

Minutes of the Monthly Meeting of the Council on Monday 5th November 2018 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor FD John, DJH George, DJ Griffiths, DB Halse, JG Lloyd, BS Sehmi, RT Thornton, S Williams, A York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

374 Apologies for Absence: ES Evans, BT Price.

375 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

376 Confirmation of Minutes for:-

- 376.1 The Council Monthly Meeting on Monday 1st October 2018 were RESOLVED to be approved.
- 376.2 The Second Monthly Meeting on Monday 15th October 2018 were RESOLVED to be approved.
- 376.3 The "In Committee" Minutes of the Second Monthly Meeting on Monday 15th October 2018 were RESOLVED to be approved.

Matters Arising

377 DIARY DATES Members were reminded of the following events.

- 377.1 Service of Commemoration on Wednesday 7th November 2018 at 3.30pm at Cathedral. Simon Pearce e-mail of 22nd October 2018 Invitation to members to attend service. Cllr Chant, Cllr John, Cllr York, Cllr Halse, Cllr Thornton agreed to attend.
- 377.2 Dementia Friendly event on Tuesday 13th November 2018 from 10.00am – 4.00pm at Canalfon Hermon.
- 377.3 Pembrokeshire Community Buildings Network on Tuesday 27th November 2018 from 6.00pm – 8.30pm at Crundale Hall. Cllr Sehmi agreed to attend.

378 SKATE PARK

- 378.1 Suggestion for additional equipment at Waun Fawr - Gayle Twitchen e-mail of 11th October 2018 was received. It was RESOLVED to acknowledge Mrs Twitchen's letter and to explore the idea in the future.
- 378.2 Extension of 30mph speed limit - Phil Leggett e-mail of 17th October 2018 was received and the suggestion of extending the limit RESOLVED to be endorsed.

379 CITY HALL PROPERTY

- 379.1 Outside notice boards – the Clerk confirmed locks have been replaced and boards will be painted in due course.
- 379.2 Mayor's Roll of Honour Board it was RESOLVED to replace the Honours board t with a more simple design and rather than reinstate it as a memorial board it was agreed to keep it neutral.
- 379.3 Orientation maps – Richard Cotton e-mail of 30th October 2018 was received and the Clerk confirmed that a meeting was to be convened with Sigma Display.
- 379.4 Party wall agreement – copy of Notice received from Chris Richards of Pembroke Design Ltd was RESOLVED to be approved.
- 379.5 Christmas Scenic Backdrop – Andy Sturley e-mail of 26th October 2018 confirming that the backdrop had been commissioned was received.
- 379.6 Flowers for memorial garden – Neil McCarthy e-mail of 23rd October 2018 was received and it was RESOLVED to proceed with the order for flowers and planting on Cross Square and to increase the order to include additional flowers for the signs at the entrances to St Davids that were planted by volunteers.

379.7 Council benches

379.7.1 Refurbished bench at Bryn Y Garn – James Roden e-mail of 22nd October 2018 was received.

379.7.2 Picnic benches at Memorial Playing Field – disabled access – progress report awaited from PCC. Chase this one up!

380 CITY COUNCIL CHRISTMAS EVENTS**380.1 Tree Lighting Ceremony**

380.1.1 Christmas Tree – Newbridge Nursery e-mail of 23rd October 2018 order confirmation was received.

380.2 Civic Reception

380.2.1 Buffet - quotes received from Ms Isobel Stevens, Mr Richard Davies and the Grove Hotel. RV to proceed with Mr Richard Davies – option 1.

380.3 Senior Citizens Christmas lunch – Dr Sarah Rowland Jones e-mail of 20th October 2018 was received.

381 REMEMBRANCE EVENTS TO COMMEMORATE 100 YEARS

381.1 British Legion Coffee morning – 10.00am on Saturday 10th November 2018 at City Hall.

381.2 Football match – 10.30am on Saturday 10th November 2018 at Solva Football ground.
Cancelled!!

381.3 Remembrance Parade – 10.20am on Sunday 11th November 2018 at Oriel Y Parc car park.

381.3.1 Refreshments at the Cross Hotel following Cathedral service. RV to book coffee and cake. Book for 12.

381.4 Battle's Over

381.4.1 Event on Sunday 11th November 2018 at 6.00am at Porth Y Twr. Mayor and Mayoress to attend.

381.4.2 Beacon lighting on Sunday 11th November 2018 at 6.55pm on Cross Square. Cllr Chnat agreed to set up the beacon.

381.5 Film showing – *Gathering the graves* on Sunday 11th November at 5.00pm in City Hall. Bob Phillips, Filmmaker will be in attendance.

