

Minutes of the Monthly Meeting of the Council on Monday 10th May 2010 in the Council Chamber after the Annual Meetings beginning at 6.45pm

Present: JG Lloyd Mayor, CT Taylor Deputy Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Menday (Clerk).

45 Apologies for Absence: S Halse (Indisposed), M Gray (Work commitment)

46 Declarations of Interest: Members and Officers were reminded to make any declarations of personal and/or prejudicial interest that they might have in relation to items on the agenda.

47 Confirmation of Minutes for:-

47.1 The Council Monthly Meeting on Monday 12th April 2010 – were RESOLVED to accepted and approved.

47.2 The Second Council Meeting of the Month on Monday 26th April 2010 – were RESOLVED to accepted and approved.

Matters Arising from the Minutes:

48 WHITESANDS CAR PARK:

48.1 Access Improvements - The land ownership matters remain outstanding.

48.2 Ticketing – A request for more flexibility over short stay tickets was reiterated and an assessment is being undertaken.

48.3 Glass Recycling – no further information was available and Cllr J George was to follow this matter up with Pembrokeshire County Council.

48.4 International Holiday Group visit of charitable organisation to Whitesands, Tuesday 13 July 2010. Clerk confirmed that this was proceeding with provision agreed to be made for visitor and local disabled parking during the afternoon visit.

49 LNG TANKERS in ST BRIDE'S BAY.

Maritime and Coastguard Agency letter of 22 April 2010 stating that they do not have a risk assessment for LNG tankers in the Bay as it is not within their powers was noted.

The Clerk reported on verbal comments received from the ongoing concerns of Marloes and St Brides Bay Community Council and it was agreed that the matter be investigated further.

50 ST DAVIDS COMMUNITY POOL GROUP (CPG): C Taylor declared a personal interest as a member of the Group.

50.1 Minutes of CPG meeting of 14.4.10 were RESOLVED to be received.

50.2 Newsletter No 9 April 2010 was RESOLVED to be received.

50.3 Mr Stephen Goodman had provided a verbal invitation on 4 May 2010 on behalf of the Pool Group's Project Enablement Board for some councillors to discuss pool design in the Memorial Hall on 19 to 20 May 2010. It was RESOLVED to request the discussion on Wednesday 19 May 2010 at 7pm.

51 ORIEL Y PARC STAKEHOLDER GROUP:

51.1 Improving the displays – no further information, it was agreed for this point to be made to the new manager.

51.2 Closure of Information Centre over Christmas and provision of events information such as an email list – It was agreed Cllr C Taylor would follow up these matters in the absence of Cllr S Halse.

52 PEMBROKESHIRE COUNTY COUNCIL:

Traffic Improvements - Pembrokeshire County Council letter of 16 April 2010 - Plan for new Road Markings in Nun Street – it was RESOLVED to reply asking that this should be undertaken as soon as possible.

53 CITY HALL:

53.1 Food Safety Training – Course was confirmed for 25 June 2010 in the Memorial Hall. Replacement of Chairs after further discussion on designs and costs the matter was deferred until the next meeting when any expressions of interest from the community for the old chairs should have been received.

53.2 Notice board relining with self healing material – it was RESOLVED to purchase the material from Greenbarnes Ltd at a delivered price of £157.66 + Vat.

54 INSURANCE

RESOLVED: That under section 100 (A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

55 SUSTAINABLE WALES EVENT Report was made by Cllr P Goddard following her attendance at the event near Swansea.

Accounts:

56 Internal Audit for March 2010 had been successfully completed and was RESOLVED to be accepted.

57 Accounts for April 2010.

INCOME AND EXPENDITURE APRIL 2010

Balances as at 30/04/2010	£
Current A/c	26030.23
Premium A/c	34009.88
Total	60040.11

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	VAT	TOTAL
Income	15346	1532			2883	1784		21545
Expenditure	2753	1585	3701		467		147	8653
Balance	12593	-53	-3701	0	2416	1784	-147	12892

