

Minutes of the Monthly Meeting of the Council on Monday 7th October 2019 in the Council Chamber at 7.00pm

Present: Mayor MJ Chant, Deputy Mayor BS Sehmi, ES Evans, DJH George, DJ Griffiths, FD John, JG Lloyd, BT Price, RT Thornton, S Williams, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

Also present was County Councillor DB Lloyd.

260 Apologies for Absence: DB Halse.

261 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

262 Confirmation of Minutes for:-

262.1 The Council Monthly Meeting on Monday 2nd September 2019 were RESOLVED to be approved.

262.2 The Second meeting of the Month on Monday 16th September 2019 were RESOLVED to be approved.

262.3 The Third meeting of the Month on Monday 23rd September 2019 were RESOLVED to be approved.

262.4 The "In Committee" minutes of the Third meeting of the Month on Monday 23rd September 2019 were RESOLVED to be approved.

Matters Arising

263 DIARY DATES Members were reminded of the following events:

263.1 St Davids Cathedral Library events from 7th October – 11th October 2019. Ian Panton e-mail of 30th September 2019 was received.

263.2 St Davids Peninsula Carnival association meeting on Monday 14th October 2019 at 6.30pm at Cross Hotel.

263.3 Celebrating 60 years of Cruse Bereavement Care on 20th October 2019 at 6.00pm at Cathedral.

263.4 Request from Peter Walker of Tour of Pembrokeshire to meet with City Council to discuss 2020 Tour of St Davids. It was RESOLVED to invite Mr Walker to attend a meeting of the City Council in November.

263.5 Citizens Advice 80th Anniversary and Project 40 Launch on Friday 22nd November 2019 from 12.30pm – 2.00pm at Pater Hall, Pembroke Dock. Geraldine Murphy e-mail of 25th September 2019 was received.

264 PCC SERVICES

264.1 Community Delivery Project – Members were joined by Mr Dave Astins, PCC Community Champion Coordinator. Mr Astins informed the City Council that as a direct result of central government budget cuts, Pembrokeshire County Council was having to consider reducing public services that as a Local Authority it does not have a statutory duty to provide. The impact on service provision in St Davids would affect public toilets, children's play areas and grass cutting.

264.1.1 Public conveniences –

- Porthclais (National Trust land and leased to PCC),
- Whitesands (City Council land and leased to PCC),
- Quickwell Hill (PCC Owned and maintained with the City Council already make an annual contribution.
- Oriel Y Parc car park (PCNPA owned and leased to PCC).
- Bryn Road (PCC owned and maintained) and

Mr Astins informed members that it may be possible to amend current legislation in order to utilise revenue from car parks for public toilets within the car park, a measure that was currently unlawful. Mr Astins

informed members that the approximate costs of sustaining the Bryn Road toilets was £10000 per annum and that with other facilities available nearby within the city, it could be that the County Council would withdraw the funds available to maintain them at public expense. The City Council could explore the option of adopting the toilets, entering into a Service Level Agreement with PCC to maintain (as was the case in Quickwell Hill) or they could close all or part of the toilets for some of the year.

264.1.2 Play areas –

- Memorial Playing Field (New Street) - the park is owned and maintained by the City Council and inspected by PCC.
- Bryn Teg - the park is owned, maintained and inspected by PCC.
- Waun Fawr The park is owned and maintained by the City Council and inspected by PCC.

Mr Astins confirmed that the City Council may be asked to make a contribution of approximately £600 towards the costs of inspecting the parks at New Street and Waun Fawr. Mr Astins confirmed that there was no money available to improve the facilities at Bryn Teg and any broken equipment would be removed and not replaced. Mr Astins suggested that a recreational facility that did not replicate the park in New Street could be eligible for funding from the Enhancing Pembrokeshire Grant scheme.

264.1.3 Grass cutting throughout the city centre currently took place once a month in the Memorial Gardens, Caerfarchell village green, Maes Dyfed, Mitre Lane, New Street play area, Heol Bryn and Mount Gardens.

Mr Astins confirmed that the City Council may be asked to make a contribution of approximately £900 towards the costs of grass cutting in the city centre.

It was RESOLVED that Mr Astins would provide the City Council with more accurate figures in order for the Council to make a more detailed resolve when Members were to review the finances in November 2019.

264.2 Bryn Teg playing field – Neil McCarthy e-mail of 30th August 2019 confirming the removal of the slide was received.

265 COUNCIL PROPERTY

265.1 Commercial Valuation of property. The Clerk confirmed that RK Lucas had completed the valuation and a full report would be provided in due course.

