

Minutes of the Monthly Meeting of the Council on Monday 9th May 2011 in the Council Chamber at 7.00pm

Present:

CT Taylor Mayor, DJH George Deputy Mayor, JG Lloyd JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, SJ Halse, MGD James, BT Price, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) , H Gray and DC Menday (Clerk).

Also in attendance was the Dean of St Davids, Very Rev Jonathan Lean

Attendance: Full attendance.

66 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

67 Confirmation of Minutes for:-

67.1 The Council Monthly Meeting on Monday 4th April 2011 were RESOLVED to be accepted and approved.

67.2 'In Committee' Minutes of the Council Monthly Meeting on Monday 4th April 2011 were RESOLVED to be accepted and approved.

67.3 Minutes of the Second Meeting of the Month on Monday 18th April 2011 were RESOLVED to be accepted and approved.

67.4 'In Committee' Minutes of the Second Meeting of the Month on Monday 18th April 2011 were RESOLVED to be accepted and approved.

68 CITY HALL

68.1 Kitchen Refurbishment – the clerk reported that the refurbishment was progressing well and should be completed on time.

68.2 Kitchen Storage – RESOLVED that the clerk would have details of the storage to hand at the next meeting.

68.3 Glass doors for hallway – RESOLVED to investigate the cost of both internal and external doors and enquire as to whether any planning permission may be necessary.

69 WHITESANDS CAR PARK

69.1 Warpool Court Hotel letter of 8th April 2011 - RESOLVED to write to Mr Duffin advising of the Council's basis for charging.

69.2 Parking Enforcement – the clerk reported that progress was being made.

69.3 Dog Fouling – RESOLVED to inform the dog warden of the problem.

70 COMMEMORATION OF THE ROYAL WEDDING - RESOLVED that the tree will be planted on Friday 27th May with the Mayor, Cllr Gray and the Clerk in attendance.

71 PVT – Bws Y Bobl – the Clerk reported that the bookings and administration of the bus was being undertaken and other details relating to the maintenance of the bus were in the process of being resolved.

72 HM THE QUEEN'S JUBILEE DIAMOND – RESOLVED to liaise with Brawdy YFC and the Pembrokeshire Coast National Park Authority regarding the details of lighting the beacon.

73 COUNCIL PHOTOGRAPH – orders have been taken.

74 QUICKWELL HILL BENCH – RESOLVED that Cllr Gray will discuss options with Ian Meopham of Pembrokeshire Coast National Park Authority.

75 TRAFFIC AND SAFETY

75.1 Road safety measures outside Ysgol Dewi Sant.

75.1.1 Email of 28th April 2011 – damage to car by the speed bumps at Ysgol Dewi Sant - RESOLVED to be received.

75.2 Safe Routes in the Community bid – Clerk reported that Sue Lewis and Paul Smith from Pembrokeshire County Council were in the process of compiling a series of suggested improvements to benefit the community's use of cycle and pedestrian routes in the city.

75.3 Waiting restrictions. Following a meeting held on 14 April 2011 attended by Deputy Mayor Taylor, Councillors Gray, Braby, James, Lloyd and Price with Councillor Gray elected at Chairman – RESOLVED to request that the Highway Authority amend the current Traffic Regulation Order.

76 WHITHYBUSH HOSPITAL. Cllr Goddard reported that Hywel Dda's statement regarding the future of Withybush is that " We (Withybush) will continue to act as a district hospital and significant provider of health care in the future" - RESOLVED to be noted.

77 TOILETS AT THE BISHOPS PALCE. The Dean reported that the Cathedral was considering undertaking the maintenance of the toilets with a view to opening them for the summer months - RESOLVED to await a response from the Dean.

Accounts:

78 Internal Audit for March 2011.

79 Accounts for April 2011.

INCOME AND EXPENDITURE APRIL 2011

Balance as at
27/03/2011

30/04/2011 £
Current Account 102306.73

SUMMARY	Car Park	City Hall	Admin	Capital	Misc	Café	St Justinian	VAT	TOTAL
Income	23105	1699				1821			26625
Expenditure	3509	1490	5654		1208			279	12140
Balance	19596	209	-5654	0	1208	1821	0	-279	14485

DONATIONS

LGA 1972 Sec 137 for 2011/2012 at £6.44 per elector	
Last month's donations	300
Total donated 2010/11	300

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated for 2010/11	Nil

PAYMENTS

	£
HMRC (NI&IT)	1665.63
Peter Lavin	2858.25
PCC (Bags)	118.40
One Voice Wales	259.00
N Pembs Tsport Forum	12.00
Post Office Ltd	36.00
Mathias Hardware	78.46
Porthmawr SLSC (Elect)	147.37
Adele Pearson	20.00
Br Gas Services	326.81