382 TRAFFIC MATTERS

382.1 Coaches and transport strategy for St Davids – Christopher Taylor e-mail of 26th October 2018, together with Ben Blake copy e-mail of 12th October 2018 was received. It was RESOLVED to convene a meeting with PCPNA, PCC and ST Davids Cathedral ascertain if a solution to the problem of coach and bus parking could be found.

382.2 Speed sign A487 near Bwlch Carte – Trecenny junction. Verbal confirmation from Highways that the sign could not be moved without drafting a new Traffic Regulation Order was received and the matter RESOLVED to be pursued.

382.3 Shared use path to Ocean Haze – Sue Lewis e-mail of 19th October 2018 and a copy of the plan attached was received. It was RESOLVED to support the proposal.

382.4 Parking in St Davids – County Council, David Lloyd e-mail of 26th October 2018, together with Andrew Lamb copy e-mail of 25th October 2018 were received.

383 BUS STOP AT CAERFARCHELL Mr Owen Roberts copy letter to Mrs Pearl Kaill dated 12th October 2018 confirming that no legal owner of the bus stop had been identified was received.

384 DEFIBRILLATOR TRAINING Verbal confirmation from Watch Manager Les Owen that a training session will be arranged as soon as practically possible.

- 385** The Responsible Finance Officer reported that the Internal Audit for September 2018 had been completed successfully.
- 386** The accounts for October 2018 were RESOLVED to be approved and permission was granted to pay.
- 387** The Clerk confirmed that Carreg Construction had commenced building work at Whitesands Beach Café. It was RESOLVED write a thank you letter to Mr and Mrs Lunt thanking them for their service as tenants.

388 Finance**388.1 DONATIONS:****388.1.1 Requests**

388.1.1.1 Marie Curie letter of October 2018 was received. It was RESOLVED to donate £100.

388.1.1.2 Pembrokeshire Disabled Bowlers Association letter of 2nd October 2018 was received.

388.1.1.3 Elizabeth Beckett e-mail of 30th October 2018 was received.

Correspondence:

389 Hwyl Dda University Health Board letter of October 2018 Official Launch of NHS 111 was received. It was RESOLVED Publicise on fb and on city council website.

390 Amanda Canby-Lewis e-mail of 15th October 2018 request to loan City Council market stalls was received and RESOLVED to be deferred pending clarification of the Council's hiring policy.

391 Sinead Henehan e-mail of 21st October 2018 Broadband was received and RESOLVED to be completed and returned. by the Clerk.

392 Reports from Members representing the Council:-

392.1 St Davids Christmas Tree Association. Nothing to report.

392.2 St Davids Day Celebration Group. Nothing to return.

392.3 St Davids Day Centre for the Elderly. Cllr Williams reported that the group was running successfully everything fine.

392.4 St Davids Peninsula Tourist Association.

392.4.1 The following Minutes of committee meeting of Wednesday 19th September 2018 received from Cllr Evans

392.4.2 **Present** Doug M (Chair), Richard T (City Council) Ian P (Camping), Pete H (Activities), Jill M (Mathry Council), Anne H (B&B), Cath O (Treasurer), John W (Self-Catering), Paula E (Retreats Group), Sarah W (Secretary)

Apologies/Absent Emma E (City Council), Chris T (Retail), Julia H-P (Pembs Tourism), John P (Solva Council), Paul B (Llanrhian Council)

Minutes of the Last Meeting Minutes were accepted. Proposed by Cath, seconded by Pete.

Matters Arising

St Davids Cathedral Festival Cath hadn't paid the sponsorship yet but will do so now.

