

Minutes of the Monthly Meeting of the Council on Monday 4th July 2022 in the Memorial Hall at 7.00pm.

Present: Mayor RJ Thornton, FD John, J Jeremy, B Lloyd, BT Price, BS Sehmi, S Williams, with S Mann (Clerk) and W Mann (Responsible Finance Officer).

59 Apologies for Absence: Cllr Evans, Cllr Griffiths, Cllr Plant, Cllr R Price & Cllr Walsh.

60 Declarations of Interest: Cllr B Price – Planning Application NP/22/0318/FUL

61 Confirmation of Minutes for:

61.1 The Council Monthly Meeting on Monday 6th June 2022 – agreed.

62 Matters Arising

62.1 Speed Warning Signs – resident’s concerns. The meeting agreed to include this item in the concerns raised with their meeting with Mr Stephen Benger of PCC arranged for 13th July (See below).

62.2 Newsletter; see email from editor, Mr. Christopher Taylor. The meeting noted this and it was agreed that the next issue of the Newsletter should be delayed until the Deputy Clerk returns. Clerk to arrange meeting with Mr. Taylor to discuss ways of moving forward in preparation for the Deputy Clerk’s return.

62.3 Scout Hut. The meeting noted advice from SLCC relating to asset transfers and that the pre-application asset transfer statement of interest has been submitted to PCC. The meeting RESOLVED that going forward that it did not consider that there was a need for a Structural Survey of the Scout Hut.

62.4 Pump Track. The meeting noted two issues arising from the site meeting with contractor on that morning. (i) The contractor has advised that the initial quote will need to be revisited as a consequence of recent fuel and utility price rises. Clerk to discuss these details with contractor and to PCC regarding the original Grant Application. (2) Ecologists Report which is reassuring with regard to the minimal impact of the project upon flora and fauna at Waunfawr. The meeting RESOLVED that the Clerk advise contractor to commence work as soon as possible.

62.5 White-line painting Whitesands Car Park. The meeting noted this had commenced

62.6 Metal-work painting Whitesands Café. The meeting thanked Cllr Sehmi and it was RESOLVED that Cllr Sehmi approach a local contractor skilled in this kind of work and report back at the next meeting.

62.7 Sand accumulation in Whitesands Car Park. Clerk reported that this work had been completed.

62.8 Ice Cream concession placement of pedestrian barrier to avoid “overspill”. Meeting noted this and requested that Clerk thank the concession-holder for their cooperation. Clerk to evaluate its success.

62.9 Deputy Clerk PC monitor and keyboard replacement. Noted by the meeting.

62.10 Temporary street signs and keep off the grass signs. The meeting requested that the Clerk continue to pursue this with PCC.

62.11 Hall Manager Contract. The Chair reported that he would be meeting with Hall Manager this week.

62.12 Orientation maps and finger posts. The clerk reported that the Deputy Clerk has advised during a visit to the office on a “KIT” day that work had commenced on this. Meeting agreed that further progress could be postponed until the Deputy Clerk returned to work.

63 Traffic Matters

- 63.1 Pedestrian Crossing: See below
- 63.2 Safety Concerns during Triathlon event. Clerk reported that clarification is being sought from the organisers regarding these concerns. Also see below.
- 63.3 Free flow and parking restrictions. See below.
- 63.4 General Traffic Management issues. Cllr Bethan Price reported that Mr Stephen Benger of PCC has agreed to meet the council on Wednesday 13th July. It was RESOLVED that the meeting include a “walkabout” with one or two of the councillors and Mr Benger followed by a meeting to include all councillors. It was agreed that all of the issues raised above under Traffic Matters be included and Clerk advised of any other issues that was required so that a full Agenda can be prepared.

