

Minutes of the Monthly Meeting of the Council on Monday 3rd June 2019 in the Council Chamber at 7.00pm

Present: Deputy Mayor BS Sehmi (Chair), ES Evans, DJH George, DJ Griffiths, DB Halse, FD John, JG Lloyd, RT Thornton, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

Also present County Councillor DB Lloyd

96 Apologies for Absence: Mayor MJ Chant, BT Price, S Williams.

97 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

97.1 Cllr Halse declared a prejudicial interest in relation to Item 100.1 and left the Council Chamber while the Item was discussed.

98 Confirmation of Minutes for:-

98.1 The Council Monthly Meeting on Monday 13th May 2019 were RESOLVED to be approved.

Matters Arising

99 DIARY DATES Members were reminded of the following events:

99.1 Give blood on Wednesday 5th June 2019 at St Davids City Hall between the hours of 11.00am – 1.30pm and 3.00pm – 6.30pm.

99.2 Mayor's Civic Service on Sunday 16th June at St Davids Cathedral at 11.15am, followed by a reception at St Davids City Hall.

99.3 Citizen's Advice Pembrokeshire Annual General Meeting on Wednesday 26th June 2019 at 2.00pm at the Picton Centre, Haverfordwest.

99.4 Planned Annual General Meeting on Tuesday 9th July 2019 at 9.30am at Pembrokeshire College. Cllr Sehmi agreed to attend.

100 COUNCIL PROPERTY

100.1 Fountain on Cross Square – Ralph Baber e-mail of 23rd May 2019 was received and it was RESOLVED to ascertain whether a local contractor could undertake the repair work.

100.2 Orientation maps – quote received from Sigma Display for replacement board at Quickwell car park. It was RESOLVED to approve Option 1 and install a standard sign with rail fitted to the existing poles at a cost of £181 + VAT.

100.3 Youth Drop In Centre – pool table trolley. The clerk confirmed that Mr Jason Slater of Haverfordwest Coin Machines had confirmed verbally that the trolley will be provided shortly. It was RESOLVED defer the Item to September with a view to consider purchasing a new trolley if necessary.

100.4 City Hall – muslin ceiling curtain – was RESOLVED to be deferred to a subsequent meeting of the City Council.

100.5 Insurance policy schedule - it was RESOLVED to instruct a surveyor to undertake a commercial valuation of the Council's property as per the broker's request.

101 COUNCIL OPEN SURGERY

101.1 Comments form received from Jennifer Beckett on 21st May 2019 regarding Panaroma fast food development at Belmont House. The Clerk confirmed that the matter had been raised with the Pembrokeshire County Council and had been assigned to a Case Officer.

101.1.1 Chris Richards e-mail of 3rd June 2019 confirming that a Food and Hygiene inspection of the premises was to take place in mid-June was received.

- 102** COUNCIL WEBSITE online booking system – the Deputy Clerk confirmed that training has been undertaken successfully with Philippa Goodwin from Web Adept and the hall booking system was now up and running on the City Council website.
- 103** TRAFFIC MATTERS
- 103.1 Bus stop improvements
103.1.1 New Street, South end – Marc Owen e-mail of 28th May 2019 was received and it was RESOLVED to determine whether a shelter without side panels could be installed.
- 103.2 Coach congestion at Cross Square – Owen Roberts e-mail of 29th May 2019 was received.
- 103.3 Bicycle stands – the Clerk confirmed that the Council had three spare stands following the Safe Routes in the Community scheme – it was RESOLVED to install two stands at Waun Fawr playing field and one at Whitesands car park.
- 103.4 Parking Bay outside St Davids Surgery – no response received to date.
- 103.5 Waiting restrictions at Caerfai Road – copy e-mail of 1st May 2019 from Darren Thomas to County Councillor David Lloyd and John Price e-mail of 20th May 2019 following a complaint that cars park half way between the pavement and half on the road, obstructing wheelchairs/pushchairs on the pavement, was received. It was RESOLVED that the City Council would distribute a consultation form to residents of Caerfai Road and ascertain their views in order to make an informed Resolve. *(Cllr Thornton agreed to distribute the forms with the St Davids City News).*
- 103.6 Bin at Y Bont – no response received to date.
- 104** THE WALES WAY Beth Wicks e-mail of 24th May 2019 together with a copy of the proposed signage attached was received. It was RESOLVED to suggest Whitesands be used as an image of the landscape and to invite Beth Wicks to attend a meeting of the City Council in July.
- 105** PCC PUBLIC CONSULTATIONS
- 105.1 Sarah Worby e-mail of 7th May 2019 How fair is Pembrokeshire? Was received - It was RESOLVED to submit a corporate response on behalf of the City Council.
- 106** WAUN FAWR Following concerns that the grit on the hard standing adjacent to the skate facilities was making it difficult to use, it was RESOLVED to install a strip of turf between the two in order reduce the amount of grit being carried to the ramp.
- 107** RNLI ORIGINAL BOATHOUSE No response received to date – it was REOSLVED to defer this item to a subsequent meeting of the Ounce in September.
- 108** ST DAVIDS MEMORIAL PLAYING FIELD – ANNUAL INSPECTION
- 108.1 Toddler multi play unit – timber is rotting and the timber laminates have split.
- 108.2 Toddler gate – buffer missing and self-closure mechanism requires adjustment.
It was RESOLVED to obtain quotes for replacing both pieces of equipment and to ask Siop Y Bobl and the Penknife Club for a donation towards the cost.
- 109** BEE FRIENDLY GROUP Hannah Buck confirmed that she was happy to meet with Members and it was RESOLVED to convene a meeting on any day other than a Friday.
- 110** MAYOR'S HONOUR BOARD This item was RESOLVED to be deferred to a subsequent meeting of the City Council.
- 111** ELUNED MORGAN AM It was RESOLVED to request a meeting with the Minister in June or July.
- 112** KIK PLASTIC TOUR E-mail of 30th May 2019 - Thanks from Kik Plastic team for the beach clean at Whitesands on Wednesday 29th May, was received.