Two Saints Bid There was nothing new to report other than there had been an email stating that the group were awaiting an announcement about the next step.

Irene David had attended the Sand Church Competition and had confirmed no cheques had been cashed and advised that Cath send a cheque to Cancer Research direct.

Cathedral Fun Day Cath reported that the day had been a huge success with the tours of the towers being incredibly popular so much that they had maximum capacity.

Wifi Doug said that this issue is sorted and all working properly.

Glasfryn Road There has been no further news about a legal challenge to slow the process. Jill said there were still discussions about a potential swimming pool based on the Narberth model.

Treasurer's Report

Cath is very happy with the situation. After a short period of a lot of money going out on the app and not being refunded, refunds are in and things are now looking very good. The balance is a healthy £11,626.69, more funds are due in and some things have already been paid for next year. Cath said it takes £15k to run the association as standard so the accounts are looking good but she wants to keep a close eye on any donations we make over the next year. The Sand Church insurance went up by just £2. Paula said that the Retreats Group would be happy to make donations in the form of vouchers to help with any donations that are requested from the association and the committee expressed thanks for that. Paula also offered the use of a room at Penrhwi or Roch for meetings and Richard said he was prepared to ask the City Council if they would allow us to meet in the Council Chamber, but it was agreed that we have plenty of places to meet between the committee members. The Memorial Hall charges only £8 a year for our meetings .

Sand Church Competition *Those in attendance said the day was a huge success and we were very lucky with the weather. The two TV companies filming the event were very pleased with the added excitement of the tide coming in too fast and judging having to be done 'against the clock'. However, it was agreed that we need a designated photographer next year as we had no decent images to share on social media or for the City News. Medi George, Fraser Wilson, Heather Bennett and Philip Clarke were mentioned as people we can ask to do this for us. Sarah will remind the committee of this in time for next year's competition. Video coverage would be good too.*

TV Coverage of St Davids *There are two programmes being made. One is a 6 part series for ITV with Boom Cymru which is due to go out this winter. The other is for the BBC which is covering two years on the peninsula. Doug will try to find out exactly when the ITV one goes out and it was agreed we should maximise this publicity with social media and the app when it goes live.*

Renewals *All members have expressed an interest in renewing and most have paid. There are a few new businesses : Ty Gwylm Cottages, Morgans Taxis, Daisybus Gardens, James Properties, Whitesands Café and Good Fillers (the sandwich shop). There is a small list of people still to pay which Doug and Cath will follow up. All the boxes are now taken but there are a few lines left for new businesses. Anne took a form for the Farmers to see if they want to join. The Committee was grateful to a team effort to get the renewals out : Emma for putting the addresses on a database, Emyr at OyP did the address labels and Ian printed and stuffed the envelopes. Friday is the deadline for new businesses to join.*

Broadsheet *Doug presented his mock-up to the committee which is now to be in a book format and also includes captions for the photographs and info about the app. Everyone agreed that it was looking really good and congratulated Doug on his efforts. Doug said that if anyone has any better photos to send them to him. Anne suggested again (as she had at a previous meeting) that a camera symbol with a number could be placed on the map to show where the photos were taken and everyone agreed this was an excellent idea. Later it was also discussed that water bottle filling points could be marked and electric car charging points. Sarah will (has) email(ed) members to find places for inclusion. Distribution of the leaflets was discussed and Doug is going to check on the situation with Anne Rowell about (not) delivering in St Davids as Cath has stock in the shop for people to collect. Paula suggested asking PCNP if they would distribute the*

broadsheet with Coast to Coast and Ian said he is happy to ring and ask the question. Ian and John expressed concern that the broadsheet is not visible at service stations and Ian said there is no longer anything at all at arrivals in Cardiff airport. Paula & Cath both reported that a lot of visitors are moving away from wanting to carry around paper and a lot of people will use the app instead. Nevertheless the broadsheet is considered an essential element of our marketing and 100,000 copies will be printed (last year 110,000).

Photographic Competition Doug has the winners of the last heat and Cath will send prize cheques. Doug will be sending an email to the committee to look at the latest photos and vote for 1st 2nd and 3rd places.

