

**Minutes of the Monthly Meeting of the Council on Monday 12<sup>th</sup> March 2018 in the Council Chamber at 7.00pm**

Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, MC Gray, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

**534 Apologies for Absence:** JE Foster (Deputy Clerk).

**535 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**536 Confirmation of Minutes for:-**

536.1 The Council Monthly Meeting on Monday 12<sup>th</sup> February 2018 were REOSLVED to be approved

536.2 The "In Committee" minutes of the Council Monthly Meeting on Monday 12<sup>th</sup> February 2018 were RESOLVED to be deferred for confirmation to the following meeting.

536.3 The Second Meeting of the Month on Monday 19<sup>th</sup> February 2018 were RESOLVED to be approved.

**Matters Arising**

**537 DIARY DATES** The following date was received:

537.1 Cawl Competition on Saturday 17<sup>th</sup> March 2018 at 12noon in the City Hall.

**538 BEE FRIENDLY SCHEME** The Clerk confirmed that the application for St Davids to become Wales' first bee friendly city had been submitted.

**539 SKATE PARK**

539.1 It was RESOLVED to approve the Penknife Club's offer to donate a memorial bench in memory of Dougie James and to install a disabled access picnic bench made of recycled materials once the ground work had been completed.

539.2 It was RESOLVED to instruct Mr Davids Murphy to transport the residual jom stones form Glasfryn Road to the site and to install them adjacent to the splayed entry.

**540 SAFE ROUTES IN THE COMMUNITY** Shafiul Amal email of 1<sup>st</sup> March 2018 confirming that work to implement of the safe routes scheme was underway was received. It was RESOLVED to reiterate the council's concerns regarding the safety of the cycle path at the Oriel Y Parc / Glasfryn Road and insist that hey be addressed promptly.

**541 ST DAVIDS FORMER POLICE STATION** By a vote of 7:5 it was RESOLVED not to formally express an interest in purchasing the property.

**542 CITY HALL**

542.1 Nativity backdrop curtain/ scene setter for Children's performances. It was RESOLVED to obtain a quote for a curtain in the traditional stable design from Tigermoon Ltd.

542.2 Welsh Dragon backdrop curtain/ scene setter. It was RESOLVED to obtain a quote for a curtain form Tigermoon Ltd.

**543 STAFF CONTRACTS**

543.1 Responsible Finance Officer – the job description was RESOLVED to be approved and adopted, a copy of which is attached to these minutes.

543.2 It was RESOLVED that the RFO would meet with the Deputy Clerk to go through the summary of duties in more detail.

**544 BRYN TEG PLAYING FIELD** Neil McCarthy email of 6<sup>th</sup> March 2018 confirming that Pembrokeshire County Council had no plans to install new equipment at the park due to budget restraints was received. It was RESOLVED that the City Council members would request to meet with Mr McCarthy at the site prior to the following council meeting in order to ascertain whether there was a possibility of the City Council paying for the installation of new equipment which the County Council would adopt, insure and maintain. Mr McCarthy's comments confirming that the cost of inspecting the new skate park could only be provided once the equipment had been installed was received

**545 NEWGALE ADAPTION PLAN** Emyr Williams e-mail of 26<sup>th</sup> February 2018 containing a business survey was received. It was RESOLVED to complete the questionnaire, post a link to the survey on the City Council's facebook page and to encourage local business to submit their own copies.

**546 TOURIST DIRECTIONAL SIGN** The Clerk reported that she had instigated the application process and was waiting to receive confirmation from the Highway Authority that the proposal would be accepted.

**Accounts**

**547** The Responsible Finance Officer confirmed that the Internal Audit for January 2018 had been satisfactorily completed.