64 Council Property

- 64.1 Whitesands Public Conveniences. The meeting RESOLVED to formalise the agreement and complete a deed of variation to extend the demise to include a (newly constructed) ramp
- 64.2 (a) Grass-cutting in Waunfawr – the meeting agreed to ask the contractor to trim and cut closer to saplings to avoid the risk of weeds choking their growth. (b) Fountain Clerk to pursue issues relating to the fountain with the contractor urgently. (c) Erection of benches. The meeting agreed to consider “chat-benches” Clerk to contact PCC regarding suitable locations.
- 64.3 Allocation of market stalls raised by Cllr Walsh - Clerk agreed to explain current policy to Cllr Walsh and together identify any concerns.
- 64.4 (a) Obstructive signs on the square. The meeting RESOLVED that these were not appropriate for an historic monument and that they also represent a Health and Safety issue. Clerk to approach owners and request that they be removed. (b) Replacement goal posts at Brynteg playing field. Clerk reported that he had identified suitable replacements and would liaise with Cllr John regarding this. (c) Grass cutting to the rear of Brynteg; the meeting was pleased to note that this had been undertaken. (d) Internet and solar panels in the attendants shed at Whitesands. It was agreed that this should be pursued.
- 64.5 Installation of a “key-safe” for access to the library on Saturdays. The meeting agreed that the Library Service could install a key-safe – but for a key for the library only. Installation at the Library’s expense.
- 64.6 Potential “Website Vulnerability”. The meeting agreed to request that a representative from WebAdept be invited to attend a meeting so that the situation be fully understood.

65 Correspondence

- 65.1 Letter of thanks from local resident regarding Queen’s Jubilee celebration – the meeting noted this.
- 65.2 Email of thanks from local resident regarding Queen’s Jubilee celebration – the meeting noted this.
- 65.3 Concerns regarding “no-dogs” sign in Whitesands – the meeting noted this and agreed that the Clerk should write to the parties concerned reminding them of their responsibilities.
- 65.4 Festival Arts request regarding the siting of its Box Office Tent from 28th July to 16th August and use of storage space in City Hall gallery – Meeting agreed to this.

- 65.5 Email from local resident requesting signage on collapsed wall along The Pebbles and request to review parking situation on The Pebbles. The meeting noted that the wall is under repair and that parking concerns raised should be included in the council's discussions with Mr Stephen Benger on 13th July (see above).
- 65.6 Replacement of "keep clear road marking" on Gydel Lane - Meeting noted this and requested that the clerk contact PCC.
- 65.7 Email dated 13th June from Pembrokeshire Surf Club to run a "kids Surf contest" at Whitesands beach on either 17th & 18th September or 15th & 16th October. PCNPA have referred the club to the council to gain its support. Meeting noted this and requested that the clerk acknowledge this.
- 65.8 Email dated 13th June from member of the public regarding the removal and replacement of a memorial plaque on benches overlooking Whitesands beach. Clerk to write and explain that benches are owned by PCNPA.
- 65.9 Councillor Rhys Price has advised the clerk that the St Davids Carnival Committee wishes to make a request for a donation of £500 towards the costs of road closure during the Carnival day on 29th August. Cllr Price conscious that after tonight's meeting the council will not be sitting again until after the carnival has taken place and asked – subject to a written request being made - can consideration of this be made in principle. The meeting RESOLVED to support the Carnival.
- 65.10 Email request from Cool Water Surf School to site a trailer in Whitesands to store surfing equipment. The meeting RESOLVED to approve the request.

66 Reports from Members representing the Council:

- 66.1 St Davids Christmas Tree Association. Nothing to report.
- 66.2 St Davids Day Centre for the Elderly. A lunch has been organised before summer closure.
- 66.3 St Davids Peninsula Tourist and Traders Association. Nothing to report.
- 66.4 Porthclais Harbour Authority. Very busy this season.
- 66.5 St Davids - Matsieng Lesotho Link. Successful Coffee Morning 16th June.
- 66.6 Youth Drop In. Nothing to report.
- 66.7 Ysgol Penrhyn Dewi Governor. Head Boy / Head Girl Elections.
- 66.8 Porthstinian Boat Owners Association. Agreed to pay £1900 towards outstanding 2021 season.
- 66.9 Porthmawr Surf Life Saving Club. Nothing to report.
- 66.10 Bws Y Bobl. Nothing to report.
- 66.11 Music and Arts Festivals. Cwtch Festival is advertising online.
- 66.12 Re-discovering Ancient Connections. Cwtch Festival is advertising online.
- 66.13 Coffee and Chat.
- 66.14 St Davids Befrienders. Progressing.
- 66.15 One Voice Wales. Meeting 7th June.
- 66.16 Eco Dewi/Bee Friendly. £1500 raised / Peninsula Food Mamgu's Solva.
- 66.17 Grants Funding Committee. Nothing to report.