Malcolm Gray	100.00
Brady Corp Ltd	43.57
British Gas	488.52
Swalec	225.33
BT (Broadband)	71.96
Jewson Ltd	72.00
Wicksteed Leisure Ltd	85.80
Br Gas	86.18
Martin Griffiths	230.00
Brady Corp Ltd D C	384.80
Menday	2102.86
C H Gray	1242.87
P L Evans	287.80
Total	<u>10943.61</u>

- 80** RESOLVED to approve of the accounts for the month and permission to pay.
- 81** RESOLVED to approve of the annual accounts for the year ended 31 March 2011.
- 82** Annual Audit for the year ended 31 March 2011 - RESOLVED to approve the accounting statements in Sections 1 and 2 of Annual Governance.
- 83** Donations:
- 83.1 Jack Bradley e-mail of thanks of 10 April 2011 for recent donation of £100 to Macmillan Cancer Support.
- 83.2 Citizens Advice Bureau letter of thanks 5 May 2011.
- 83.3 Donation Requests:-
- 83.4 Cystic Fibrosis Trust. Letter of 9th April – RESOLVED to donate £50.
- 83.5 St Davids Peninsula Tourist Association. No date on letter. Received April 2011 - RESOLVED to discuss in the next meeting.

Correspondence

- 84** Pembrokeshire Coast National Park letter of 31 March 2011 – Supplementary Planning Guidance regarding affordable housing - RESOLVED to be received.
- 85** One Voice Wales letter of April 2011 – Community & Town Councils Survey 2010: Findings Report – RESOLVED to be received.
- 86** Naas Twinning Group letter of 16 April 2011 – request for information regarding twinning with a school in St Davids – RESOLVED to pass on the request to Ysgol Bro Dewi and Ysgol Dewi Sant.
- 87** Ben Silverstone e-mail of 15 April 2011 – parking restrictions in St Davids RESOLVED to write to Mr Silverstone advising of the Council's position in relation to parking and highways.
- 88** Pembrokeshire County Council letter of 11th April 2011 – confirmation that part of Footpaths PP86/94 and PP86/97 at Treleidr have been diverted – RESOLVED to be received.
- 89** Tidal Energy letter of 26th April 2011 – application for a Marine Licence to undertake surveys in Ramsey Sound on display – RESOLVED to be received.

- 90** Dinas Cross Community Council email of 2 May 2011 – planning applications in Dinas Cross - RESOLVED to be received.
- 91** St Davids Junior Rugby Club email of 29 April 2011 –The Whitesands Challenge Iron Man Event - RESOLVED to permit the event.
- 92** Copy e-mails of 7 May 2011 from Liz Taylor & Keith Griffiths - 34-36 High Street - RESOLVED to be received.
- 93** Pembrokeshire Coastal Forum AGM email of 5 May 2011 – invitation to AGM on 10th May 2011 - RESOLVED to be received.
- 94** Standard letters and newsletters – the following items are on display or available electronically:-
- 94.1 PAVS Spring / Summer 2011 Bulletin – RESOLVED to be received.
 - 94.2 Play for Wales Issue 34 Spring 2011 – RESOLVED to be received.
 - 94.3 BCC The Voice Issue 37 Spring 2011 – RESOLVED to be received.
 - 94.4SLCC:-
 - 94.4.1 West Wales Branch April 2011 newsletter – RESOLVED to be received.
 - 94.4.2 Email of 29 April 2011 – NEC Report of meeting held on 20 April 2011 – RESOLVED to be received.
 - 94.5 NPTF – e-news briefing. – RESOLVED to be received.
- 95 Reports from Members representing the Council:-**
- 95.1 One Voice Wales – meeting pending.
 - 95.2 St Davids Carnival Association – the insurance has been arranged for this year’s carnival and the next meeting is in June.
 - 95.3 St.Davids Christmas Tree Association - nothing to report.
 - 95.4 St Davids Community Pool Group – Chairman David Lloyd is to attend the Council meeting on 6 June.
 - 95.5 St.Davids Day Celebration Group – the eisteddfod is booked and Cllr Gray is to create a plaque with a dragon design.
 - 95.6 St Davids Day Centre for the Elderly – AGM was held last week. The Mondays and Thursdays were working well.
 - 95.7 St Davids Eco City Group – the group met last week. The new Eco taxi would like to be featured in the next newsletter.
 - 95.8 St.Davids Peninsula Tourist Association – next meeting is on Wednesday 11th May.
 - 95.9 St.Davids - Matsieng Lesotho Link - £900 has recently sent to the local school.
 - 95.10 Youth Drop In - nothing to report.
 - 95.11 Ysgol Bro Dewi Governor - nothing to report.
 - 95.12 Mayor’s Report for the Month – represented Council at charity dinner for HOPE and attended Tenby’s Civic Service.