Events

Southwood Halloween Event 31st October Cath would welcome empty jars for use to make lanterns. There will be a spooky woodland walk and rides in the 4x4 which proved a great hit last time.

Southwood Christmas Fair, December 8th

Oriel y Parc Year of the Sea Exhibition till June 2019 Showcasing art from plastic and pollution,

Oriel y Parc Philip Clarke The Seas around Pembrokeshire in Fifty Photographs.

Wednesday 3rd October

Oriel y Parc 'Beyond Grassholm – A Marine Wildlife Adventure' Lyndon Lomax

Wednesday 7th November

Pembrokeshire College, Archaeology Day 17th November

Related Tourism Events, Initiatives & Suggestions

Anne and Cath mentioned a Visit Wales Exhibition involving a creature emerging from the sea and suggested that this might work well as part of the Oriel y Parc Year of the Sea Exhibition. The Wildlife Trust has an 'underwater experience' in a dome with VR headsets that might also be popular. Ian said that Carfai has plans to promote itself as a place of beauty in its own right. Cath said that the whiteboards in the NT shop asking visitors what they like most about the area show that Peace, Quiet, Views and the sea are the things people value most. 'Back to Basics' appears to be the message. Paula reported that the Visit Wales Roadshow was an excellent event and will circulate her notes on request. According to the meeting visitor numbers were up 84% this summer, though we are experiencing a quiet September. There is a new person in charge of events business Helen Williams who Paula said is very good. There was also a journalist James Stewart who writes for The Times and The Guardian who gave a good talk on what journalists are looking for story-wise. Paula also confirmed the formation by Visit Wales of the new Wales Ways – three routes across Wales one of which starts/ends in St Davids. <http://www.thewalesway.com/the-coastal-way> Anne said the Underwater Archaeology Society are planning a Field Study in Abercastle next June and will update.

Website Maintenance Sarah's email to the membership requesting help for upkeep of the website had no replies. Paula suggested that Rhodri, part of the team at Twr y Felin is doing an IT course at college and she will ask him if he might be interested in helping. Doug said an hour a week is probably all that is needed.

St Davids App Guy has done the screen layout and Jason is now developing the android version of the 'workings'. Doug has 15116 people offering to test the app and Guy will be putting the App in an App Store and will invite those people to download and try it out. Doug intends to launch the App in November – possibly at the AGM. Three

quarters of the budget has been spent and the rest will be spent next year. Workshops on how to use the App and Twitter will be held early next year. The Committee congratulated Doug on all his hard work getting this up and running.

Green Tourism Sarah has asked everyone to write down any peninsula green initiatives they can think of and send them to her. Paula listed the many things the Retreats Group do and Sarah asked if Paula would be happy to run a workshop for other hospitality businesses if there was interest. Paula agreed. The water bottle refill stations will be added to the Broadsheet as well as electric car charging points. Richard said he would see if the council offices could offer a water refill service. Pete suggested that a separate meeting be held to talk about the 'Greener Peninsula' and Sarah agreed that would be good once she has all the contributions from the committee. Sarah will chase the committee for their contributions. The idea of a Land Train taking people around St Davids was mentioned. This is something that had been looked at years ago and is still an attractive idea, especially bearing in mind the parking situation (see AOB). Paula said that she has a lot of crockery and other hotel equipment that is available for recycling/resale and will forward a list to the committee which can then be offered to the membership.

AGM Doug announced that Paula would be willing to host the AGM at Twr y Felin which news was well received by the committee and thanks went to Paula. The meeting will be on 21st November. Arrival 5.45 with the AGM starting at 6pm. Andrew Campbell who is Chair of the Wales Tourism Alliance will be asked to speak. Paula will make the request. If he cannot make it then Mike Cavanagh will be invited to come and talk about the Two Saints Bid. Doug hopes to also launch the Mobile App. Paula will also send out a menu for people to make their meal choices beforehand. Sarah will (has) sent out a 'Save the Date' notice to the membership and Doug will send invitations in the next few weeks.