265.2 St Davids Memorial Playing field – Rachel Brown e-mail of 30th September 2019 confirming that the replacement gate and multi-play unit was due to be installed in January 2020 was received.

265.3 The Deputy Clerk confirmed that new notice boards in the foyer had been installed.

265.4 The Deputy Clerk confirmed that a street name sign has been installed at Maes Yr Dre.

265.5 The Deputy Clerk confirmed that Yr Hafan street name sign will be installed in due course.

266 COUNCIL OPEN SURGERY

266.1 Comments form received from Gerald Martyn on 1st October 2019 regarding lost and found items, and mixed use footpaths was received. It was RESOLVED to liaise with the Police regarding lost property. It was further RESOLVED to forward the complaint regarding dangerous cycling to both the Police and the Highway Authority.

267 TRAFFIC MATTERS

267.1 Coach congestion at Cross Square – provisional date Wednesday 23rd October 2019 at 2.00pm in the Council Chamber. It was RESOLVED to postpone the meeting until Wednesday 6th November 2019 at 2.00pm in the Council Chamber.

267.2 Safety at Cross Square - Chris Taylor letter of 2nd October 2019 letter of thanks was received.

268 ST DAVIDS COUNCIL EMERGENCY PLAN No expressions of interest have been received to date. Ian Panton and Ian Griffiths would be happy to be involved. It was RESOLVED to arrange a meeting in due course.

269

270 GLASFRYN ROAD DEVELOPMENT

- 270.1 Millbay Homes Open day on Saturday 2nd November 2019 from 10.00am – 4.00pm in the City Hall. It was RESOLVED to advertise the event on the City Council website and facebook page.
- 270.2 Morgan Construction had agreed for top soil to be utilised at the end of Glasfryn Road and Waun Fawr playing field free of charge.

271 CHRISTMAS EVENTS 2019

- 271.1 Civic Reception – the Clerk confirmed that all necessary catering arrangements had been made in preparation for the event.

272 ELUNED MORGAN AM A response has been received from the AM's office and a provisional date for meeting on Friday 25th October 2019 at 11.00am in the Council Chamber was RESOLVED to be approved.

273 WORLDS BIG SLEEPOUT Erin Culley e-mail of 18th September 2019 was received and RESOLVED to be left in abeyance.

274 PCNPA Consultation draft Pembrokeshire Coast National Park Management Plan 2020-2024 – Michel Regelous e-mail of 2nd August 2019 and a copy of the response form were received and it was RESOLVED that the Clerk would submit a corporate response.

275 FESTIVAL OF IDEAS The outline brief together with a draft letter of support and an invitation to the launch was received and RESOLVED to be supported.

Accounts

260 The Responsible Finance Officer reported that the Internal Audit for August 2019 had been completed successfully.

261 The accounts for September 2019 were RESOLVED to be approved and permission was granted to pay.

Correspondence:

262 Mid and West Wales Fire and Rescue Service e-mail of 2nd October 2019 Consultation on draft corporate plan 2020-2025 was received and RESOLVED to be deferred to the subsequent meeting of the City Council.

263 Reports from Members representing the Council:-

- 263.1 St Davids Christmas Tree Association. Cllr Thornton reported that the Association met two weeks ago. A Christmas wreath competition would be held this year. The next meeting would take place on 17th October at 7.00pm in the Grove Hotel.
- 263.2 St Davids Day Celebration Group. The Clerk confirmed that a meeting was due to take place on Tuesday 15th October 2019 at 11.00am in the Council Chamber.
- 263.3 St Davids Day Centre for the Elderly. Cllr Williams reported that at the recent meeting there was good turnout regardless of the weather.
- 263.4 St Davids Peninsula Tourist Association. Minutes of committee meeting on Wednesday 26th June 2019 were received from Cllr Evans.
- 263.5 Porthclais Harbour Authority. Cllr John reported that 2019 had been a good season and now all of the boats were safely out of the harbour.
- 263.6 St Davids - Matsieng Lesotho Link. The RFO confirmed that an AGM was to take place on Tuesday 15th October at 7.00pm in the Memorial Hall.
- 263.7 Youth Drop In. Cllr John reported that there was a good turnout last week.
- 263.8 Ysgol Penrhyn Dewi Governor. Cllr Thornton reported that matters at the school were progressing nicely.
- 263.9 St Davids Community Forum. Cllr Sehmi reported that the next meeting was to take place on 26th November in the Memorial Hall,
- 263.10 Porthstinan Boat Owners Association. It was RESOLVED to include a copy of the most recent Stakeholders meeting on the next agenda.
- 263.11 Porthmawr Surf Life Saving Club. Nothing to report.
- 263.12 Bws Y Bobl. Nothing to report.
- 263.13 Music and Arts Festival. Nothing to report.
- 263.14 Re-discovering Ancient Connections. Elaine Bell e-mail of 23rd September 2019 Council contribution towards the project was received and RESOLVED to be paid in one instalment.
- 263.15 One Voice Wales. Cllr Thornton reported that he had attended a meeting in July and that the next meeting was to take place on Thursday 10th October 2019.
- 263.16 St Davids RFC. It was RESOLVED that the Clerk would try to establish whether council representatives were required on the Club's committee.
- 263.17 Friends of Oriel Y Parc. Cllr Sehmi reported that the recent artist celebration event was successful. The competition was now open for the Jeff Davies award and entries would be judged in November.
- 263.18 Coffee and Chat. The Clerk reported that the pool table trolley has been ordered and was expected to arrive imminently.