Accounts

- I 13** The Responsible Finance Officer reported that the Internal Audit for April 2019 had been completed successfully.
- I 14** The accounts for May 2019 were RESOLVED to be approved and permission was granted to pay.

115 Finance**115.1 DONATIONS:****115.1.1 Requests****115.1.1.1**

St Davids RFC letter (not dated) together with Luned Evans e-mail of 30th January 2018 containing guidance on funding recreational facilities was received. It was RESOLVED to ascertain confirmation of both the amount of financial assistance that the Club were requesting together as well as their proposal to raise the remainder.

115.1.1.2

Lyn Neville e-mail of 19th May 2019 – Elly's Ward 10 Flag Appeal was received and it was RESOLVED to donate £100.

Correspondence:

116 Oliver Bird e-mail of 23rd April 2019 Car parking charges at Whitesands was received and RESOLVED to be acknowledged.

117 Caroline Plant e-mail of 2nd May 2019 Concern regarding St David's carbon footprint was received. It was RESOLVED to contact Richards Bros again to reiterate the request for drivers to switch off their engines when stationary.

118 Lucy Rees e-mail of 11th May 2019 Request to erect banner on fence outside St Davids Memorial park was received and RESOLVED to decline.

119 Sarah Saunders e-mail of 16th May 2019 Dog fouling in St Davids was received and RESOLVED to be acknowledged.

120 Susan Kinnear e-mail of 20th May 2019 Car parking charges at Whitesands was received and RESOLVED to be acknowledged.

120.1 It was further RESOLVED to amend the PR Flyer to read:

Whitesands Car Park

This car park (excluding the toilets) is owned and maintained by St Davids City Council. After payment of mandatory expenses such as insurance, council tax, staff costs, maintenance etc, all of the revenue raised is reinvested back into the community and has funded the Skate Park, Youth Club, Christmas Street lighting, the Memorial Playing Fields, Senior Citizens Christmas lunch, rugby kit, solar street lights, stage back drops, football goal, recycling bin, dog waste bags, disabled toilets, local benches, new orientation maps, flower displays as well as contributing to the following services and organisations; St Davids Co-responder Unit, local cemeteries, Royal British Legion, lantern parade, St Davids library and public toilet facilities. We greatly appreciate your patronage, for any further information please contact the Clerk using the information below. Diolch!

CLERK TO THE COUNCIL 01437 721 137 clerk@stdavids.gov.uk

122 Dr S P Jones letter of 29th May 2019 Link Officers Scheme. It was RESOLVED to write letter of thanks to Dan Shaw, St Davids' former Link Officer and to invite him to the Christmas Civic Reception.

123 Copy e-mail of 28th May 2019 from Andy Middleton to Steve Keating – WWF One planet cities challenge 2019/20 was received. It was RESOLVED to defer the item to the subsequent meeting of the Council.