AOB Parking There was a lot of discussion throughout the meeting about parking. Two things were of concern – the lack of parking and the cost of parking. St Davids City needs more parking as visitors become frustrated at not finding somewhere to park and so they leave. Can more sites be found? St Davids Assemblies and the Rugby Club were mentioned as possibilities. There has been much frustration about parking at Abereiddy and St Justinians not helped by an erratic bus service. The Oriol y Parc machine is change only and visitors can no longer get change from Falcon Boats or OyP meaning a long walk into town to find change. Car park charges were considered high by most of the committee although Cath pointed out the car parks are a valuable source of revenue for NT and PCNP so she doesn't anticipate them getting any cheaper. Cath also said a chip and pin machine for Oriol y Parc is planned but no date set. John W suggested that a 'Holiday Ticket' would be useful which allowed visitors to park in any of the car parks on the peninsula. It was agreed it might be useful for PCNP, NT and other providers to come together and see if this might be arranged and Cath said she would bring the subject up at a future meeting of these groups – though she didn't hold out much hope for an agreement. Season tickets are available for some of the car parks and Anne and Sarah showed interest in buying tickets to give to their B&B guests. A Land Train with a Park & Ride car park would potentially be an answer for the city. Further thought needs to be given to the subject.

Warnings Cath said that a member had contacted her asking if there was any way the Association could warn other members about unruly/unwelcome guests. The committee thought that this was problematic with data protection laws although it was mentioned that

pubs do seem to have a system of warning each other and the police of trouble-makers. Cath said she would ask the police how that works within data protection rules.

Dogs Sarah passed on a concern from Chris Taylor that there were too many dogs in the city and his wish that St Davids becomes 'Dog Free'. The committee agreed there were a lot of dogs in the summer and most places were welcoming towards them. It was noted that the general push of Pembrokeshire tourism is to be dog-friendly given the area is popular for walking.

Camping Ian said that there is concern among campsite owners and the National Park that people are flouting the '29 Day Rule' and using their land to offer unofficial camping for far longer than 29 days. There is currently no real enforcement of this rule and no requirement to register. The National Park have produced a leaflet explaining what the rules are and Ian will send (*has sent*) this to the committee.

Meeting Doug said there is a Community Forum meeting co-hosted by PLANED : 'Help Shape the Future of St Davids' on 20th October. He will circulate details.

Next Meeting is 14th November at The Memorial Hall 6pm.

- 392.5 Porthclais Harbour Authority. 23rd November – Cllr John reported that the AGM was to take place on 23rd November and that the Authority had raised £90 for local causes.
- 392.6 St Davids - Matsieng Lesotho Link. The RFO reported that the AGM was to take place tomorrow at 6pm in the in Memorial Hall.
- 392.7 Youth Drop In. The Clerk reported that a fundraising event was to take place on Wednesday night in aid of Children In Need with several Youth Clubs from Pembrokeshire attending the City Hall.
- 392.8 Ysgol Penrhyn Dewi Governor. Cllr Halse – school council reps attending on 3rd Dec. Cllr Halse appointed as a foundation governor for 4 years. Cllr Thornton appointed an LEA governor. Eluned Morgan will be opening the new school on 30th November.
- 392.9 St Davids Community Forum. Cllr Sehmi. 29th October – workshop in city hall to finalise the action plan. 15th Nov – fundraising workshop 10am – 3.30pm. 26th Nov – AGM.
- 392.10 Porthstinan Boat Owners Association. Nothing to report.
- 392.11 Porthmawr Surf Life Saving Club. Nothing to report.
- 392.12 Bws Y Bobl. Nothing to report.
- 392.13 Music and Arts Festival. Cllr Chant reported that the 2019 event would take place on the 12th, 13th and 14th July.
- 392.14 Re-discovering Ancient Connections. Nothing to report.
- 392.15 Coffee and Chat. Cllr John reported that all was going well and that the group were entering the Festival of Trees competition.
- 392.16 It was RESOLVED to consider including reports from the Naas Twinning group and a Bee Friendly City group on the monthly agenda (NB The Item would be included on the agenda of the Annual Meeting of the City Council in May 2019).

393 County Councillor's report:

Cllr Lloyd – I sit on a committee that awards grants from the second homes tax - £1.8 million to be allocated. May be worth the City Council tapping into this funding.

