of 22nd January 2014 informing St Davids RFC that the Naas junior rugby team would not be visiting St Davids this year. The information was received.
- 337** Simon Pearce letter of thanks dated 27th February 2014. The information was received.
- 338** Audrey Thomas e-mail of thanks and offer of cranberry sauce dated 3rd March 2014. It was RESOLVED to thank Mrs Thomas for her offer and to gladly accept.
- 339** Rachel Gibby e-mail of 10th March 2014 finding of the survey of the Good Neighbours scheme. It was RESOLVED to invite Ms Gibby to the following council meeting on 7th April.
- 340** Thomas Alexander e-mail of 11th March 2014 Dementia Friendly Communities. It was RESOLVED to invite Mr Alexander to the meeting of the Council on 28th April.
- 341** Stuart Logan e-mail of complaint dated 14th March 2014. The information was received.
- 342** Moyra Galliford e-mail of 19th March 2014 One Voice Wales.
- 343** Hayley Gerry e-mail of 21st March 2014 Invitation to opening of Quality Cottages office in St Davids. It was RESOLVED that the Mayor would officially open the office and any Councillors wishing to attend could do so.
- 344** Dianne Turner letter of 13th March 2014 Notice board in St Davids. Cllr Lloyd informed the Council that a new notice board was to be installed in CKs supermarket. It was RESOLVED to inform Mrs Turner of the fact.

#### **Planning:**

- 345** NP/14/0123 Information sign at National Trust car park at Porthclais, SA62 6RR. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 346** NP/14/0130 Sun room extension to rear of 33 Goat Street, SA62 6RF. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 347** NP/14/0131 Sun room extension to rear of 33 Goat Street, SA62 6RF (Listed building application). The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 348** NP/14/0136 Demolition of existing single storey extension and erection of two storey rear extension and single storey lean to rear side extension at 65 Nun Street, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.



- 349** NP/14/0149 Variation of condition of No2 of NP/13/0417 to allow development to be carried out in accordance with revised drawings at Penlan Farm, SA62 6PX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 350** NP/14/0150 Addition of lime shelter coat & a Keim granital paint (limewash effect) at Penlan Farm, SA62 6PX. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 351** NP/14/0105 Rear single storey extension to provide kitchen/dining area and utility and downstairs bathroom at 99 Nun Street, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Any other business**

- 352** Cllr Gray reported that as proprietor of Glasfryn Engraving he had recently invoiced the City Council £50 for replacement slate on the Cross Square. It was RESOLVED to approve the invoice and grant permission to pay.
- 353** Cllr Evans suggested that the managed retreat of Newgale and its impact on residents and tourism be included on the next agenda, It was RESOLVED to place the item on the agenda for the next monthly meeting of the City Council on 7th April 2014.

There being no further business the meeting closed at 7.35pm

Signed .....  
Chair

Date .....