67 Accounts

- 68 The Responsible Finance Officer reported that the Internal Audit for May 2022 had been completed successfully.
- 69 The accounts for June 2022 were presented by the Responsible Finance Officer and it was RESOLVED to be approved with permission to pay.

CYNGOR DINAS TYDDEWI

INCOME AND EXPENDITURE

ST DAVIDS CITY COUNCIL

Jun-22

Current Account Balance at 28/06/2022 £141,918.59

RECEIPTS

City Hall	£200
Whitesands	£28,489
Street Furniture	£0
Office & Administration	£279
Admin staff Costs	£0
Play Area	£0
Events and Market	£840
St Justinians	£0
Finance	£0
<u>TOTAL</u>	<u>£29,808</u>

LGA 1972 SEC 137 20/21 £12738			
Last month's donations			£0.00
2022 / 2023	Total		£1,000.00
Balance available			£11,738.00

LGA 1972 Sec 214 Cemetery Maintenance	
Total donated 22/23	£0.00

PAYMENTS

SIGNIFICANT DETAILS

City Hall	£1,760	£493 Council Tax (Hall & House) £479 Utilities & Heat and Light £680 Caretaker Salary & Supplies
Whitesands	£4,678	£3,916 Commissions £762 Council Tax
Street Furniture	£107	£107 Painting & Repair
Office & Administration	£1,477	£775 Replacement PC Desktop £390 Phone, Internet & Software Support
Admin staff Costs	£4,357	£4,357 Salaries - including pensions - NI & PAYE
Play Area	£7,229	£7,229 Rocking Horse Memorial Playing field
Events and Market	£3,518	£860 Market Stalls, setting up & Mtce £2,658 Jubilee teas & Street Flowers etc
St Justinians	£216	£216 Toilet Hire & Cleaning
Finance	£236	£236 Bank charges
<u>TOTAL</u>	<u>£23,577</u>	

70 County Councillors report: Cllr Bethan Price reported that the Shared Prosperity Fund grant scheme was allocating £19m to be spent in Pembrokeshire.

Planning:

- 71** NP/22/0318/FUL Castell Farm, St Davids SA62 6PW Replacement Boat building. *It was RESOLVED to support this application (Cllr Price left the meeting during this discussion).*
- 72** NP/22/0344/FUL 21 New St, SA62 6SW Proposed Dormer to rear. *It was RESOLVED to support this application.*
- 73** NP/22/0269/FUL 5 The Pebbles, SA62 6RD Demolition of single storey rear extension and erection of 2 storey side extension. *It was RESOLVED to support this application.*
- 74** NP/22/0348/PNT HM Coastguard, Nun St SA62 6NU Installation of 15metre-high Swann Column and antenna. *It was RESOLVED to support this application.*
- 75** Conservation Area Tree Works The Deanery Prune Sycamore Tree and crown reduction of Magnolia Tree. *It was RESOLVED to support this application.*

AOB

SLCC Advice:

The statutory requirement that members have at least three clear days’ notice of the business to be transacted means that no business may be transacted at a council meeting other than that specified in the summons. Business conducted without being listed on the agenda (or hidden in another item) may be declared void, if challenged in the Courts. Some councils like to include an item for ‘Any Other Business’ at the end of the agenda, but this practice is best avoided and should be discouraged unless it is purely an opportunity for information. Every substantive matter which requires a decision must be on the formal agenda.

ADDENDUM: Councillors discussed the following items for information only:

- 1. Items on website need updating
- 2. Weeds – PCC responsibility
- 3. Glasfryn – PCC dog poo bins.
- 4. Painting of council benches.
- 5. Pressure washing of canopy / front of City Hall.
- 6. Business cards for Hall Manager
- 7. Deep clean of kitchen.
- 8. Councillor badges

There being no further business the meeting closed at 9.30 pm

Signed

Date