Transport issue with St Justinians – suggestion that the school car parks may be utilised as a temporary car park to reduce the cars in St Davids.

Path to Ocean Haze - Improving cycle routes and encouraging cyclists rather than a County Council initiative.

Spoke with Mike Cavanagh – should have had a reply by now for the bid. We should know within days. If we are awarded, there will be 6 months of preparatory work for a 3 year programme.

Event at Crundale village hall last week for all the volunteers who work with the elderly throughout Pembrokeshire. The RVS have great difficulty with recruiting volunteers and no longer do meals on wheels. Training is available and can lead to a career.

Cllr Williams – the RVS finished several years ago in St Davids, no need for it in St Davids.

Planning:

- 394** NP/18/0613 – Extensions to provide first floor accommodation and porch to front at 22, Pen Y Garn, St Davids, SA62 6QZ. It was RESOLVED to support. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 395** NP/18/0619 - Single storey side extension to provide studio with shower room at 95 Nun Street, St Davids, SA62 6NU. It was RESOLVED to support. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 396** NP/18/0627 – Variation of condition 2 of NP/18/0281 at St Davids Assemblies Ltd, Glasfryn Road, St Davids, SA62 6RY. It was RESOLVED to support. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 397** NP/18/0637 - Non material amendment to NP/18/0230 at Lower Harglodd, St Davids, SA62 6BX. It was RESOLVED to support. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

Clerk’s Business

- 398** SLCC Membership renewal was RESOLVED to be approved at a cost of £185.

Any other business

- 399** Cllr John requested that the appointment of Flagmaster and Deputy Flagmaster be included on the next agenda.

There being no further business the meeting closed at 8.40pm

Signed
Chair

Date

Minutes of the Second Monthly Meeting of the Council on Monday 19th November 2018 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor FD John, ES Evans, DJH George, DJ Griffiths, DB Halse, JG Lloyd, BT Price, BS Sehmi, RT Thornton, S Williams, A York with CH Gray (Clerk), JE Foster (Deputy Clerk) and PL Evans (Responsible Finance Officer).

400 Apologies for Absence: None

401 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

402 DIARY DATES Members were reminded of the following date:

402.1 Pembrokeshire Community Buildings Network on Tuesday 27th November 2018 from 6.00pm – 8.30pm at Crundale Hall. Cllr Sehmi agreed to attend.

403 ANNUAL REVIEW OF WHITESANDS CAR PARK

403.1 The Responsible Finance Officer presented the annual car park accounts together with his report both of which were received with thanks from the Mayor and Council. The report is summarised below.

403.2 WHITESANDS CAR PARK REVIEW 2018

The total number of vehicles was up by some 345 on the previous season. Whilst the period of August, September and October was good, the very slow start to the season with the very cold period up until late June did not help the overall results. The sale of Residents Passes and Season Tickets continues to grow and helped to boost the takings at the start of the season. Last year £13696; this year £14208.

The reduction in fees after 3pm and the introduction of the Weekly Ticket has been seen as a worthwhile innovation, giving our clients more choice. There have been good comments about the weekly ticket concession.

Whilst the concessions are advantageous to the residents and visitors, they are a dent in our potential income.

The gross income including the season tickets was slightly down on 2017 at £184k, and the commission paid to Peter Lavin was £27908. Peter has again done a first class job for the Council this year.

After VAT and the other overheads (printing tickets, repairing the attendant's hut, and the ever increasing Council Tax) the net income was £108266, a reduction on 2017 of £3900.

The overflow car park numbers were consequently reduced, and there is now a sum of £6928 due to the Nash Bros which will need to be authorised before payment is made.

We do keep a record of visitor numbers provided by Peter. Obviously this can only be a guesstimate due to the flow of people coming and going throughout a given day, but does not take into account coastal path walkers and all people arriving on foot. The figure for this season was 141k against 147k last year.

That is my report Mister Mayor. My recommendation to the Council is that we continue our charges for the 2019 season at the same level as this year all round. However, please bear in mind that our income levels are dropping due to increased overheads, and clients taking increasing advantage of the ticket concessions.