124 Reports from Members representing the Council:-

124.1 St Davids Christmas Tree Association. Cllr Evans reported that a meeting was to take place in September.

124.2 St Davids Day Celebration Group. The clerk confirmed that the request to air St Davids' tower bells on 1st March 2020 on Radio 4's *Bells on Sunday* programme has been submitted to the BBC.

124.3 St Davids Day Centre for the Elderly. Cllr York reported that the AGM was to take place on 4th June in the Memorial Hall at 7pm.

124.4 St Davids Peninsula Tourist Association. Cllr Evans reported that the next meeting was to take place on 26th June at 6pm in Oriel Y Parc.

124.5 Porthclais Harbour Authority. Cllr John reported that the annual music event at Porthclais Harbour would take place in the summer.

- 124.6 St Davids - Matsieng Lesotho Link. Nothing to report.
- 124.7 Youth Drop In. Cllr John reported that all was going well.
- 124.8 Ysgol Penrhyn Dewi Governor. Cllr Halse reported that Year 11 exams have commenced, the Non Campus won the Urdd Eisteddfod, 4th in County Sports and the Governing Body awaiting a decision relating to funds for the 3-16 School.
- 124.9 St Davids Community Forum. Cllr Sehmi reported that at a meeting of 28th May Mr Paul Edey resigned as Chair and that the Forum was looking for a replacement.
- 124.10 Porthmawr Surf Life Saving Club. Nothing to report.
- 124.11 Bws Y Bobl. Nothing to report. Cllr John reported that Terry Reynolds was a very helpful driver and looked after the elderly passengers particularly well. It was RESOLVED to invite Mr Reynolds to the Civic reception at Christmas as a thank you.
- 124.12 Music and Arts Festival. Nothing to report.
- 124.13 Re-discovering Ancient Connections.
- 124.13.1 The Minutes of stakeholder meeting on Tuesday 21st May 2019 were received. Cllr Thornton reported that £2 million had been ear marked for the project.
- 124.13.2 NB £2500 of Section 137 is earmarked as the City Council's contribution towards the project - *Minute Reference 209 taken on 4th September 2017 - It was RESOLVED to donate £2,500 towards the project.*
- 124.14 Coffee and Chat. Cllr John reported that the drop in session was going very well with lots of people attending.
- 124.15 One Voice Wales. Nothing to report.
- 124.16 St Davids RFC. Nothing to report.

125 County Councillors report:

- 125.1 Cllr Lloyd reported that the Rediscovering Ancient Connections project would contribute to the St Davids visitor experience, help to promote out of season tourism and suggested that the City Council invite Rowan to attend a meeting of the Council. One of the proposed projects would be to develop an animation film in collaboration with the schools locally and from Wexford with the Pupils participating in the project.
- 125.2 Cllr Lloyd confirmed that the proposed Festival of Ideas is to go ahead and will take place this year in Oriel Y Parc with many guest speakers arranged. Cllr York commented that he was very impressed by the volunteers organising the event.

Planning:

- 126** NP/19/0196 Demolition of single storey flat roof side extension. Construct 2 storey side extension. Construction of porch to front elevation and installation of roof lights to rear roof extension at 22 Pen Y Garn, St Davids, SA62 6QZ. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 127** NP/19/0260 Amendments to conditions 2,4, 5 & 6 of NP/18/0281/FUL at Land to rear of St Davids Assemblies Ltd, Glasfryn Road, St Davids, SA62 6RY. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.
- 128** NP/19/0258 Pine tree in South West corner of rear garden, removal by competent person/company at 17 New Street, St Davids, SA62 6SW. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

There being no further business the meeting closed at 8.45pm

Signed
Chair

Date

Present: Mayor MJ Chant, Deputy Mayor BS Sehmi, DJH George, DJ Griffiths, DB Halse, JG Lloyd, RT Thornton, AC York with CH Gray (Clerk) and PL Evans (Responsible Finance Officer).

129 Apologies for Absence: ES Evans, FD John, BT Price, S Williams, JE Foster (Deputy Clerk).

130 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

Matters Arising

131 DIARY DATES Members were reminded of the following events:

131.1 Citizen's Advice Pembrokeshire Annual General Meeting on Wednesday 26th June 2019.

131.2 Scouts Annual General Meeting of the Pembrokeshire Area on Saturday 29th June.

131.3 Planed Annual General Meeting on Tuesday 9th July 2019 at 9.30am at Pembrokeshire College.

132 TRECADWGAN Members were joined by Mr Jack Wheatley and Mrs Caroline Plant of the *Save Trecadwgan Farm* appeal.

132.1 Rupert Dunn copy e-mail of 8th June 2019 to Pembrokeshire County Council – requesting that Trecadwgan be de-listed as an item of County Council property to be sold at auction, was received. It was RESOLVED to endorse the suggestion in principle and to request confirmation of the Cabinet's intentions.