**548** Accounts for February 2018.

<b>INCOME AND EXPENDITURE FEBRUARY 2018</b>			
<b>Balance as at 28/02/2018</b>		£	
	Current A/c	122587.36	
<b>INCOME</b>	Car Park	1700.00	
	City Hall	285.78	
	Cafe	1821.92	
	Market stalls		
	Ice Cream concession	5000.00	
	Miscellaneous	45.00	
	<b>Total</b>	<b>8852.70</b>	
	LGA 1972 SEC137 for 2017/18 is £11196		LGA 1972 Sec 214 Cemetery
	Last month's donations		Total donated 2017/18
	2017/18 total	5950	1400
	Balance available	5246	
<b>PAYMENTS</b>		£	
	Admin	3036.80	Salaries: Clerk, Asst & RFO
		226.80	Licence renewal Sage (UK)Ltd
		74.04	Internet/telephone
		266.40	Stationery etc
		202.80	Computer maintenance
			Pension contributions
	Whitesands		Attendant's commission
		1087.43	Printing tickets
	Playground		
	Hall & House	71.05	Caretaker's salary
		1059.62	Electricity
			Sundries
		21.35	D/D Boiler service etc
		121.50	Water
		221.65	New sound system
		968.16	New fan & repairs to lights
	Mayor's Expenses		
	St Justinians		
	Miscellaneous	108.47	PRS for Music
			PCC (3 properties)
		121.50	Dwr Cymru
		150.00	Newsletter - Editor
		1403.00	Newsletter
		35.00	Information Commissioner
		25.00	Xmas transport
		528.00	New computer (Deputy clerk)
		391.11	PCC (Quickwell toilets)
Minutes 2017 / 2018		390.00	Gifts re Dinner
	<b>Total</b>	<b>10209.68</b>	

- 549** The accounts were RESOLVED to be approved and permission was granted to pay.
- 550** The Responsible Finance Officer confirmed that the annual review of City Council's Asset Register was underway.
- 551** DONATIONS:  
 551.1 Requests  
 551.1.1 Cruse Bereavement Care letter of 20<sup>th</sup> February 2018 was received and it was RESOLVED to donate £50.

**Correspondence:**

- 552** Benedict Ferguson e-mail of 6<sup>th</sup> February 2018 Community Sustainable Energy was received and it was RESOLVED to invite Mr Ferguson to attend a meeting with the City Council in June 2018.
- 553** Rupert Dunn e-mail of 8<sup>th</sup> February 2018 Request to attend Council Meeting was received and it was RESOLVED to invite Mr Dunn to attend a Council meeting in June 2018.
- 554** Elizabeth Rosser e-mail of 18<sup>th</sup> February 2018 Mac user St Davids was received and it was RESOLVED to advise Ms Rosser of the computer beginners courses currently being provided by Pembrokeshire County Council.
- 555** Gill Lewis e-mail of 19<sup>th</sup> February 2018 regarding the meeting of the City Council on Monday 19<sup>th</sup> February to discuss the Glasfryn Road Development planning application was received.
- 556** Kidney Wales letter of 22<sup>nd</sup> February 2018 Walk for Life 2018 was received.
- 557** Tom Jenkins e-mail of 23<sup>rd</sup> February 2018 Boundary Commission Review 2018
- 558** NOPi letter of 24<sup>th</sup> February 2018 regarding the meeting of the City Council on Monday 19<sup>th</sup> February to discuss the Glasfryn Road Development planning application was received and RESOLVED to be acknowledged confirming the Council's that the City Council fully considered the application and its implications together with all correspondence received.
- 559** Graham Perkins email of 26<sup>th</sup> February 2018 regarding the meeting of the City Council on Monday 19<sup>th</sup> February to discuss the Glasfryn Road Development planning application was RESOLVED to be received and acknowledged.
- 560** Friends of Oriel Y Parc letter (not dated) Invitation to the St Davids Awareness Day was received and it was RESOLVED that the City Council would apply to attend to event at a cost of £10.

**561 Reports from Members representing the Council:-**

- 561.1 St Davids Carnival Association. Nothing to report.
- 561.2 St Davids Christmas Tree Association. Nothing to report.
- 561.3 St Davids Day Celebration Group. Cllr Price reported that as well as the cawl competition, the Dragon Parade would take place on Saturday 17<sup>th</sup> March, having been previously cancelled due to adverse weather.
- 561.4 St Davids Day Centre for the Elderly. Cllr Williams reported that all was going well and that the group numbers had increased slightly.
- 561.5 St Davids Peninsula Tourist Association. Cllr Evans reported that the next meeting was to take place at 6.30pm on 21<sup>st</sup> March at Oriel Y Parc.
- 561.6 Porthclais Harbour Authority. The Authority's letter (not dated) regarding the upgrading of the sewerage works as part of the Glasfryn Road Development was received and RESOLVED to be acknowledged. Cllr John reported that the annual children's fun day would take place at the harbour this year but that the BBQ and dance would not. Cllr John also reported that he Authority was hoping to reduce the number of kayakers using the harbour during the busy season on the grounds of safety.
- 561.7 St Davids - Matsieng Lesotho Link. The RFO reported that at a recent meeting it was agreed to utilise the Group's funds to pay for pupils from YDS to visit Lesotho and confirmed that funds raised at the lent lunch on 20<sup>th</sup> April would be donated to the project.

