

**Minutes of the Monthly Meeting of the Council on Monday 2nd November 2015 in the Council Chamber at 7.00pm**

**Present:** Mayor FD John, Deputy Mayor CT Taylor, DJO Chant, ES Evans, DJH George, MC Gray, DB Halse, MGD James, JG Lloyd, S Williams with JE Foster, (Clerk) and PL Evans (Responsible Finance Officer).

**341 Apologies for Absence:** BT Price, K Rose, County Councillor DB Lloyd.

**342 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

342.1 Cllr Chant declared a personal interest in relation to Item 359.

342.2 Cllr Taylor declared a personal interest in relation to Item 360.

**343 Confirmation of Minutes for:-**

343.1 The Council Monthly Meeting on Monday 5th October 2015 were RESOLVED to be approved.

343.2 The "In Committee" Minutes of the Council Monthly Meeting on Monday 5th October 2015 were RESOLVED to be approved.

343.3 The Second Meeting of the Month on Monday 19th October 2015 were RESOLVED to be approved.

**Matters Arising**

**344 CITY HALL DEVELOPMENTS**

344.1 Feedback from site meeting with Wes Spees. The Mayor informed members that Wes advised that the Council opt for the darker turquoise colour for the walls. Cllr Chant further informed members that the Council would need to choose a new location for the letterbox, as the new front doors were due to be installed mid November.

344.2 Copy of notes taken at Site Meeting with Tony Morris and Sons on Monday 5th October 2015 were received.

344.3 This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**345 REMEMBRANCE SUNDAY**

345.1 The Clerk reminded Councillors taking part in the parade to meet at Oriel y Par car park at 10.20am on Sunday 8th November.

345.2 Councillors John, Halse, Chant, Evans, James, Williams and Taylor confirmed that they would attend the Cathedral service following the parade and ceremony on the Cross Square.

345.3 It was RESOLVED to pay the Royal British Legion £50 in lieu of the Remembrance Sunday wreath which cost £18.50.

345.4 Malcolm Clift letter of 24th October Invitation to members to attend a reception at the RAFA club on Remembrance Sunday. Councillors John, Williams, James, Halse and Taylor confirmed that they would attend the reception on behalf of the City Council.

**346 ST JUSTINIANS** This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**347 QUICKWELL HILL MEMORIAL BENCH** The Clerk informed members that John Evans had requested that the Council grant him permission to maintain the memorial bench at Quickwell Hill. The Clerk reminded members that the National Trust had agreed to provide the Council with a three year license for the land surrounding the bench, on the basis that the Council maintain the area in keeping with National Trust guidelines, however no

further information had been received. It was RESOLVED to allow Mr Evans to paint the bench. Permission was granted for Mr Evans to purchase paint and brushes from Mathias Hardware on the City Council's account.

**348 NEWGALE**

- 348.1 Transport planning objections and potential options. The Clerk informed members that a response would need to be submitted by Friday 27th November 2015. Cllr Evans proposed that we include the importance of maintaining access to coastal areas as this is key to the tourist industry in Pembrokeshire. It was RESOLVED that the Clerk, Cllr Gray and Cllr Taylor would complete the response form. Members were requested to send their comments to the Clerk.
- 348.2 Copy of minutes from the Newgale Action Steering Group meeting on Thursday 22nd October 2015 was received. Cllr Gray informed members that at the meeting it was apparent that County Council anticipate a different road system.

**349 PEMBROKESHIRE ETHICAL CARE CAMPAIGN** Hugh McDyer e-mail of 30th September 2015 Presentation of the campaign. . It was RESOLVED to invite Mr McDyer to attend a meeting of the City Council after Christmas.

**350 VIA BETA PROJECT** Steve and Gill Eggleton letter of 14th October 2015 Request to place a small sculpture and bench at Whitesands. The Council RESOLVED that Whitesands car park was not a suitable location for the sculpture and bench, and therefore the Council were unable to accept the offer to place a bench and sculpture at Whitesands.

**Accounts**

**351** The Responsible Finance Officer reported that the Internal Audit for September 2015 had been completed successfully.