133 COUNCIL PROPERTY

133.1 Whitesands car park – the amended PR flyer was RESOLVED to be approved.

133.2 Whitesands Beach House Café – disabled access toilet. Sean Ward e-mail of 20th May 2019 was received and it was RESOLVED to consider upgrading the flush system should a more robust replacement handle not suffice.

133.3 Fountain on Cross Square – the Clerk confirmed that photographs and initial report have been sent to the Fountain Association and a formal response is awaited.

133.4 City Hall – muslin ceiling curtain – it was RESOLVED to obtain a quote to soften the aesthetics of the ceiling.

133.5 Commercial Valuation of property – RK Lucas have confirmed that they are able to undertake the valuation and a quote is to be received in due course.

133.6 Bin at Y Bont has been relocated to the grass verge on the east side of the river.

134 COUNCIL OPEN SURGERY No new matters.

135 WALES WAY Miss Bethan Wicks was asked to attend a Council meeting in July and has yet to confirm her attendance.

136 MAYOR'S HONOUR BOARD The Mayor confirmed that the wood is expected to be available from WG Mathis imminently.

137 ELUNED MORGAN AM The Clerk informed Members that the Minister had been invited to attend a meeting with Members and a definitive date was yet to be confirmed.

138 REDISCOVERING ANCIENT CONNECTIONS

138.1 The Very Revd Dr Sarah Rowland Jones e-mail of 12th June 2019 together with a copy of the modelling proposal was received.

138.2 Ruth Jones e-mail of 11th June 2019 Project launch date was received

139 Finance

139.1 DONATIONS:

139.1.1 Requests

139.1.1.1 St Davids RFC - Colin Reynolds e-mail of 9th June 2019 was received.

139.1.1.2 Members were joined by Messers Andy Dixon, John Williams and Tom Evans of St Davids RFC who confirmed that the cost of repairing the roof of the Clubhouse was £35750 + VAT and requested a donation of £20,000 towards the cost. It was RESOLVED to defer this item pending a copy of the RFC's accounts for the previous 5 years together with a business plan and confirmation of how the remaining funds are to be raised.

139.1.2 Thanks

139.1.2.1 Pembrokeshire Federation of Young Farmers' Club letter of 3rd June 2019

Correspondence:

140 Michael Hughes e-mail of 13th May 2019 E-mail hosting and new individual councillor e-mail accounts was received. It was RESOLVED to ascertain whether Web Adept could provide the same service at a lower cost and to demine the GDPR rules in relation to Council e-mails and addresses.

141 Bruno Peak e-mail of 23rd May 2019 Wales and VE day 75 – 8th May 2020 was received.

142 Elinor Shepley e-mail of 28th May 2019 Understanding Welsh Places was received.

143 Please see copy e-mail of 28th May 2019 from Andy Middleton to Steve Keating – WWF One Planet Cities challenge 2019/20 – was received and it was RESOLVED to support the proposal.

144 Rob Allen e-mail of 29th May 2019 Side by Side Cymru – free networking event was received.

145 Rebecca Lloyd letter (not dated) Feasibility study into providing a family art trail for the St Davids Music and Arts Festival together with a questionnaire was received.

146 Sarah Worby e-mail of 4th June 2019 Review of Polling Districts and Polling Places was received.

147 Ken Murphy letter of 5th June 2019 Archaeological Excavation at St Patrick's Chapel, Whitesands was received and it was RESOLVED to approve the request to use the Over Flow field for the dig.

148 Holly Pretious e-mail of 12th June 2019 Pembrokeshire Coastal Forum was received.

149 One Voice Wales e-mail of 12th June 2019 *Is there a tree in your community you would like to champion?* was received and it was RESOLVED to post the information on the City Council's facebook page and to ask Mr Malcolm Gray if he had any suggestions.

Planning:

150 NP/19/19/0315 Lean-to woodstore side extension and provision of curtilage building (office/studio) in rear garden at Llys Aderyn, Catherine Street, St Davids, SA62 6RJ. The City Council considered that the proposal was deemed unlikely to have a detrimental visual or environmental impact on the surrounding area. It was unanimously RESOLVED to support the application.

There being no further business the meeting closed at 8.40pm

Signed
Chair

Date