- 561.8 Youth Drop In.
  - 561.8.1 Storage facilities for groups hiring the facility. It was RESOLVED to obtain a design and quote for storage facilities to be installed from floor to ceiling mirroring the kitchen area.
- 561.9 Ysgol Bro Dewi Governor. Nothing to report.
- 561.10 Planed Community Forum.
  - 561.10.1 Local residents survey – request for financial contribution. It was RESOLVED to donate £200.
- 561.11 Porthstinan Boat Owners Association. Nothing to report.
- 561.12 Porthmawr Surf Life Saving Club. Cllr Gray reported that he Club had formed an agreement with the RNLI regarding the running costs of the building.
- 561.13 Bws Y Bobl. Cllr Gray reports tha the new bus was up and running and that Mr Williams had requested that the old bus be removed from Ocean Haze.
- 561.14 Music and Arts Festival. Nothing to report.
- 561.15 City of Culture. Nothing to report.
- 561.16 Coffee and Chat Cllrs John and Price reported that he group scheme was going well.

## 562 County Councillor's report:

- 562.1 Cllr Lloyd confirmed that Barclays Bank would close in May and that a new tenant was already in place to take over the lease as soon as the property was vacant. There were currently no plans to close Lloyds Bank.
- 562.2 Cllr Lloyd expressed thanks to Mr Mark Evans for assisting in the distribution of water following the recent problems supply encountered by Welsh Water customers and praised the engineers for their attempts to remedy the problem.
- 562.3 Cllr Lloyd confirmed that Pembrokeshire County Council members had voted to endorse the recommendation to increase council tax by 12.5%.
- 562.4 Cllr Lloyd confirmed that despite losing several working days due to the recent heavy snow fall, the contractors were on schedule to deliver o time and on budget.
- 562.5 Cllr Lloyd praised the Historical Society's recent exhibition and suggested ta it be put on permanent public display. Cllr Sehmi confirmed that the exhibit would be on display in the Cathedral Refefory from next week.