DONATIONS

LGA 1972 Sec 137 for 2010/11 is £9575	
Last month's donations	500
Total donated 2010/11	500
Balance available	9075

LGA 1972 Sec 214 Cemetery Maintenance
Total donated for 2010/11

PAYMENTS

	£
North Pembs Tsport Forum	12.00
British Gas	100.96
Peter Lavin	788.25
BT	112.72
Swalec	448.18
Bissmire Fudge & Co	58.75
Pcc waste bags	118.40
D C Menday	1437.97
P L Evans	239.77
PCC (Rubbish)	38.74
J Phillips	245.32
Pam Jones	35.00

Glyn Edwards Office Eqpt Ltd	54.76
G Edwards	54.76
Abba Loos	258.5
Martin Griffiths	300
Peter Lavin	614.25
Mathias Hardware	48.74
TOTAL	4967.07

57.1 It was RESOLVED to accept and approve the accounts for the month and grant permission to pay.

58 Accounts and External Audit for 2009 – 2010.

58.1 Approval of Annual Accounts – Having discussed the accounts at the preceding Annual Meeting, it was RESOLVED to accept and approve the annual accounts for the 12 month period ending 31 March 2010.

58.2 BDO letter of 21 April 2010 - Annual External Audit for the year ending 31 March 2010 with a submission date of 20 August 2010 was RESOLVED to be received.

58.2.1 The Responsible Finance Officer presented the completed Annual Return Sections 1 and 2 for 2009 – 2010 in accordance with the Accounts and Audit (Wales) Regulations 2005 and these were RESOLVED to be approved.

58.2.2 Internal Auditor's Report – this was being prepared.

59 Donations:

59.1 Pembrokeshire County Council letter of thanks of 15.4.10 for contribution to Celtic Coaster bus service was RESOLVED to be received.

59.2 Friends of the Evergreens letter of 3 May 2010 - 50th Anniversary – it was RESOLVED to offer free hire of the hall for the celebratory event.

Correspondence

60 Pembrokeshire County Council letter of 12 April 2010 - Draft Supplementary Planning Guidance – Requirements for the Validation of Planning Applications was RESOLVED to be received.

61 Shelter Cymru letter of 27 April 2010 - Training for Clerks was RESOLVED to be received.

62 14th Signal Regiment (Electronic Warfare) letter of 27 April 2010 was RESOLVED to be received.

63 Carl Sargeant AM Minister for Social Justice and local Government letter received 3 May 2010 - A shared Community – Guidance on relationship building measures and charters for unitary authorities and community and town councils was RESOLVED to be received.

64 Homecoming Parade for 237 Signal Squadron, 14th Signal Regiment (Electronic Warfare) - It was RESOLVED to invite 237 Signal Squadron to a Homecoming Parade following the return of soldiers from Afghanistan on Wednesday 6 October 2010. It was agreed that the Council would provide welcome hospitality before the parade and afterwards a reception would be held at The Grove Hotel for returning soldiers and families with a budget based on 2009 figures of £1762.

65 Welsh Assembly Government email 7 May 2010 - Changes to Accounts and Audit Regulations and Capital Finance and Accounting regulations in Wales was RESOLVED to be received it being noted that from 2011-2012 certification and approval/publication of accounts be brought forward 3 months to 30 June and 30 September respectively.

66 Standard letters, promotional information and newsletters – the following items were RESOLVED to be received:-
66.1 PLANED Community Consultative Forum 'Healthy Communities' Wednesday 19.5.10 in Narberth.

- 66.2 Noah's Ark Appeal Spring 2010 Newsletter.
- 66.3 North Pembrokeshire Transport Forum – April Briefing.
- 66.4 PIPPA Post No 38 plus advice that this item is to be presented electronically in the future.
- 66.5 Sport Pembrokeshire Newsletter March 2010.
- 66.6 One Voice Wales, email 30.4.10 – Advertisement for the appointment of lay and legal members to the Adjudication Panel for Wales.
- 66.7 Wales Co-operative Centre – Programme of Courses May 2010 email 15.4.10.
- 66.8 Fairtrade Foundation News.
- 66.9 The Voice newsletter of BCC Spring 2010.
- 66.10 Society of Local Council Clerks - Training Information.