264 County Councillors report:

- 264.1 Cllr Lloyd reported that he was working with the Clerk and PCC officers to organise a Recycling Roadshow event in the City Hall. It was RESOLVED to host the event in the City Hall free of charge.
- 264.2 Cllr Lloyd confirmed that he had been unable to attend the recent Ancient Connections event but had worked closely with the officers involved and was certain that it would be a successful event that will benefit St Davids in the long run.
- 264.3 Cllr Lloyd reported that he was conducting an audit of the county's roads in St Davids and would welcome suggestions for improvements.
- 264.4 Cllr Lloyd reported that Ysgol Penrhyn Dewi was flourishing as a model 3-16 VA school. Cllr John Lloyd stated that the playing field at the Non campus still needed remedial work. Cllr Lloyd

confirmed that he would report back at the next meeting. Cllr Evans asked whether there was any progress being made regarding the Hub and Spoke model for A-levels at YPD? Cllr Lloyd confirmed that A-level provision in Milford Haven was due to be reviewed and that he was committed to providing A Level subjects at the school and would keep the City Council informed of any progress.

264.5 Cllr Lloyd informed Members that he was pleased that solution to the parking issues at St Justinians appeared to be imminent and that he had every confidence in Cabinet Member, Cllr Phil Baker, who understood the needs of the boat owners.

Planning:

265 NP/19/0474/LBA Construction of first floor balcony to rear (West) elevation, including replacement of uPVC windows with timber sash windows. Minor internal alterations at 11 & 13 Nun Street, St Davids, SA62 6NS. It was RESOLVED to defer this item to the following meeting of the City Council on Monday 21st October 2019, following clarification from Mr Rob Scourfield PCNPA Building Conservation Officer.

There being no further business the meeting closed at 8.30pm.

Signed
Chair

Date

Minutes of the Monthly Meeting of the Council on Monday 21st October 2019 in the Council Chamber at 7.00pm

Present: Deputy Mayor BS Sehmi (Chair), ES Evans, DJ Griffiths, DB Halse, FD John, JG Lloyd, RT Thornton, S Williams, AC York with CH Gray, JE Foster (Clerks) and PL Evans (Responsible Finance Officer).

276 Apologies for Absence: Mayor MJ Chant, DJH George, BT Price

277 Declarations of Interest: Members were requested to identify any declarations of personal or prejudicial interests that they might have in relation to items on the agenda.

277.1 Cllr Halse declared a prejudicial interest in relation to Item 282.3 and left the Council Chamber while the item was discussed.

Matters Arising

278 DIARY DATES Members were reminded of the following events:

278.1 Kerbside Recycling Drop In session on Tuesday 22nd October 2019 from 11.00am – 2.00pm, St Davids Memorial Hall.

278.2 Remembrance Parade on Sunday 10th November 2019 at 10.20am at Oriel Y Parc car park. Cllr Sehmi - apologies

278.3 Bus pass renewal drop in advice session in St Davids Library Tuesday on 12th November 2019 from 2.00pm to 5.00pm.

279 BEE FRIENDLY GROUP Hannah Buck was unable to join Members to discuss establishing bee friendly group, dark skies and the One City Challenge.

280 TRAFFIC MATTERS

280.1 Land train proposal – Ruth Lovell of Planed was unable to join Members to discuss potential funding sources.

280.2 Coach congestion at Cross Square – provisional date Wednesday 6th November 2019 at 2.00pm in the Council Chamber.

280.3 Parking at St Justinian's – Rhys Price e-mail of 10th October 2019 containing photographs of traffic congestion, together with Darren Thomas e-mail of 11th October 2019 confirming receipt, was received.