## Planning:

- 563 PP86/48 St Davids – Public Path Diversion Order. It was RESOLVED to support the application.
- 564 NP/18/0041 Proposed siting of 20 mixed touring units & 10 tented camping pitches in lieu of 30 tented camping pitches together with the approval of site roads and hardstanding pitches at Porthclais, Ffordd Porth Clais, SA62 6RR. While the City Council were concerned that the increased number of touring caravans and campervans travelling to the site via Goat Street and Catherine Street would cause considerable traffic congestion, Members considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 565 NP/18/0047 Non material amendment to NP/17/0532 to increase pitch of extension roof from 15 deg to 18 deg at Ysgol Dewi Sant, SA62 6QH. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 566** NP/18/0049 Reduce height of mature sycamore by 10-15ft at Merrivale, 44 Goat Street, SA62 6RQ. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 567** NP/18/0051 Hybrid application for:- 38 Affordable residential dwellings (full), Hotel (full), 32 shared ownership & open market dwellings (full) & associated car parking, access, landscaping, drainage & engineering works at Land at Glasfryn Lane, St Davids, SA62 6ST. The following items of correspondence were received and considered in relation to the above application.
- 567.1 Cynthia Evans letter of 15<sup>th</sup> February 2018.
  - 567.2 Audrey Thomas email of 15<sup>th</sup> February 2018.
  - 567.3 Natasha Davies email of 16<sup>th</sup> February 2018.
  - 567.4 P Hunt letter of 16<sup>th</sup> February 2018.
  - 567.5 Laura Hunt email of 17<sup>th</sup> February 2018.
  - 567.6 Diana Hoare email of 18<sup>th</sup> February 2018.
  - 567.7 Roger Ainsworth letter of 18<sup>th</sup> February 2018.
  - 567.8 Heather Moseley email of 19<sup>th</sup> February 2018.
  - 567.9 Denise Lepore email of 19<sup>th</sup> February 2018.
  - 567.10 Philip and Margaret Brenan email of 19<sup>th</sup> February 2018.
  - 567.11 Peter Williamson email of 19<sup>th</sup> February 2018.
  - 567.12 Anne Beaumont letter of 20<sup>th</sup> February 2018.
  - 567.13 Margaret Siddall letter of 20<sup>th</sup> February 2018.
  - 567.14 Simon Twitchen email of 20<sup>th</sup> February 2018.
  - 567.15 Dr Sue Ledwith email of 20<sup>th</sup> February 2018.
  - 567.16 Dr Meirion Hughes email of 20<sup>th</sup> February 2018.
  - 567.17 Kathryn Broaders email of 20<sup>th</sup> February 2018.
  - 567.18 Peter Benest letter of 22<sup>nd</sup> February 2018.
  - 567.19 Sian Lucas email of 22<sup>nd</sup> February 2018.
  - 567.20 Amanda Stone and Patrick Nash email of 23<sup>rd</sup> February 2018.
  - 567.21 Maggie Studholme email of 23<sup>rd</sup> February 2018.
  - 567.22 Lyn and Nigel Barnes email 24<sup>th</sup> February 2018.
  - 567.23 Anne and Desmond Woods letter of 24<sup>th</sup> February 2018.
  - 567.24 Carol Munro email of 24<sup>th</sup> February 2018.
  - 567.25 Jo Thomas email of 24<sup>th</sup> February 2018.
  - 567.26 Dr Amanda Goodall email of 24<sup>th</sup> February 2018.
  - 567.27 Alan Wheatley email of 24<sup>th</sup> February 2018.
  - 567.28 A G Stokes email of 24<sup>th</sup> February 2018.
  - 567.29 Elisabeth Wheatley email of 25<sup>th</sup> February 2018.
  - 567.30 Angharad and Tom Pitts, and Robert and Maria Rees' email of 25<sup>th</sup> February 2018.
  - 567.31 Richard and Fran Syrett email of 26<sup>th</sup> February 2018.
  - 567.32 Sue Whitmore email of 26<sup>th</sup> February 2018.
  - 567.33 Guy Dinmore email of 26<sup>th</sup> February 2018.
  - 567.34 Nicki Percival email of 26<sup>th</sup> February 2018.
  - 567.35 Ruth Hawkins email of 26<sup>th</sup> February 2018.
  - 567.36 Frances Green email of 27<sup>th</sup> February 2018.
  - 567.37 Ann and Russ Evans email of 27<sup>th</sup> February 2018.
  - 567.38 Anne Freeman letter (not dated).
  - 567.39 Stuart Freeman letter (not dated).
  - 567.40 June Thompson letter (not dated).
  - 567.41 Nigel and Melanie Crowle email of 27<sup>th</sup> February 2018.
  - 567.42 John Hatton-Bell email of 27<sup>th</sup> February 2018.
  - 567.43 Ann Humble letter (not dated).
  - 567.44 Anna Barton email of 27<sup>th</sup> February 2018.