**352** Accounts for October 2015.

INCOME AND EXPENDITURE OCTOBER 2015			
<b>Balance as at 26/10/2015</b>		£	
	Current A/c	299895.63	
<b>INCOME</b>	Car Park	9890.00	
	City Hall	847.50	
	Cafe	1821.92	
	Miscellaneous		
	Market stalls	150.00	
	<b>Total</b>	<b>12709.42</b>	
	LGA 1972 Sec137 for2014/15 is £10821		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2015/16
	2015/16 total	3822	
	Balance available	6999	
<b>PAYMENTS</b>		£	
	Admin	2139.43	Salaries:Clerk,Assistant & RFO
		2476.47	HMRC (IT&NIC)
		85.24	Internet/telephone
		103.07	Stationery
		54.00	Stamps
	Whitesands	1483.50	Attendant's commission
		336.96	Cafe repairs etc
	Playground		
	Hall & House	138.19	Caretaker's salary
		229.80	Heat & light
		154.14	Chubb (Fire testing)
		18.36	D/D Boiler service etc
		24360.71	Hall development payments
		70.00	City Hall repairs
	Mayor's Expenses		
	St Justinians	242.88	Toilet hire / cleaning
	Miscellaneous	14.50	Cllr C T Taylor (exps)
		5.98	Cllr F D John (water)
		25.00	Flowers
		970.00	PCC (3 properties)
		114.91	Dwr Cymru -(2props)
		3210.00	LITE (New xmas lights)
		7503.90	Torch Theatre (stage lighting)
		168.30	Booker (xmas supplies)
	<b>Total</b>	<b>43905.34</b>	
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**Correspondence**

- 353** Dan Shaw e-mail of 21st October 2015 Welsh Government Research into their support for Town and Community Councils. Copy letter of 16th October 2015 from Shyam Vining to Dan Shaw and terms of reference attached. The Clerk informed members that Dan Shaw had confirmed that a member of the City Council would be very welcome to attend the meeting regardless of whether the Council is a member of One Voice Wales or Pembrokeshire Association of Local Councils. Cllr Taylor agreed to attend the meeting on behalf of the City Council.
- 354** Copy letter of October 2015 from Ffion Rees to Stephen Crabb and Paul Davies regarding parking at St Justinians was received. It was RESOLVED for the Clerk to forward a copy of the letter to the Chief Executive of Pembrokeshire County Council, Mr Ian Westley, and to Mr Peter Howe.

**355 Reports from Members representing the Council:-**

- 355.1 St Davids Carnival Association. Cllr Evans informed members that the association were trying to organise a presentation of the cheque to the Co Responder Unit.
- 355.2 St Davids Christmas Tree Association. Cllr Williams informed members that a meeting was due to be held on Wednesday 4th November 2015.
- 355.3 St Davids Day Celebration Group. It was RESOLVED for the Clerk to arrange a meeting imminently.
- 355.4 St Davids Day Centre for the Elderly. Cllr Williams informed members that the group were meeting every Monday in the Memorial Hall. The group will start the lunches following the completion of the new disabled toilets.
- 355.5 St Davids Eco City Group. Nothing to report.
- 355.6 St Davids Peninsula Tourist Association. Cllr Evans reported that a meeting was due to be held on Wednesday 11th November 2015 and that the AGM was due to be held on Wednesday 25th November 2015.
- 355.7 Porthclais Harbour Authority. The Mayor informed members that the next meeting was due to be held on Wednesday 4th November 2015 at 7.30pm.
- 355.8 St Davids - Matsieng Lesotho Link. Cllr Taylor informed members that the AGM was due to be held on Tuesday 10th November at 6pm in the Memorial Hall. All Councillors are welcome to attend.
- 355.9 Youth Drop In. Cllr Evans informed members that she had been in contact with County Councillor Sue Perkins regarding the future of the St Davids Youth Club. It was RESOLVED for the Clerk to contact Ms Perkins.
- 355.10 Ysgol Bro Dewi Governor. Cllr Halse reported that at a meeting on Wednesday 14th October 2015, the June minutes had been approved and they would be available in the Council Chamber for the perusal of members. Furthermore, Cllr Halse informed members that the Council would be receiving an invitation to attend a meeting of the school council in the near future. Cllr Halse reported that the consultation response given by Ysgol Bro Dewi was very similar to the response of the City Council.
- 355.11 Planed Community Forum. Cllr Halse informed members that the next meeting was due to be held on Tuesday 3rd November 2015.
- 355.12 Porthstinan Boat Owners Association. Nothing to report.
- 355.13 Porthmawr Surf Life Saving Club. Nothing to report.