The City Council’s philosophy of ploughing back the income to provide for the needs of the City is going to be under increasing pressure over the next few years, and will need to be reviewed if it is to be maintained as we have done in past years.

- 403.3 Christine Stokes e-mail of 2nd September 2018 regarding the parking charges at Whitesands was received and RESOLVED to be acknowledged.
- 403.4 Permission to purchase tickets and residents’ passes for the 2019 season. It was RESOLVED to approve and permission was granted to purchase the tickets and residents’ passes. It was further RESOLVED
- 403.5 Approval of commission to be paid to Messrs G and R Nash. It was RESOLVED to approve the commission of £6928 and permission to pay was granted.
- 403.6 Approval of advert for car park attendant. It was RESOLVED to approve and permission to advertise was granted.
- 403.7 Cashless payments. It was RESOLVED to defer this item for further investigation and to include this as an item on the agenda in January.
- 403.8 Parking spaces for concessions – Shaun Thompson e-mail of 21st September 2018 was received. The following RESOLVES were agreed to be approved :-
- 403.9 To apply for planning permission for three commercial concessions to trade within the car park, including the Ice Cream Kiosk, the Surf Equipment Hire and Sun Lounger Hire.
- 403.10 It was RESOLVED that the Ice Cream Kiosk would remain in situ, near to the Porthmawr Life Saving Hut.
- 403.11 It was RESOLVED that the two remaining concessions would be allocated spaces opposite the disabled parking bays, adjacent to the slip.
- 403.12 It was RESOLVED that any other commercial vehicles would be allocated a bay next to the Ice Cream Kiosk and it was reinstated that only the three commercial traders that were successful in obtaining the tender would be allowed to trade within the car park.
- 403.13 The following charges for 2019 season were RESOLVED to be approved.

TICKET PRICES for 2019			
TICKET		Cost	
DAY TICKETS	CAR	£5	
	CAR after 3pm	£4	
	CAR DISABLED	£4	
	MOTORBIKE	£4	
	MINIBUS	£15	
	COACH	£20	

SEASON TICKETS	CAR	£60	
	CAR DISABLED	£40	
	COMMERCIAL	£400	
RESIDENT'S PASS		£10	

403.14 It was RESOLVED to continue to sell a weekly ticket for the amount of £20.

403.15 It was RESOLVED to continue to reduce the ticket prices by 25% from 1st March to Easter and for the entire month of October.

403.16 It was RESOLVED to trial ten x 1 hour short stay bays for the month of March 2019 at a cost of £2 per bay with a review to take place in April.

403.17 Customer complaints regarding parking charges - It was RESOLVED to produce a small PR flyer for the car park attendant to distribute, reassuring dissatisfied customers that all revenue derived from the car park was reinvested back into the local community.

404 DONATIONS:

404.1 Annual Donations

404.1.1 Tretio, Berea, Caerfachell chapels. It was RESOLVED to donate £200 to each chapel.

404.1.2 St Davids cemetery. It was RESOLVED to donate £800.

404.1.3 British Legion. It was RESOLVED to donate £50 to the Royal British Legion in lieu of the Remembrance Sunday wreath.

405 SKATE PARK

405.1 Free trees. The Clerk advised members that an application for free trees had been submitted to the Woodland Trust and it is anticipated that a decision would be received in January.

405.2 Bee and butterfly bench. It was RESOLVED to install the bench at Waun Fawr.

405.3 For Thomas e-mails of 14th and 19th November 2018 regarding issues with drainage at the Rugby Club was received. It was RESOLVED to arrange a site meeting with Ivor Thomas to discuss the issue.

406 CITY HALL PROPERTY

406.1 Orientation maps – Sigma Display confirmed that they would attend a site visit on Wednesday 21st November.

406.2 Christmas Scenic Backdrop. No response received to date.

406.3 Council benches

406.3.1 Picnic benches – disabled access. It was RESOLVED to install a small gradual slope on each disabled access bench.

406.3.2 It was RESOLVED to install a small plaque on each bench stating that the benches are 'Provided for people's enjoyment by St Davids City Council'.