- 567.45 Nick Liggitt email of 27<sup>th</sup> February 2018.
- 567.46 Raymon Henry email of 28<sup>th</sup> February 2018.
- 567.47 Ian Hale email of 28<sup>th</sup> February 2018.
- 567.48 Ffion Rees email of 28<sup>th</sup> February 2018.
- 567.49 Manuela Behle email of 28<sup>th</sup> February 2018.
- 567.50 Janice and Stuart Hukin email of 28<sup>th</sup> February 2018.
- 567.51 Michael Siddall letter of 28<sup>th</sup> February 2018.
- 567.52 Eleanor Hukin email of 28<sup>th</sup> February 2018.
- 567.53 Timothy and Tracey Foster email of 28<sup>th</sup> February 2018.
- 567.54 Simon Hukin email of 28<sup>th</sup> February 2018.
- 567.55 Quentin Maclaurin email of 28<sup>th</sup> February 2018.
- 567.56 Chris Ainsworth-Patrick email of 28<sup>th</sup> February 2018.
- 567.57 Paul and Angela Williams email of 28<sup>th</sup> February 2018.
- 567.58 Christine Pick email of 28<sup>th</sup> February 2018.
- 567.59 Kate Atkinson email of 28<sup>th</sup> February 2018.
- 567.60 Evan Atkinson email of 28<sup>th</sup> February 2018.
- 567.61 Gareth Atkinson email of 28<sup>th</sup> February 2018.
- 567.62 Donald MacGregor email of 28<sup>th</sup> February 2018.
- 567.63 Loraine Atkinson email of 28<sup>th</sup> February 2018.
- 567.64 Alice Cousens email of 28<sup>th</sup> February 2018.
- 567.65 Clare Atkinson email of 28<sup>th</sup> February 2018.
- 567.66 Rachel Chalmers email of 1<sup>st</sup> March 2018.
- 567.67 Sue De Silva email of 1<sup>st</sup> March 2018.
- 567.68 Heather Morris email of 1<sup>st</sup> March 2018.
- 567.69 Keith and Susan Edwards email of 1<sup>st</sup> March 2018.
- 567.70 Nicholas and Bethan Gill email of 1<sup>st</sup> March 2018.
- 567.71 Pearl Kaill email of 1<sup>st</sup> March 2018.
- 567.72 Angela Barker email of 3<sup>rd</sup> March 2018.
- 567.73 Renate Thome email of 3<sup>rd</sup> March 2018.
- 567.74 Maggie Lewis email of 3<sup>rd</sup> March 2018.
- 567.75 Chris Southwell email of 4<sup>th</sup> March 2018.
- 567.76 Sarah Goodger email of 4<sup>th</sup> March 2018.
- 567.77 Patrick Dale email of 4<sup>th</sup> March 2018.
- 567.78 Hannah Sime email of 5<sup>th</sup> March 2018.
- 567.79 NOPi letter of 6<sup>th</sup> March 2018.
- 567.80 Jo Ripley email of 8<sup>th</sup> March 2018.

#### Element 2 – Private Housing for Market Residential - Full Planning Addendum

The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support this element of the application on the condition that the major elements of capital cost as contained in Section 12 of the Dwr Cymru Welsh Water Developer Impact Assessment dated October 2017 are undertaken prior to any permitted development.

**568** NP/18/0073 Proposed open-air kitchen & reinstatement of chimney stack & installation of internal flue at 1 High Street, SA62 6SA. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

**569** NP/18/0079 1 x Sycamore Tree – remove lowest branch overhanging chapel at Greenhill, Caerfarchell, SA62 6XG. It was RESOLVED to support the application.

- 570** NP/18/0089 Proposed rear extension & the replacement of the front elevation windows at 53A Goat Street, SA62 6RF. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.
  
- 571** NP/18/0090 Replace front upvc windows with vertical sliding sash upvc windows at Treswni House, 40 High Street, SA62 6SD. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.
  
- 572** NP/18/0096 Change of use from A1 (retail) to A3 (takeaway sandwich shop with some seating) at 13-15 New Street, SA62 6SW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was **RESOLVED** to support the application.

**Clerk’s Business**

- 573** One Voice Wales annual membership was **RESOLVED** to be renewed at a cost £322.
- 574** Council camera. It was **RESOLVED** to grant permission for to purchase a new camera with the advice of the mayor.
- 575** Mayor’s Roll of Honour Board. It was **RESOLVED** to obtain a design and quote for a new honour board.

**Any other business**

- 576** Cllr John suggested that a water tap be installed outside the front of the Ciyt Hall and it was agreed to include the item for discussion on the following agenda.
- 577** Cllr Halse expressed his thanks to council members for their support at Stephanie, his late wife and former City Councillor, Mayor and Mayoress’ funeral.
- 578** Cllr Williams informed members that the roof had blown off the bus stop at the junction with Caerfachell and it was agreed that the Clerk would report it to the County Council.
- 579** Cllr Lloyd informed members that the use of glasses for water at the council meeting as oppose to small individual plastic bottles was far preferable. Cllr Chant endorsed the view and suggested that jugs of tap water be used rather than bottled mineral water. The Clerk confirmed that this approach had been taken in the past but that the water from the down stairs supply had an unpleasant antiseptic taste. It was agreed to use up the existing supply of large bottles on the balcony and then to investigate an alternative, more environmentally friendly supply.

There being no other business the meeting closed at 8.45pm.

Signed .....  
Chair

Date .....