**Planning:**

- 356** Copy letter of 19th October 2015 from Llywela Harris to Tegryn Jones regarding planning application NP/15/0503 Erection of garden shed and revised access and car parking layout at 11 St Nons Close, SA62 6RL, was received.
- 357** NP/15/0534 Replacement play area with wet pour safety surface and 2m high mesh fencing to rear to prevent access to water course by children at St Davids Lleithyr Meadow, Caravan Club Site SA62 6PR. The Council considered that the proposal would both encourage tourism and generate employment in the area, and as such would help to sustain the economic and social well being of the local community. Furthermore the City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 358** NP/15/0545 Demolition of existing single storey rear extension and erection of new single storey rear and side extension at 103 Nun Street, SA62 6NU. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
  
- 359** NP/15/0560 Retrospective application for: Freestanding wrap around shelter, back up generator, 2 No A/C units and gas main housing. Proposal also includes proposed timber fence panels to form boundary screening at rear at Twr-Y-Felin Hotel, Caerfai Road, SA62 6QS. The Council considered that the proposal would both encourage tourism and generate employment in the area, and as such would help to sustain the economic and social well being of the local community. Furthermore the City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
  
- 360** NP/15/0567 Small scale Solar Array and associated landscaping at Llais Y Tonnau, Whitesands, SA62 6PT. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Any other business**

- 361** Cllr Taylor reminded members that the deadline for the St Davids City Newsletter is Monday 9th November 2015.
- 362** Cllr Evans reported that several large signs had been placed outside CKs supermarket and that several complaints had been made regarding these signs. It was RESOLVED for the Clerk to contact the Pembrokeshire Coast National Park.
- 363** Cllr Lloyd informed members that the sign at Maes Y Dre had been damaged.
- 364** Cllr Williams informed members that there were insufficient lights outside the old Post Office on New Street.

There being no further business the meeting closed at 8.00pm

Signed .....  
Chair

Date .....

**Minutes of the Second Monthly Meeting of the Council on Monday 16th November 2015 in the Council Chamber at 7.00pm**

**Present:** Mayor FD John, Deputy Mayor CT Taylor, DJO Chant, DJH George, MC Gray, MGD James, JG Lloyd, S Williams with JE Foster, (Clerk) and PL Evans (Responsible Finance Officer).

Also present County Councilor DB Lloyd and Car Park Attendant Peter Lavin.

**365 Apologies for Absence:** ES Evans, DB Halse, BT Price, K Rose.

**366 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

366.1 Cllr Taylor declared a personal interest in relation to Item 375.1.2.

366.2 Cllr Gray declared a personal interest in relation to Item 383.

**Matters Arising****367 CITY HALL DEVELOPMENTS**

367.1 Quote for the supply and installation of the bathroom tiles. Copy e-mail of 10th November 2015 from Wyn Morris to Wes Spees. The Council RESOLVED to approve the purchase and installation of the cream speckled tiles for the bathroom.

367.2 Letter box. Wes Spees e-mail of 4th November 2015 Possible options for the new location of the letter box. The Clerk informed members that Wes had strongly advised that the Council do not opt for a post box recessed into the wall, as this would be a costly options and may cause complications. The Council RESOLVED to purchase a letter box from Mathias and agreed that Cllr Gray would fix the letter box to the wall outside the Memorial Hall door.

**368 ST JUSTINIANS** This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

**369 CHRISTMAS EVENTS**

369.1 Festival of Christmas Trees on Thursday 3rd, Friday 4th and Saturday 5th December 2015 at 10am in the City Hall. Cllr Williams informed members that everything was in place for the event.

369.2 Christmas Lighting Ceremony on Saturday 5th December 2015 at 5.15pm on Cross Square. Road closure confirmed. Copy of Temporary Road Closure Notice. The Clerk informed members that she was awaiting confirmation from the Police as to whether they would be attending the event. Cllr James informed members that the Coastguards had agreed to help marshal the event.

369.3 Senior Citizens' Christmas Lunch on Wednesday 9th December 2015 at 11.45am in the City Hall. The Responsible Finance Officer informed members that the meat had been ordered and that the perishables would be ordered in due course. Furthermore, he reported that over half of the tickets had already been allocated.

369.4 Civic Reception on Saturday 12th December 2015 at 7pm in the City Hall. The Responsible Finance Officer informed members that the majority of the invitations had been sent and requested that the Councillors notify him of any organisations or individuals that may have been missed. He informed the Council that Tracey Foster had offered to provide the catering for the buffet. It was RESOLVED to accept Mrs Foster's offer.