407 CITY COUNCIL CHRISTMAS EVENTS

407.1 Tree Lighting Ceremony

407.1.1 Christmas Tree – The Clerk confirmed that the tree would be installed on Saturday 24th November at 10.00 am.

407.1.2 The road closure has been approved by Pembrokeshire County Council – Kelly Morris e-mail of 31st October 2018 was received.

407.1.3 Christmas Street Lights – The Clerk confirmed that LITE were due to commence installing the street lights on the week commencing Monday 26th November.

408 REMEMBRANCE EVENTS TO COMMEMORATE 100 YEARS

408.1 Remembrance Parade – Canon Leigh Richardson e-mail of thanks of 13th November 2018 was received.

409 TRAFFIC MATTERS

409.1 Coaches and transport strategy for St Davids – Darren Thomas e-mail of 30th October 2018 was received. It was RESOLVED to arrange a meeting with representatives from St Davids Cathedral, the Pembrokeshire County Council Highway Authority and the Pembrokeshire Coast National Park Authority in January. It was further RESOLVED to invite a member of the St Davids Peninsula Tourist Association to attend the meeting.

410 MARKET STALL POLICY Further to the meeting of the City Council on Monday 5th November 2018, it was RESOLVED to adopt the following hiring policy:

410.1 Market stalls can only be loaned/hired out to non- profit local organisations for a fee of £20 per stall and only under the supervision of the Council's market stall manager who would be responsible for delivering, erecting, disassembling and returning them for a set fee to be negotiated between himself and the hirer.

410.2 Amanda Canby-Lewis e-mail of 15th October was received and RESOLVED to be acknowledged in accordance with the above policy (previously deferred on 5th November 2018 pending a policy decision).

411 DEFIBRILLATOR TRAINING Watch Manager Les Owen e-mail of 2nd November 2018 confirming that a training session will be arranged soon. It was RESOLVED to schedule the defibrillator training session for January.

412 YSGOL PENRHYN DEWI SCHOOL COUNCIL – Linzi Morris e-mail of 5th November 2018 confirming that the school council representatives would attend the following meeting of the City Council was received.

413 ST DAVIDS DAY CELEBRATION GROUP Katie Murphy e-mail of 31st October regarding the Dragon Parade. It was RESOLVED to arrange a meeting of the group for early January.

414 FLAGMASTER Minute reference 15.3 and 15.4 taken from the Annual Meeting of the City Council on 14th May 2018. It was RESOLVED to formally appoint a Flagmaster and Deputy Flagmaster at the annual meeting of the City Council in May.

Appointments :- the following appointments were RESOLVED to be approved.

15.3 Flagmaster: M Gray

15.4 Deputy Flagmaster: S Robinson

Planning:

16 NP/18/0618 Replacement of uPVC windows with timber sash windows at Spring Gardens, 29 High Street, St Davids, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

17 NP/18/0632 Change of use from Police Station, High Street, St Davids, SA62 6SB. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

18 NP/18/0649 Extension to provide single storey diner and utility extension and relocation of garage at 38 Maesdyfed, St Davids, SA62 6SR. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.

- 19** NP/18/00662 First floor rear extension with flue and erection of garden cabin within rear curtilage at Bryn Hyfryd, Lower Moor, St Davids, SA62 6RP. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was RESOLVED to support the application.
- 20** Temporary closure of footpath at St Nons – Anthony Richards e-mail of 12th November 2018 was received.

Clerk’s Business

- 21** Training course – Module 15 Information Management. Wendi Patience e-mail of 8th November 2018. Members agreed for both Clerks to attend the training session at a cost of £40 each.

Any other business

- 22** Cllr Chant informed members that a Welsh Hearts fundraiser was being held on 8th December at the Grove hotel.
- 23** Cllr Chant informed members that the Mayor’s fundraiser was confirmed to take place on 6th April 2019 at St Davids Cathedral.
- 24** Cllr Sehmi recently attended a funding fair organised by PAVS and advised members that all the information regarding grant funding was available in the Council Chamber.

There being no further business the meeting closed at 8.30pm

Signed
Chair

Date