**Minutes of the Second Monthly Meeting of the Council on Monday 26<sup>th</sup> March 2018 in the Council Chamber at 7.00pm**

**Present:** Mayor BT Price, Deputy Mayor MJ Chant, ES Evans, DJH George, DJ Griffiths, MC Gray, DB Halse, FD John, JG Lloyd, BS Sehmi, RT Thornton, S Williams with PL Evans (Responsible Finance Officer) and JE Foster (Clerk).

The meeting was preceded by a visit from Reverend Leigh Richardson, Sub Dean and Canon Residentiary, who wished to introduce himself to the Council as a new member of the Cathedral, and to assure the Council that he was keen to maintain and strengthen the link between both organisations. The Mayor thanked him for his visit and Canon Leigh then left the Council Chamber.

**580 Apologies for Absence:** CH Gray (Clerk)

**581 Declarations of Interest:** Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

**582 Confirmation of Minutes for:-**

582.1 The "In Committee" minutes of the Council Monthly Meeting on Monday 12<sup>th</sup> February 2018 were RESOLVED to be approved.

**Matters Arising**

**583 DIARY DATES** Members were reminded of the following dates:

583.1 Ysgol Dewi Sant Awards Evening on Wednesday 28<sup>th</sup> March 2018 at City Hall at 7.00pm. The Mayor reminded members that this would be the last ever prize evening for Ysgol Dewi Sant and encouraged members to attend.

583.2 Naas presentation on Thursday 29<sup>th</sup> March 2018 at St Davids Rugby Club at 7.00pm.

583.3 Monthly Meeting of the Council on Monday 9<sup>th</sup> April 2018 in the Council Chamber at 7.00pm.

**584 NOMINATIONS FOR MAYOR ELECT** It was unanimously RESOLVED to appoint Cllr Chant as Mayor Elect of St Davids. *NB Cllr Chant is to be formally appointed as the Mayor of St Davids at the annual meeting of the City Council on 14<sup>th</sup> May 2018.*

It was further RESOLVED to have the Civic Service on Sunday 17<sup>th</sup> June 2018 at St Davids Cathedral. The venue for the reception would be confirmed at the next meeting of the City Council.

**585 SKATE PARK** Mel Davies email of 20<sup>th</sup> March 2018 progress report was received. The Clerk advised members that following the completion of the groundworks, the installation of the skate park equipment was estimated to be around 1-2 weeks. Rhino ramps has been in contact confirming that the equipment has now arrived and is ready for installation. It was RESOLVED for the Clerk to investigate the cost of signage for the new skate park.

**586 CITY HALL**

586.1 New kitchen roof. The Clerk advised members that the new roof had now been installed by Mr Nick Price. It was RESOLVED to ask the caretaker, Mr John Philips to paint the water damaged wall in the kitchen.

586.2 City hall electric windows. The Clerk advised members that the windows had now been serviced and are fully working. The Clerk further informed members that the Window Medic would be returning on Tuesday 10<sup>th</sup> April 2018 to fix the broken window (back right).

586.3 City hall automatic doors. The Clerk advised members that the doors had now been serviced and are fully working.

- 586.4 Nativity and Welsh Dragon backdrop curtain. The Clerk advised members that a quote was still awaited from Tiger Moon.
- 587 VERBAL COMPLAINT RECEIVED FROM MELANIE HAYES**
- 587.1 Disused telephone kiosks. It was RESOLVED for the Clerk to undertake a site visit of the telephone box at Whitesands to determine whether it is in full working order. It was further RESOLVED for the Clerk to contact BT to request both the removal of the telephone box at Fachelich, and the repair of the telephone box at Whitesands.
- 587.2 Fountain on Cross Square. It was RESOLVED to investigate the possibility and implications of reinstating the water fountain.
- 587.3 Location of waste bins on Cross Square. It was RESOLVED for the Clerk to contact Pembrokeshire County Council and request the possibility of relocating the waste bins.
- 587.4 Suggestion of beach clean at Whitesands. It was RESOLVED for the Clerk to investigate the possibility of having a beach clean.
- 588 BRYN TEG PLAYING FIELD** Members undertook a site visit of the playing field prior to the meeting, in order to establish what the park required in terms of new equipment. It was RESOLVED for the Clerk to report the Council's concerns regarding the state of the slide, in particular the state of the framework, to Pembrokeshire County Council. It was further RESOLVED to investigate the cost of installing a goal post and a nest swing, with the County Council continuing to insure and maintain the site.
- 589 TRAFFIC MATTERS**
- 589.1 Tourist directional sign. The Clerk advised members that there had been no progress to date and that a report would be provided at the next meeting of the City Council.
- 589.2 Traffic safety. Christopher Taylor letter of 21<sup>st</sup> March 2018 regarding the Cross Square traffic signs was received. It was RESOLVED for the Clerk to contact Pembrokeshire County Council to request that the no entry signs are lowered and to investigate the possibility of having additional no entry road markings.
- 589.3 Surface dressing/patching. Kelly Morris email of 14<sup>th</sup> March 2018 and a copy of the programme of works was received.
- 590 REVIEW LIST OF APPROVED CONTRACTORS** A copy of the list of approved contractors was received and was RESOLVED to be updated. It was further RESOLVED for the Clerk to contact each individual contractor to confirm that they would like to remain on the list in order to be considered for any future works.