369.5 Children's Christmas Pantomime on Tuesday 15th December 2015 at 1.15pm in the City Hall. It was RESOLVED that the Clerk would contact Gerry Graham to confirm the booking.

369.6 Window Lights Competition on Wednesday 16th December 2015. Businesses and residents will be judged and the Mayor will visit the winners' houses to present them with their prizes. The Mayor informed members that he would ask Canon Dorrien Davies to help with the judging.

**370** YSGOL BRO DEWI SCHOOL COUNCIL Denise Ingram e-mail of 12th November 2015 Invitation to members to attend a meeting with the School Council on Friday 20th November 2015. The Clerk informed the Council that six members would be a good representation of the Council. It was agreed that the Mayor, Deputy Mayor, Cllr Halse, Cllr James and Cllr Williams would attend the meeting on behalf of the Council.

## Finance

### 371 DONATIONS

#### 371.1 REQUESTS

371.1.1 Keep Wales Tidy letter (not dated) was received.

371.1.2 Ysgol Dewi Sant letter of 10th November 2015. The City Council discussed that they have their own flag master to look after the variety of flags that are flown on the Cross Square and wondered whether Ysgol Dewi Sant could consider its own student flag master to be responsible for raising and lowering the flag each day. This might help to improve the longevity of the individual flag. It was RESOLVED to donate £200 and to write a letter to the school proposing that a student could take on the responsibility of flag master.

**372** ANNUAL REVIEW OF WHITESANDS CAR PARK This item, being a matter of contract was agreed to be deferred to the end of the meeting when under section 100 (A) of the Local Government Act 1972, it was RESOLVED that the public and press be excluded from the meeting for this item on the grounds that it involves the likely disclosure of exempt information.

## Correspondence

**373** Libby Ryan-Davies letter of 21st October 2015 Transforming Mental Health Services was received.

**374** Anthony Richards letter of 2nd November 2015 Extension of temporary closure of the public footpath at St Justinians. It was RESOLVED to support the extension.

**375** Sinead Henehan e-mail of 3rd November 2015 Implementation of Free Public WIFI in selected town centres across Pembrokeshire and copy of specification document was received. It was RESOLVED that members would inform the Clerk if they would like to attend the meeting.

**376** Sarah Middleton letter of 4th November 2015 Updates on Local Development Plan Land Allocations and larger development sites in the National Park was received.

**377** Jonathan Heron e-mail of 6th November 2015 Banning smoking on Pembrokeshire beaches. It was RESOLVED to enquire with Pembrokeshire County Council as to whether any statutory legislation had been passed.

**378** Ged Davies e-mail of 9th November 2015 Well being of future generations act was received.

## Planning:

**379** NP/15/0414 Proposed upgrade to existing telecommunications installation comprising of 17.5m high pole to replace 15m pole and associated works comprising 6 No new antennas, dish, overhead cable gantry on support pole and 2 No cabinets at Ty Glasfryn, Glasfryn Lane, SA62 6ST. The City Council considered that the proposal was deemed likely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to refuse to support the application.

**380** NP/15/0556 Change of use from redundant outbuilding to holiday accommodation with associated fenestration changes and external works at Morning Star, Rhodiad, SA62 6PJ. The City Council considered that the proposal

was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**Any other business**

- 381** The Clerk informed members that the Council had received an invitation to attend the Light up a Life event at Shalom House on Monday 7th December 2015. It was agreed that the Mayor and Mayoress would attend on behalf of St Davids City Council.
- 382** Cllr Taylor informed members that he had attended a meeting that morning in County Hall regarding Welsh Government Research into their support for Town and Community Councils. Cllr Taylor informed members that there was a possibility of smaller councils being amalgamated in the future. Cllr Taylor further explained to members that One Voice Wales often distributed information to both paid members and to non members, and therefore it was questioned whether OVW was good value.
- 383** Cllr Gray reminded members that the Newgale response form needed to be completed and that any comments would be gratefully received.
- 384** The Mayor informed members that Peter Davies had requested that he be granted permission to update his years of service to the City Council. Mr Davies had done forty nine years of service to the Council however it had been recorded as forty. It was RESOLVED to grant Mr Davies permission.
- 385** Cllr Gray suggested that the Council write a letter of condolence to the Mayor of Orleat in respect of those affected by the recent Paris attacks. It was RESOLVED for the Clerk to write a letter.

There being no further business the meeting closed at 8.30pm

Signed .....  
Chair

Date .....