67 Reports from Members representing the Council on Local Groups:-

- 67.1 Bws y Bobol – R Thornton noted that the bus was one of the busiest local community buses in terms of trips undertaken.
- 67.2 One Voice Wales – No report.
- 67.3 St.Davids Christmas Tree Association – nothing to report.
- 67.4 St.Davids Day Celebration Group – nothing to report.
- 67.5 St Davids Eco City Group – nothing to report.
- 67.6 St.Davids Peninsula Tourist Association - S Williams advised there was a meeting the following week.
- 67.7 St.Davids - Matsieng Lesotho Link – C Taylor noted the recent visit of Princess Mabereng on the fund raising walk around St.Davids on 1 May and that Angharad Price and Jasmine Middleton had a very successful disco raising £430 for the link in addition a visit of Prince Seeiso to local schools was in the process of being planned
- 67.8 Youth Drop In – nothing to report.
- 67.9 Ysgol Bro Dewi Governor – nothing to report.

68 County Councillor's Report. Had been provided at the Annual Meeting.

- 68.1 Track from Bishops Palace to Penporthgwyn – strong concerns were expressed over any potential closure of this route that had been confirmed as not being a legal route for vehicles. The route has been used by vehicles for very many years and Cllr George agreed to obtain more information and to present the objections over placing bollards or rocks to limit use, as well as to clarify ownership given the lack of maintenance. It was RESOLVED to write to Pembrokeshire County Council asking that the route be kept open given the precedent of vehicle access.

69 Clerk's Business:

- 69.1 St Davids Cathedral Festival - Tickets for sponsored concert were finalised.
- 69.2 Dr Middleton – Inappropriate parking especially in High Street and litter in Town Hall Lane – it was RESOLVED to write to Pembrokeshire County Council re health and safety situation over Town Hall Lane given its use as a route to school. Land ownership was to be clarified and letters to the landowners written expressing concern.
- 69.3 Eco City Footprint Trail - it was agreed to place one 'footprint' on display in the City Hall hallway.
- 69.4 Play Area Grass – lack of routine grass cutting was noted with the Clerk advising that Pembrokeshire County Council had been made aware of the lack of service.

Planning:

- 70** NP/10/141 Alterations to existing Agricultural Building to provide permanent toilet and shower facilities to compliment existing camping and caravan site – Porthclais Farm – it was RESOLVED to offer Council Support for provision of a permanent facility.
- 71** NP/10/172 Demolish existing outbuilding and erect replacement building at Craig y Don, Whitesands – it was RESOLVED to offer Council Support.

- 72** NP/10/174 Proposed alterations and extension at Swn y Don 18 Cross Square – it was RESOLVED to offer Council Support.
- 73** NP/10/180 Eight additional lighting columns at St Davids RFC, The Clubhouse, Fishguard Road – it was RESOLVED to offer Council Support.
- 74** NP/10/184 Demolish existing workshop and replace bedroom and shower room extension at 2 Ffronwen, Berea – it was RESOLVED to offer Council Support.
- 75** NP/10/187 Temporary toilet and shower accommodation to complement existing Camping and Caravan Site at Porthclais Farm (Retrospective). It was RESOLVED to offer support subject to the temporary facilities being removed and the alterations agreed in plan NP/10/141 being undertaken.

There being no further business the meeting closed at 9.20pm

Signed

Date

Minutes of the 'In Committee' Business of the Monthly Meeting of the Council on Monday 10th May 2010 in the Council Chamber after the Annual Meetings beginning at 6.45pm

Present: JG Lloyd Mayor, CT Taylor Deputy Mayor, JW Braby, DJO Chant, DJH George, PA Goddard, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) and DC Munday (Clerk).

76 Apologies for Absence: S Halse (Indisposed), M Gray (Work commitment)

Business:

77 INSURANCE

There being no further business the meeting closed at 9.20pm

Signed

Date