## Finance

- 591 DONATIONS:**
- 591.1 Requests
- 591.1.1 Pembrokeshire Young Farmers' Club letter of 5<sup>th</sup> March 2018. It was RESOLVED to donate £100
- 591.1.2 Wales Air Ambulance letter of 5<sup>th</sup> March 2018. It was RESOLVED to donate £100.
- 591.2 Thanks
- 591.2.1 Cruse Bereavement Care letter of 20<sup>th</sup> March 2018 was received.
- 592 PREMIUM TAX – SECOND HOMES** Dan Shaw e-mail of 12 March 2018 together with e-mail of the same date from Mr Bill Preece were received. Mr Shaw explained to members that at a Cabinet meeting in March, it was decided that £900,000 of the Second Home Council Tax Premium would go back into local communities via a grant scheme, which aimed to fund projects that addressed the mitigating issues of second home ownership in the County while adding value to local communities. Mr Shaw further

explained to members that applications would be accepted from 1<sup>st</sup> April 2018 and that any Council or non-profit organisation would be eligible for the funding. Mr Shaw advised members that further details would be available in due course and suggested that the Clerk contact Ms Sinead Henehan for advice.

It was RESOLVED for the Clerk to contact Sinead Henehan (Pembrokeshire County Council) with the view to obtaining advice regarding the grant funding. It was further RESOLVED for the Clerk to inform Mr Preece that the Community Land Trust would be eligible for the funding and that they may apply in their own right.

#### **Correspondence:**

- 593** Gerald Martyn letter of 13<sup>th</sup> March 2018 Glasfryn Road Development was received.  
**594** Jocelyn Freeman email of 13<sup>th</sup> March 2018 Glasfryn Road Development was received.  
**595** Ian Macdonald letter of 20<sup>th</sup> March 2018 Glasfryn Road Development was received.

#### **Planning:**

- 596** NP/18/0147 Extension to existing toilet block at Whitesands Camping Site, SA62 6PS. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. The City Council further considered that the development would help to sustain the economic and social well-being of the local community. It was RESOLVED to support the application.

#### **Clerk's Business**

- 597** Memorial Bench – commemorating the 100 year Centenary of the end of WWI. It was RESOLVED to purchase two benches at a cost of £695 plus VAT each. It was further RESOLVED to position the two new benches in the memorial gardens on the Cross Square, and to relocate the two remaining benches to another site owned by the City Council.

#### **Mayors Business**

- 598** Lisa Neumann - letter of congratulations. It was RESOLVED to present Miss Neumann with a certificate of achievement at the Ysgol Dewi Sant Prize Evening, in recognition of her outstanding sporting excellence and great success in representing Wales.  
**599** Mayor's Roll of Honour Board. The Mayor advised members that she would still like to pay for a new board. The design and cost of a new board would be provided at a subsequent meeting of the City Council for approval.

#### **Any Other Business**

- 600** Cllr Chant informed members that an Armed Forces Covenant Grant was available to fund projects that respond to the local needs of the Armed Forces Community and that help to integrate Armed Forces and civilian communities across the UK, and/or to deliver valuable local services to the armed forces community. Cllr Chant suggested that this grant may be suitable for funding a swimming pool.  
**601** Cllr Sehmi reminded members that the Awareness Day was taking place on Saturday 28<sup>th</sup> April in the City Hall. Any contributions for raffle prizes for the event would be gratefully received.

There being no further business the meeting closed at 8.35pm

Signed .....

Chair

Date .....