280.4 Residents parking – Caroline Plant e-mail of 17th October 2019 requesting a permit scheme be introduced in Nun Street (south end) was received and RESOLVED to be forwarded to Pembrokeshire County Council as Highway Authority. It was further RESOLVED to request a flashing sign illustrating the drivers speed and a smiley or cross face, be installed.

280.5 Community Infrastructure Levy (Glasfryn Road) – it was RESOLVED to contact Pembrokeshire County Council to ascertain how the monies resulting from the development's Section 106 contribution where to be spent and when they would be available.

281 ST DAVIDS DAY CELEBRATION EVENTS

281.1 Claire Bates e-mail for 17th October detailing Oriel Y Parc's events was received.

281.2 Cawl competition - it was RESOLVED to hold the competition on Saturday 22nd February 2019 in the City Hall.

282 COUNCIL PROPERTY

282.1 Councillor tablets – Total Tech Ltd quote for £3290.96 tablets and implementation of e-mail addresses was received. This item was RESOLVED to be deferred until a review of the Council's finances in November 2019.

282.2 Pool table trolley - the Clerk confirmed that the trolley has been delivered.

282.3 Cross Square fountain – the Clerk confirmed that there had been no progress to date.

282.4 Waunfawr playing field – Andrew Davies e-mail of 9th October 2019 with quote of £4724 for turf and ground work improvements was received. It was RESOLVED to apply for funding from the Enhancing Pembrokeshire Grant (Second Homes Tax) scheme.

283 ST DAVIDS COUNCIL EMERGENCY PLAN Provisional meeting date. This item was RESOLVED to be deferred to the following meeting of the City Council.

284 GLASFRYN ROAD DEVELOPMENT

284.1 Mill Bay Homes – an Open Day to register interest (local preference) for 10 of the open market homes is to be take place on Saturday 2nd November 2019 from 10.00am – 4.00pm in the City Hall. It was RESOLVED to include the information on the City Council’s facebook page and to display on the A-board outside the hall.

284.2 Paul Morgan – Managing Director of Morgan Construction confirmed his attendance at a meeting of the City Council on Monday 4th November 2019.

285 ELUNED MORGAN AM The Clerk confirmed that the provisional date for meeting had been altered to Tuesday 29th October 2019 at 7.00pm in the Council Chamber.

286 HISTORICAL BLUE PLAQUES – Request by Cllr Thornton that the subject be included as an agenda item. Cllr Thornton wants additional blue plaques in St Davids – Emilie Pankhurst. Contact the historical society and official confirmation of the plaque criteria.

287 Finance

287.1 DONATIONS

287.1.1 Thanks

287.1.1.1 Sandy Bear Children’s Bereavement Charity letter of 8th October 2019 was received.

Correspondence:

288 Mid and West Wales Fire and Rescue Service e-mail of 2nd October 2019 Consultation on draft corporate plan 2020-2025 was received.

289 Caroline White e-mail of 7th October 2019 Volunteer stand. It was RESOLVED to offer one free use of the Memorial Hall.

290 Independent Remuneration Panel letter of 15th October 2019 Consultation on draft Annual Report 2020-2021 was received.

291 Wendi Patience e-mail of 15th October 2019 Understanding Welsh Places was received.

292 SSAFA e-mail of 15th October 2019 VE 75th Anniversary celebrations was received and RESOLVED to participate in the event.

293 Cllr Thornton e-mail of 15th October 2019 Delivering a Healthier Pembrokeshire – request attendance at a meeting.

294 Steve Shaw e-mail of 16th October 2019 Motion for Local Energy Bill was received and it was RESOLVED to support the motion.

Planning:

295 Temporary closure of coast path at St Nons – Anthony Richards e-mail of 7th October 2019 was received.

296 NP/19/0474/LBA Construction of first floor balcony to rear (West) elevation, including replacement of uPVC windows with timber sash windows. Minor internal alterations at 11 & 13 Nun Street, St Davids, SA62 6NS.

296.1 Jill Wye e-mail of 7th October 2019 was received.

296.2 Rob Scourfield e-mail of 16th October 2019 was received.

CYNGOR DINAS TYDDEWI

ST DAVIDS CITY COUNCIL

The City Council considered that the proposed balcony was likely to have a detrimental visual impact on the surrounding area. Furthermore, the application did not contain sufficient information regarding the impact that the proposal would have on the neighbouring listed buildings and conservation area to allow Members to make a fully informed decision. With Cllrs Griffiths and Williams abstaining, it was RESOLVED to refuse to support the application.

Any other business

297 Cllr York informed Members that the St Davids Befrienders Group would be up and running by the end of the week.

There being no further business the meeting closed at 7.55pm.

Signed
Chair

Date