Clerk’s Business:

- 96** Cauldrons & Furnaces - RESOLVED to approve of application of road closure.
- 97** Insurance - RESOLVED to approve the quote received from Came & Co.
- 98** Golden Wedding Anniversary for Mr & Mrs Hughes – NOTED that Mayor J Lloyd had taken a bouquet of flowers to Mr & Mrs Hughes on behalf of the City Councillors.
- 99** BBC filming. Ray May held discussions with the Clerk regarding filming at St Davids Head and the possible use of Whitesands car park – RESOLVED to asses the financial costs of hiring out the car park.
- 100** Access to Clerk – RESOLVED to install an intercom and signs.

Planning:

I01 NP/11/151 Listed building application at Lloyds Bank, Cross Square, SA62 6SE. Install new cashpoint sign and surround. RESOLVED to support the application.

I02 NP/11/152 Advert application at Lloyds Bank, Cross Square, SA62 6SE. Install new cashpoint sign and surround. RESOLVED to support the application.

I03 NP/11/161 GDO Agricultural building application at Caerhys, SA62 6DX. Relocation of existing agricultural shed. RESOLVED to support the application.

I04 10/1278/PA Agricultural building application at Llandigigie Fawr, SA62 6DH. Proposed agricultural storage building. RESOLVED to support the application. RESOLVED to support the application.

I05 NP/11/181 Alterations & Extensions, Middle Farm, SA62 6DE. Proposed alterations to farm house and extension linking out buildings. RESOLVED to support the application.

Mayor's Business:

I06 Civic Service – RESOLVED that the Council will pay for 75 official guests and the drinks. Mayor Taylor will pay for his private guests. Cllr Price will be unable to attend the Civic service and offers apologies.

I07 Mayor's Allowance –RESOLVED not to create an allowance but to pay normal expenses.

There being no further business the meeting closed at 9.30pm.

Signed

Date.....

Chair

Minutes of the Second Meeting of the Month on Monday 23rd May 2011 at the Council Chamber at 7.00pm.

The meeting was preceded by a presentation from Ms Sara Thomas and Mr Chris Williams of Tidal Energy Ltd.

Present:

CT Taylor Mayor, DJH George Deputy Mayor, JG Lloyd JW Braby, DJO Chant, DJH George, PA Goddard, MC Gray, MGD James, RJ Thornton, S Williams with PL Evans (Responsible Finance Officer) , H Gray (Clerk).

I 10 Apologies for Absence: SJ Halse and BT Price.

Matters Arising from 9 May 2011 Meeting**I 11 CITY HALL**

I 11.1 Kitchen Refurbishment – replacement fridge due to arrive on Tuesday 24th April – RESOLVED to be noted

I 12 WAITING RESTRICTIONS

I 12.1 The Clerk and Cllr George met with Ben Blake of Pembrokeshire County Council's Highway Department to discuss the proposed amendments to existing Traffic Regulation Orders. The Clerk has e-mailed a formal request for the changes and a response is due this week.

I 13 DONATIONS

I 13.1 Pembrokeshire Coast National Park Authority donation of £500 towards the costs of providing toilets at St Justinians

I 13.2 Porthstinian Boat Owners Association donation of £500 towards the costs of providing toilets at St Justinians - RESOLVED to write to Pembrokeshire County Council informing them that Pembrokeshire Coast National Park Authority and Porthstinian Boat Owners Association have contributed to the cost of the toilets and to request a donation.

I 13.3 Donation Requests:-

I 13.4 St Davids Peninsula Tourist Association. No date on letter. Received April 2011. The Mayor, Cllr Chant and Cllr Williams declared an interest – RESOLVED to donate £1000.

Correspondence requiring attention prior to the meeting on 6 June 2011.

I 14 Pembrokeshire County Council letter of 10 May 2011. The West Wales Shoreline Management Plan 2. Meetings for Councillors are scheduled in early June – RESOLVED that Mayor Taylor will attend a meeting.

I 15 Pembrokeshire Coast national Park Authority letter of 16 May 2011. Appeal against planning decision regarding 34-36 High Street. Further comments need to be received by 12 June 2011 –RESOLVED to write to the Inspectorate informing that the Council maintains its position and has nothing further to add at present.

I 16 Cllr D Chant e-mail of 13 May 2011. Request for use of 2 market stalls for Really Wild Festival – RESOLVED to approve use of the stalls and old Christmas lights.

Clerk's Business

I 17 Ticket confirmations for festival concert in May.

I 18 Council photographs. Order confirmation and payment.

I 19 Parking at Whitesands for the BBC – suggested tariff. RESOLVED to meet with Peter Lavine and finalise parking arrangements.

I20 Exterior and interior signs – thanks to Cllr Gray. Intercom ordered, awaiting delivery.

Planning

I21 NP/11/185 Conversion of outbuilding to dwelling at The Old Cottage, Llanvirn, Berea SA62 6DX – RESOLVED to support the application.

Any Other Business:

I22 Golden Wedding anniversary of Mr & Mrs M Slaney, Caerbwdy – RESOLVED that the Mayor will take a bouquet of flowers on behalf of the Council.

There being no further business the meeting closed at 8.30pm.

Signed

Date.....

Chair